**TO:** NAESB WGQ Information Requirements Subcommittee Participants

 NAESB WGQ Technical Subcommittee Participants

 Posting for Interested Industry Participants

**FROM:** Rachel Hogge, Chair, NAESB WGQ Information Requirements Subcommittee

 Kim Van Pelt, Chair, NAESB WGQ Technical Subcommittee

**RE:** **Agenda** – NAESB WGQ Joint Information Requirements / Technical Subcommittees Meeting

**DATE:** January 21, 2020

**NAESB WGQ Joint Information Requirements / Technical Subcommittees Meeting**

**Date / Time: February 19, 2020 10:00am – 1:00pm Mountain**

**Host: Salt River Project**

 **Location: PERA Club**

 **1 E Continental Drive**

 **Tempe, AZ 85281**

 **Contact: Willis McCluskey**

**NOTE: For security purposes, please advise the NAESB Office if you plan to attend so that a list can be provided to the host company.**

Discussion, Q&A, and a balanced vote for each item – as time permits and in the order that best utilizes the subcommittees’time.

1. **Administrative:**

Welcome and Introductions

Anti-trust Guidelines (<http://www.naesb.org/misc/antitrust_guidance.dom>)

Adoption of Agenda

Approval of Prior Meeting Minutes

1. **Minor Corrections / Errata**

Time provided to address any minor correction requests submitted **prior to February 10, 2020.**

* **MC19020 Northern Natural Gas**

**Request:** Modify the Transaction Set Table for the MEA Segments (Sub-detail) in the following data set(s), to separate the data elements ‘Component’ and ‘Unit of Measure’:

NAESB WGQ Standard No. 2.4.6 Measured Volume Audit Statement

* **MC19021 Boardwalk Pipelines**

**Request:** Add new code values for the data element ‘Transaction Type’ in the following data set(s):

 NAESB WGQ Standard No. 1.4.1 Nomination

 NAESB WGQ Standard No. 1.4.5 Scheduled Quantity

 NAESB WGQ Standard No. 2.4.4 Shipper Imbalance

 NAESB WGQ Standard No. 3.4.1 Transportation/Sales Invoice

1. **Address Current Requests, Annual Plan Items and items transferred from other NAESB subcommittees for discussion and possible vote**

1. **Other Business**
2. **Next Meeting Dates and Location**
3. **Adjourn**