**TO:** NAESB Wholesale Electric Quadrant (WEQ) Members, Wholesale Gas Quadrant (WGQ) Members, and posted other Interested Industry Parties

**FROM:** Elizabeth Mallett and Caroline Trum, NAESB Deputy Directors

**RE:** Conference Call of the NAESB RMQ and WEQ Business Practices Subcommittees – January 29, 2020

**DATE:** January 6, 2020

Dear NAESB RMQ and WEQ Business Practices Subcommittee (BPS) Participants and other Interested Parties,

A joint RMQ BPS and WEQ BPS meeting has been scheduled for Wednesday, January 29, 2020 from 2:00 to 3:30 PM Central. During the meeting, the participants will continue discussion on 2019 RMQ Annual Plan Item 7.b and 2019 WEQ Annual Plan Item 7.b.ii to develop a standard contract to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes. As with all NAESB subcommittees, participation in these subcommittees is open to anyone wishing to participate.

If you have any questions about participation on the subcommittees, please do not hesitate to contact the NAESB office at any time. All participants are encouraged to read the NAESB Antitrust and Other Meeting Policies prior to the start of the meeting. The statement can be viewed at the following link: <http://www.naesb.org/misc/antitrust_guidance.doc>.

With Best Regards,

Elizabeth Mallett, Esq.

**NORTH AMERICAN ENERGY STANDARDS BOARD**

**Joint RMQ/WEQ Business Practices Subcommittee**

**Conference Call with Webcasting**

**January 29, 2020 from 2:00 PM to 3:30 PM Central**

**DRAFT AGENDA**

1. Welcome and Administrative Item

* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda

1. Discuss 2019 RMQ Annual Plan Item 7.b and 2019 WEQ Annual Plan Item 7.b.ii – Develop a standard contract to improve and automate the current voluntary REC creation, accounting, and retirement processes
2. Discuss Next Steps and Future Meetings
3. Adjourn