**TO:** NAESB Wholesale Electric Quadrant (WEQ) Members, Retail Markets Quadrant (RMQ) Members, and other Interested Industry Parties

**FROM:** Caroline Trum, NAESB Deputy Director

**RE:** Joint NAESB RMQ and WEQ Business Practices Subcommittees (BPS) Conference Call –September 21, 2021

**DATE:** September 8, 2021

Dear NAESB RMQ and WEQ BPS Participants and other Interested Parties,

As previously announced, the joint RMQ/WEQ BPS has scheduled a meeting for Tuesday, September 21, 2021 from 10:00 AM to 12:00 PM Central.  During the meeting, the participants will finalize any late formal comments of the subcommittees in response to the recommendation to address 2021 RMQ Annual Plan Item 2.a/2021 WEQ Annual Plan Item 6.b.i. Additionally, the participants will continue to discuss 2021 RMQ Annual Plan Item 2.b/2021 WEQ Annual Plan Item 6.b.ii – Develop technical implementation business practice standards to support automation of the current REC creation, accounting and retirement processes for voluntary markets consistent with the Base Contract for Sale and Purchase of REC. The agenda for this meeting is on the following page.

Please note that an additional conference call of the RMQ/WEQ BPS has been scheduled for Tuesday, October 12, 2021.  An agenda for this meeting will be distributed following the September 21st meeting.

All participants are encouraged to read the NAESB Antitrust and Other Meetings Policies prior to the meeting: <http://www.naesb.org/misc/antitrust_guidance.doc>.

Best Regards,

Caroline Trum

**NORTH AMERICAN ENERGY STANDARDS BOARD**

**Joint RMQ/WEQ Business Practices Subcommittee**

**Conference Call with Webcasting**

**Tuesday, September 21, 2021 from 10:00 AM to 12:00 PM Central**

**DRAFT AGENDA**

1. Welcome and Administrative Item
* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
* Adoption of Available Meeting Minutes
1. Finalize Late Formal Comments from Subcommittees in Response to the Recommendation to Address 2021 RMQ Annual Plan Item 2.a/2021 WEQ Annual Plan Item 6.b.i – Develop a base contract to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes
2. Discuss 2021 RMQ Annual Plan Item 2.b/ 2021 WEQ Annual Plan Item 6.b.ii – Develop technical implementation business practice standards to support automation of the current REC creation, accounting and retirement processes for voluntary markets consistent with the Base Contract for Sale and Purchase of REC.
3. Next Steps
* Future Meetings:
	+ Tuesday, October 12 from 10:00 AM – 12:00 PM Central
	+ Monday, October 25 from 10:00 AM – 12:00 PM Central
	+ Tuesday, November 16 from 10:00 AM – 12:00 PM Central
	+ Tuesday, November 30 from 10:00 AM – 12:00 PM Central
	+ Tuesday, December 14 from 10:00 AM – 12:00 PM Central
1. Adjourn