**TO:** NAESB WGQ Information Requirements Subcommittee Participants

 NAESB WGQ Technical Subcommittee Participants

 Interested Industry Participants

**FROM:** Rachel Hogge & Nichole Lopez, Co-chairs, WGQ Information Requirements Subcommittee

 Kim Van Pelt & Steve McCord, Co-chairs, WGQ Technical Subcommittee

**RE: FINAL Minutes**

WGQ Joint Information Requirements / Technical Subcommittees Meeting – September 7, 2022

**DATE:** September 28, 2022

**WGQ Joint Information Requirements / Technical Subcommittees**

 **Date: September 7, 2022 Virtual Meeting**

**1. Administrative:**

**Welcome and Introductions** – Ms. Hogge welcomed everyone to the meeting. Participants on the phone introduced themselves.

**Anti-trust Guidelines -** Ms. Hogge reminded participants of the practice that in lieu of reading the anti-trust guidelines, they are posted as a link on the agenda. Participants should review and be familiar with the guidelines, which can be found at [**http://www.naesb.org/misc/antitrust\_guidance.doc**](http://www.naesb.org/misc/antitrust_guidance.doc)

**Adoption of Agenda** – The agenda, as posted, was adopted without objection.

**Approval of Prior Meeting Minutes** **–** The draft minutes and attachments for the March 8, 2022, WGQ Joint Information Requirements / Technical Subcommittees meeting, as posted, were adopted as Final without objection.

**2. Minor Corrections / Errata**

* **MC22007 WGQ Executive Committee Chairs**

**Request:** Move all WGQ cybersecurity-related business practices into a new suite of WGQ Business Practice Standard.

**Discussion:** Ms. Hogge reviewed the request and corresponding work papers with participants. Mr. Gracey suggested it may be best to start reviewing the identified cybersecurity-related standards, confirming whether each one is cybersecurity-related or not. Mr. Burden agreed. Participants began reviewing the numbered business practice standards included in the Cybersecurity-related Standards Work Paper. Results of the discussion can be found in Attachment 1 to these meeting minutes.

**3. Address Current Requests, Annual Plan Items and items transferred from other NAESB subcommittees – for discussion and possible vote**

1. **Other Business**
2. **Next Meeting Dates and Location**

**Discussion:** Ms. Hogge reminded participants that WGQ Joint IR/Technical Subcommittees meetings will be scheduled, as needed, and will try to coincide with NAESB Board of Directors and Executive Committee meetings, as shown below.

Dates / Locations for IR/Technical

Dates / Locations for EC or BOD Confirmed

| **Dates** | **Location** | **Host** | **Meeting** | **Time** |
| --- | --- | --- | --- | --- |
| Sept 28, 2022 | Virtual Meeting | NAESB  | WGQ IR/Technical | 9:00am – 11:00am Central |
| Oct 20, 2022 | TBD | NAESB | WGQ EC Mtg | 9:00am – Noon Central |
| Dec 8, 2022 | TBD | NAESB | Board Mtg | 9:00am – 1:00pm Central |

1. **Adjourn**
2. **Meeting Attendees: (bold indicates Subcommittee Chair)**

NV – No Vote NP – Not Present for Voting

| **Attendees** | **Organization** | **9/7/2022** |
| --- | --- | --- |
| **Pipelines:** |  |  |
| Christopher Burden | Enbridge (U.S.) Inc. | ü |
| Mark Gracey | Kinder Morgan Inc. | NV |
| **Rachel Hogge**  | Eastern Gas Transmission and Storage Inc. | ü |
| **Nichole Lopez** | Kinder Morgan Inc. | ü |
| **Steve McCord** | TC Energy Corporation | ü |
| Jon Rowley | Kern River Gas | ü |
|  |  |  |
| **Services:** |  |  |
|  |  |  |
| **Producers:** |  |  |
|  |  |  |
| **End Users:** |  |  |
|  |  |  |
| **LDCs:** |  |  |
|  |  |  |
| **Other:** |  |  |
| Debbie McKeever | Oncor Electric Delivery Company LLC | ü |