**TO:** NAESB Wholesale Electric Quadrant (WEQ) Members, Retail Markets Quadrant (RMQ) Members, and other Interested Industry Parties

**FROM:** Elizabeth Mallett and Caroline Trum, NAESB Deputy Directors

**RE:** Conference Call of the NAESB RMQ and WEQ Business Practices Subcommittees – September 29, 2020

**DATE:** September 10, 2020

Dear NAESB RMQ and WEQ Business Practices Subcommittee (BPS) Participants and other Interested Parties,

A joint RMQ BPS and WEQ BPS meeting has been scheduled for Tuesday, September 29, 2020 from 10:30 AM to 12:00 PM Central. During the meeting, the participants will continue to develop a proposed a model agreement to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes as part of 2020 RMQ Annual Plan Item 6.b and 2020 WEQ Annual Plan Item 7.b.ii.

Please note that additional joint meetings of the RMQ BPS and WEQ BPS have been scheduled for Wednesday, October 21 from 10:30 AM – 12:00 PM Central and Thursday, November 19 from 10:30 AM – 12:00 PM Central. As with all NAESB subcommittees, participation in these subcommittees is open to anyone wishing to participate.

If you have any questions about participation on the subcommittees, please do not hesitate to contact the NAESB office at any time. All participants are encouraged to read the NAESB Antitrust and Other Meeting Policies prior to the start of the meeting. The statement can be viewed at the following link: <http://www.naesb.org/misc/antitrust_guidance.doc>.

Best Regards,

Caroline Trum

 **NORTH AMERICAN ENERGY STANDARDS BOARD**

**Joint RMQ/WEQ Business Practices Subcommittee**

**Conference Call with Webcasting**

**Tuesday, September 29, 2020 from 10:30 AM to 12:00 PM Central**

**DRAFT AGENDA**

1. Welcome and Administrative Item
* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
* Adoption of Available Draft Minutes
1. Continue to Develop Proposed Model Agreement to Address 2020 RMQ Annual Plan Item 6.b and 2020 WEQ Annual Plan Item 7.b.ii – Develop a standard contract to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes
2. Next Steps
3. Adjourn