**Instructions:**

 **1. Please fill out as much of the requested information as possible. It is mandatory to provide a contact name, phone number and fax number to which questions can be directed. If you have an electronic mailing address, please make that available as well.**

 **2. Attach any information you believe is related to the request. The more complete your request is, the less time is required to review it.**

 **3. Once completed, send your request to:**

 **Rae McQuade**

 **NAESB, President**

 **801 Travis, Suite 1675**

 **Houston, TX 77002**

 **Phone: 713‑356‑0060**

 **Fax: 713‑356‑0067**

 **by either mail, fax, or to NAESB’s email address, naesb@naesb.org**

**Once received, the request will be routed to the appropriate subcommittees for review.**

**NAESB Correction/Clarification Procedure**

**Minor Clarifications and Corrections to Standards**

Minor clarifications and corrections to existing standards include: (a) clarifications or corrections made by a regulatory agency to standards that are of a jurisdictional nature, or by the American National Standards Institute or its successor; (b) clarifications or corrections to the format, appearance, or descriptions of standards in standards documentation; (c) clarifications or corrections to add code values to tables; and (d) clarifications and corrections that do not materially change a standard. Any request for a minor clarification or correction to an existing standard should be submitted in writing to the executive director. This request shall include a description of the minor clarification or correction and the reason the clarification or correction should be implemented.

**1. Processing of Requests**

The executive director shall promptly notify the EC and any appropriate subcommittee(s) of the receipt of the request. The members of the applicable quadrant’s EC shall promptly determine whether the request meets the definition of a minor clarification or correction. Through the decision of the vice chair of the applicable quadrant, this determination may be delegated to one of the quadrant’s subcommittees, with the concurrence of the subcommittee chair, in which case the subcommittee shall make a prompt decision.

If the request is determined to meet the definition of minor clarification or correction, the applicable quadrant’s EC, with input from any subcommittee(s) to which the request has been forwarded, shall act on the request within one month of its receipt. A meeting to discuss the request is not required; the decision may be made by notational vote. A simple majority of the votes received shall determine the outcome. The members of the applicable quadrant’s EC shall be given at least three working days to consider and vote on the request.

**2. Public Notice**

The results of the vote on the request for a minor clarification or correction shall be posted on the NAESB website and the members of the applicable quadrant shall be notified of the request by e-mail. If the request has been approved by the applicable quadrant’s EC, the notification shall include a brief description of the request, the contact name and number of the requester so that further information can be obtained, and the proposed effective date of the clarification or correction. Any interested party shall have an opportunity to comment on the request, and the comments shall be posted on the NAESB website. The comment period is two weeks.

**3. Final Disposition of Approved Requests**

If no comments are received on an approved request, the standard shall be clarified or corrected as specified in the approved request on the effective date proposed. If comments are received, they shall be forwarded to the members of the applicable quadrant’s EC for consideration. Each comment requires a public written response from the applicable quadrant’s EC. The applicable quadrant’s EC shall determine whether changes are necessary as a result of the comments. Members of the applicable quadrant’s EC shall be given three working days to consider the comments and determine the outcome, which shall be decided by a simple majority of the votes received. A meeting to discuss the request is not required; the decision may be made by notational vote. The standard shall be clarified or corrected in accordance with the outcome of the vote, effective with the completion of voting, and notice thereof shall be posted on the NAESB website. In the case of minor corrections which are discovered during the editorial review process of publication of a new version and are categorized as clarifications under (b) or (c) above[[1]](#footnote-1), the proposed effective date may be (i) two weeks from the date of public notice, following simple majority approval by the applicable Quadrant(s) EC(s) of the shortened effective date, or (ii) one month from the date of the public notice For all others, the proposed effective date of the minor clarification or correction shall normally be one month from the date of the public notice upon simple majority approval of the applicable Quadrant(s) EC(s).

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| Date of Request: | September 19, 2012 |

1. Submitting Entity & Address:

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| --- |
| Ed Skiba |
| MISO |
| P.O. Box 4202 |
| Carmel IN 46082-4202 |
|  |

1. Contact Person, Phone #, Fax #, Electronic Mailing Address:

|  |  |  |
| --- | --- | --- |
| Name: |  | Ed Skiba |
| Title: |  | Consulting Advisor |
| Phone: |  | 317-249-5377 |
| Fax: |  | 317-249-5358 |
| E-mail: |  | eskiba@misoenergy.org |

3. Version and Standard Number(s) suggested for correction or clarification:

|  |
| --- |
| NAESB WEQ Business Practice Standards, Version 003:NAESB Business Practice Standards WEQ-000 Abbreviations, Acronyms, and Definitions of TermsNAESB Business Practice Standards WEQ-019 Customer Energy Usage Information Communication. |

4. Description of Minor Correction/Clarification including redlined standards corrections:

**WEQ-000-1 Abbreviations and Acronyms**

|  |  |
| --- | --- |
| ISO | Independent System Operator |
| ~~ISO~~ | ~~International Organization for Standardization~~ |
| VEE | Validating, Editing ~~&~~and Estimating |
| ~~VEE~~ | ~~Validation Editing and Estimation~~ |

**WEQ-000-2 Definitions of Terms**

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| --- | --- |
| Power Plant Gas Coordinator (PPGC) | The entity(ies) responsible for acquiring natural gas to meet a PPGC Facility’s operating requirements and for scheduling the delivery of said natural gas to the PPGC Facility that has responsibility for gas requirements for a natural gas-fired electric generating facility(ies) and is responsible for coordinating natural gas deliveries with the appropriate Transportation Service Provider(s) to meet those requirements. The PPGC may perform some or all~~s a number~~ of the following coordinated activities, including, but not limited to, power plant operations, unit dispatch, natural gas procurement and/or gas transportation arrangements. Because each PPGC is structured differently, specific responsibilities within each PPGC should be determined by the PPGC and the point of contact for the PPGC should be communicated to the Transportation Service Provider(s). (*Note: This also applies to NAESB WGQ Standard Nos. 0.2.1, 0.2.2, 0.3.11, 0.3.12, 0.3.13, 0.3.14, and 0.3.15*) |
| ~~Validation Editing and Estimation~~Validating, Editing and Estimating (VEE) | The process of confirming the accuracy of raw meter data and, if necessary, replacing corrupt or missing data. VEE guidelines are published in the Edison Electric Institute’s Uniform Business Practices for Unbundled Electricity Metering. |

**WEQ-019 Sections**

|  |  |
| --- | --- |
| 019-3.1.1019-3.1.8019-3.1.42 | ~~ISO~~ International Organization for Standardization |

1. Reason for of Minor Correction/Clarification:

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| --- |
| There are two different meanings for ISO currently in WEQ-000: a) Independent System Operator and b) International Organization for Standardization. To avoid confusion it is recommended that the acronym for International Organization for Standardization should not be used. Rather, it should be spelled out. Conforming changes are required for WEQ-019.After reviewing the WEQ Demand Response/Energy Subcommittee co-chairs reviewed the Edison Electric Institute’s standards it was recommended that VEE be changed to Validating, Editing and Estimating. Conforming changes are also being made to WEQ-000-2.Correct a typographical error in definition of Power Plant Gas Coordinator. |

1. Minor clarifications and corrections to existing standards include: (a) clarifications or corrections made by a regulatory agency to standards that are of a jurisdictional nature, or by the American National Standards Institute or its successor; (b) clarifications or corrections to the format, appearance, or descriptions of standards in standards documentation; (c) clarifications or corrections to add code values to tables; and (d) clarifications and corrections that do not materially change a standard. [↑](#footnote-ref-1)