TO: Retail Markets Quadrant (RMQ) Information Requirements and Technical Electronic Implementation Subcommittee (IR/TEIS) Participants, WGQ Electronic Delivery Mechanisms Subcommittee (WGQ EDM), and Interested Industry Participants

FROM: Elizabeth Mallett, Director of Wholesale Gas and Retail Market Quadrants

RE: Joint WGQ EDM Subcommittee and RMQ IR/TEIS Draft Meeting Minutes – February 22, 2023

DATE: February 23, 2023

**Joint WGQ EDM and RMQ IR/TEIS Meeting**

**WHOLESALE GAS QUADRANT**

**Wednesday, February 22, 2023 from 2:00 to 4:00 PM Central**

**DRAFT MINUTES**

**1. Welcome & Administrative Items**

Mr. Burden opened the meeting and welcomed the participants.Ms. Mallett provided the [Antitrust Guidelines](http://www.naesb.org/misc/antitrust_guidance.doc) reminder. Mr. Watson moved to adopt the draft agenda as final. Ms. Hogge seconded the motion, which passed without opposition.

The subcommittees reviewed the draft meeting minutes from February 8, 2023. A minor correction was made. Ms. Hogge moved to adopt the revised draft minutes as final. Mr. Sappenfield seconded the motion which passed without opposition.

The February 8, 2023 final meeting minutes may be accessed at the following link: <https://naesb.org/pdf4/wgq_edm_rmq_irteis020823fm.docx>.

**2. Discuss 2023 WGQ Annual Plan Items 1.a and 1.b – Review minimum technical characteristics in the Appendices of the WGQ QEDM Manual, and make changes as appropriate, and Review the data used in the NAESB WGQ Internet Electronic Transport specification for data fields that may no longer be utilized and determine if these data fields can be removed**

The subcommittees reviewed the WGQ recommendation for 2023 WGQ Annual Plan Items 1.a and 1.b. Mr. Burden noted that the data element “time-c qualifier” was deleted because it is not used in the wholesale gas standards. He explained that additional modifications capitalized defined terms and corrected typos and grammar.

Ms. Hogge moved to adopt the recommendation for 2023 WGQ Annual Plan Item 1.a and 1.b. Mr. Spangler seconded the motion. The motion unanimously passed a simple majority vote.

**3. Discuss 2023 RMQ Annual Plan Item 1 – Review the data used in the NAESB RMQ Internet Electronic Transport specification for data fields that may no longer be utilized and determine if these data fields can be removed**

The subcommittees reviewed the no action recommendation for 2023 RMQ Annual Plan Item 1. Mr. Watson stated his support for the no action recommendation, but cautioned that the capitalization changes and typos added to the WGQ IET Manual should be considered for transfer to the RMQ IET Manual in a different effort. Mr. Spangler stated his support for the no action recommendation as well.

Mr. Watson moved to adopt the no action recommendation for 2023 RMQ Annual Plan Item 1.b. Mr. Burden seconded the motion. The motion unanimously passed a simple majority vote.

**4. Adjourn**

The subcommittees adjourned at 3:08 PM Central on a motion made by Mr. McCord.

**5. Attendees**

| **Name** | **Organization** |
| --- | --- |
| Karl Almquist  | Tallgrass |
| Christopher Burden | Enbridge (U.S.) Inc. |
| Rachel Hogge | Eastern Gas Transmission & Storage, Inc. |
| Tom Kraft | ONEOK |
| Nichole Lopez | Kinder Morgan Inc.  |
| Elizabeth Mallett | North American Energy Standards Board |
| Steven McCord | TC Energy Corporation |
| Keith Sappenfield  | Corpus Christi Liquefaction |
| Leigh Spangler | Latitude Technologies |
| Sam Watson | North Carolina Utilities Commission |