**TO:** NAESB WGQ Information Requirements Subcommittee Participants

 NAESB WGQ Technical Subcommittee Participants

 Posting for Interested Industry Participants

**FROM:** Rachel Hogge, Chair, NAESB WGQ Information Requirements Subcommittee

 Kim Van Pelt, NAESB WGQ Technical Subcommittee

**RE:** **Agenda** – NAESB WGQ Joint Information Requirements / Technical

Subcommittees Meeting

**DATE:** February 21, 2018

**NAESB WGQ Joint Information Requirements / Technical Subcommittees Meeting**

 **Conference Call / Webcast Only**

**Date: February 28, 2018**

**Time: 10:00am – 11:30am Central**

Discussion, Q&A, and a balanced vote for each item – as time permits and in the order that best utilizes the subcommittees’time.

1. **Administrative:**

Welcome and Introductions

Anti-trust Guidelines (<http://www.naesb.org/misc/antitrust_guidance.dom>)

Adoption of Agenda

Approval of Prior Meeting Minutes

* December 13, 2017
1. **Minor Corrections / Errata**

Time provided to address any requests submitted **prior to February 23, 2018.**

1. **Address Current Requests, Annual Plan Items and items transferred from other NAESB subcommittees for discussion and possible vote**
* **R17005 Aquilon Energy**

**Request:** Define a NAESB standard time frame for information to be retained on the Informational Postings Website

(Relevant Minutes: BPS: 10/19/17, 11/2/17, 11/30/17)

1. **Other Business**
2. **Next Meeting Dates and Location**
3. **Adjourn**