**TO:** NAESB WGQ Information Requirements Subcommittee Participants

NAESB WGQ Technical Subcommittee Participants

Posting for Interested Industry Participants

**FROM:** Rachel Hogge & Nichole Lopez, Co-chairs, WGQ Information Requirements Subcommittee

Kim Van Pelt & Steve McCord, Co-chairs, WGQ Technical Subcommittee

**RE: Agenda** WGQ Joint Information Requirements / Technical Subcommittees Oct 12, 2022 Meeting

**DATE:** October 13, 2022

**NAESB WGQ Joint Information Requirements / Technical Subcommittees**

**Virtual Meeting**

**Date / Time: October 12, 2022**

**9:00am – 10:00am Central**

1. **Administrative:**

**Welcome and Introductions** – Ms. Lopez welcomed everyone to the meeting. Participants on the phone introduced themselves.

**Anti-trust Guidelines -** Ms. Lopez reminded participants of the practice that in lieu of reading the anti-trust guidelines, they are posted as a link on the agenda. Participants should review and be familiar with the guidelines, which can be found at [**http://www.naesb.org/misc/antitrust\_guidance.doc**](http://www.naesb.org/misc/antitrust_guidance.doc)

**Adoption of Agenda** – The agenda, as posted, was adopted without objection. Motion – Mr.Burden, Second – Ms. Van Pelt

**Approval of Prior Meeting Minutes** **–** The draft minutes and attachments for the September 28, 2022, WGQ Joint Information Requirements / Technical Subcommittees meeting, as posted, were adopted as Final without objection. Motion – Mr. Burden, Second – Ms. Van Pelt

1. **Minor Corrections / Errata**
* **MC22010 WBI Energy Transmission, Inc.**

**Request:** Request to add three new code values for the ‘Location Type Indicator’ data element for the following data set(s):

NAESB WGQ Standard No. 0.4.4 Location Data Download

**Discussion:** Ms Lopez reviewed the request with participants. Mr. Mattson provided background on the use of the three code values. Participants suggested two of the code value descriptions be updated to show as sub-categories of End-User. Results of the discussion can be found in Attachment 1 to these meeting minutes. Motion made by Mr. Burden; Second - Mr. McCord

1. **Address Current Requests, Annual Plan Items and items transferred from other NAESB subcommittees for discussion and possible vote**
2. **Other Business**
3. **Next Meeting Dates and Location**

**Discussion:** Ms. Lopez reminded participants of upcoming meetings. Mr. Connor verified Minor Correction 22010 would be discussed at the Oct 20th EC Meeting.

| Dates / Locations for GEH Forum |  |  |  |
| --- | --- | --- | --- |
| Dates / Locations for IR/Technical |  |  |  |
| Dates / Locations for EC / BOD Confirmed |  |  |  |
| **Dates** | **Location** | **Host** | **Meeting** | **Time** |
| Oct 20, 2022 | Virtual Meeting | NAESB | WGQ EC Mtg | 9:00am – Noon Central |
| Oct 21, 2022 | Virtual Meeting | NAESB | GEH Forum Mtg | 9:00am – Noon Central |
| Oct 25, 2022 | Virtual Meeting  | NAESB | Joint WGQ IR, RMQ IR/TEIS and WGQ EDM | 9:30am – 11:30am Central |
| Nov 8, 2022 | Virtual Meeting  | NAESB | GEH Forum Mtg | 8:00am – 11:00 Central |
| Dec 1, 2022 | Virtual Meeting | NAESB | GEH Forum Mtg | 9:00am – Noon Central |
| Dec 8, 2022 | TBD | NAESB | Board Mtg | 9:00am – 1:00pm Central |

1. **Adjourn –**
2. **Meeting Attendees: (bold indicates Subcommittee Chair)**

NV – No Vote NP – Not Present for Voting

| **Attendees** | **Organization** | **10/12/2022** |
| --- | --- | --- |
| **Pipelines:** |  |  |
| Christopher Burden | Enbridge (U.S.) Inc. | ü |
| **Rachel Hogge**  | Eastern Gas Transmission and Storage Inc. | ü |
| **Nichole Lopez** | Kinder Morgan Inc. | ü |
| **Steve McCord** | TC Energy Corporation | ü |
| Micki Hoffee | Northern Natural Gas | ü |
| **Kim Van Pelt**  | Boardwalk Pipelines | ü |
| Leif Mattson | WBI Energy Transmission, Inc. | ü |
|  |  |  |
| **Services:** |  |  |
|  |  |  |
| **Producers:** |  |  |
|  |  |  |
| **End Users:** |  |  |
|  |  |  |
| **LDCs:** |  |  |
| **Pete Connor** | American Gas Association | ü |