TO: Retail Markets Quadrant (RMQ) Information Requirements and Technical Electronic Implementation Subcommittee (IR/TEIS) Participants, Wholesale Gas Quadrant (WGQ) Information Requirements Subcommittee Participants and WGQ Technical Subcommittee Participants (IR/Tech), WGQ Electronic Delivery Mechanisms Subcommittee (WGQ EDM), and Interested Industry Participants

FROM: Elizabeth Mallett, Director of Wholesale Gas and Retail Market Quadrants

RE: Joint WGQ IR/Tech Subcommittees, WGQ EDM Subcommittee, and RMQ IR/TEIS Final Meeting

Minutes – October 5, 2022

DATE: October 13, 2022

**Joint WGQ IR/Tech, WGQ EDM, and RMQ IR/TEIS Virtual Meeting**

**Wednesday, October 5, 2022**

**FINAL MINUTES**

**1. Welcome & Administrative Items**

Ms. Hogge opened the meeting and welcomed the participants.Ms. Hogge and Ms. Mallett provided the [Antitrust Guidelines](http://www.naesb.org/misc/antitrust_guidance.doc) reminder. Mr. Watson moved to adopt the draft agenda as final. Ms. Crockett seconded the motion, which passed without opposition.

There were no draft minutes reviewed during this meeting.

**2. Minor Corrections MC22006 and MC22007**

* **MC22006 North Carolina Utilities Commission**

**Request:** Move all RMQ cybersecurity-related business practices into a new suite of RMQ Business Practice Standards

* **MC22007 Eastern Gas Transmission & Storage Inc. and 8760, Inc.**

**Request****:** Move all WGQ cybersecurity-related business practices into a new suite of WGQ Business Practice Standards

Ms. Hogge led the subcommittee review of the [WGQ Cybersecurity Standards Work Paper](https://naesb.org/member_login_check.asp?doc=wgq_ir_rmq_irteis_wgq_edm100522w1.docx) and the [RMQ Cybersecurity Standards Work Paper](https://naesb.org/member_login_check.asp?doc=wgq_ir_rmq_irteis_wgq_edm100522w2.docx). As the subcommittees discussed the standards to determine whether they should be included in the new RMQ or new WGQ cybersecurity books, the work papers were revised to note the subcommittees’ determination. Any overlaps between the WGQ Business Practice Standards and RMQ Model Business Practices, were noted on the work papers for future cross reference. This discussion will continue during the October 25, 2022 follow up meeting.

The WGQ Cybersecurity Standards work paper as revised during the meeting may be accessed at the following link: <https://naesb.org//member_login_check.asp?doc=wgq_ir_rmq_irteis_wgq_edm100522a2.docx>.

The RMQ Cybersecurity Standards work paper as revised during the meeting may be accessed at the following link:

<https://naesb.org//member_login_check.asp?doc=wgq_ir_rmq_irteis_wgq_edm100522a1.docx>.

1. **Other Business**

There was no other business discussed.

1. **Next Meeting Dates and Location**

Ms. Hogge reminded participants that WGQ Joint IR/Technical Subcommittees meetings will be scheduled, as needed, and will try to coincide with NAESB Board of Directors and Executive Committee meetings, as shown below.

| Dates / Locations for GEH Forum | |  |  |  |
| --- | --- | --- | --- | --- |
| Dates / Locations for IR/Technical, WGQ EDM, and RMQ IR/TEIS | |  |  |  |
| Dates / Locations for EC / BOD Confirmed | |  |  |  |
| **Dates** | **Location** | **Host** | **Meeting** | **Time** |
| Oct 20, 2022 | Virtual Meeting | NAESB | WGQ EC Mtg | 9:00am – Noon Central |
| Oct 21, 2022 | Virtual Meeting | NAESB | GEH Forum Mtg | 9:00am – Noon Central |
| Oct 25, 2022 | Virtual Meeting | NAESB | IR/Tech, WGQ EDM, RMQ IR/TEIS | 9:30 – 11:30 Central |
| Nov 8, 2022 | Virtual Meeting | NAESB | GEH Forum Mtg | 8:00am – 11:00 Central |
| Dec 1, 2022 | Virtual Meeting | NAESB | GEH Forum Mtg | 9:00am – Noon Central |
| Dec 8, 2022 | TBD | NAESB | Board Mtg | 9:00am – 1:00pm Central |

1. **Adjourn**

Mr. Burden moved to adjourn the meeting at 11:26 AM Central. The motion passed without opposition.

1. **Attendees**

| **Name** | **Organization** |
| --- | --- |
| Michelle Brocklesby | ESG Global |
| Jim Buccigross | 8760, Inc. |
| Christopher Burden | Enbridge (U.S.) Inc. |
| Donald Coffin | Green Button Alliance |
| Pete Connor | rep. American Gas Association |
| Michelle Coon | OATI |
| David Crabtree | TECO Energy |
| Valerie Crockett | Tennessee Valley Authority |
| Dave Darnell | Systrends |
| Ronnie Hensley | Southern Star Central Gas Pipeline |
| Micki Hoffee | Northern Natural Gas |
| Rachel Hogge | Eastern Gas Transmission & Storage, Inc. |
| Tom Kraft | ONEOK |
| Nichole Lopez | Kinder Morgan Inc. |
| Elizabeth Mallett | North American Energy Standards Board |
| Steve McCord | TC Energy Corporation |
| Keith Sappenfield | Corpus Christi Liquefaction |
| Leigh Spangler | Latitude Technologies |
| Sam Watson | North Carolina Utilities Commission |