##### March 8, 2023

**TO:** NAESB Wholesale Electric, Wholesale Gas and Retail Markets Quadrant Executive Committee Members, Alternates and Interested Industry Participants

**FROM:** Jonathan Booe, NAESB Executive Vice President & COO

**RE:** QuadrantExecutive Committee Meetings Announcement – March 2023

**NORTH AMERICAN ENERGY STANDARDS BOARD**

**EXECUTIVE COMMITTEE MEETINGS**

It is my pleasure to announce that the next NAESB Executive Committee meetings will take place in Dallas, Texas at the Oncor facilities the week of March 27th. We are extremely grateful to Oncor and to Debbie McKeever for hosting these meetings, and while we are excited for the opportunity to meet in person for the first time since 2020, we will also provide video conferencing capabilities utilizing the Zoom platform for those that want to attend virtually. During these meetings, the Executive Committees will review and vote on the recommendations and minor corrections developed since our last set of meetings in October, review the current quadrant annual plans and make any necessary updates, discuss a potential publication schedule for 2023, and review the status of our ongoing standards development and other related activities. **If you plan to attend any of the EC meetings in person, please RSVP to our office at your earliest convenience (****naesb@naesb.org****) so that proper meeting arrangements can be made by NAESB and our host.**

Where: Oncor, 1616 Woodall Rodgers Frwy., Dallas, TX 75202

Contact: Veronica Thomason, 713-356-0060

Instructions for virtual participation will be provided to you in a separate emailed confirmation notice after you register.

| Meeting | Date/Time | Registration |
| --- | --- | --- |
| Wholesale Electric Quadrant Executive Committee | Tuesday, March 28, 202310 am to 3 pm Central  | Please contact the NAESB office |
| Retail Markets Quadrant Executive Committee | Wednesday, March 29, 202310 am to 3 pm Central | Please contact the NAESB office |
| Wholesale Gas Quadrant Executive Committee | Thursday, March 30, 202310 am to 3 pm Central | Please contact the NAESB office |

Participation in the meetings is open to any interested party, and the agendas and materials for the meetings will be emailed to the participants and posted on the website shortly. If you are an EC member and not attending, please review the process for the selection of designated alternates and notify the NAESB office if you wish to have an alternate participate on your behalf. All participants are encouraged to read the NAESB Antitrust and Other Meetings Policies prior to the meeting: <http://www.naesb.org/misc/antitrust_guidance.doc>. Please note that the chairs reserve the right to extend the time of the meeting to ensure that agenda items are addressed.

With Best Regards,

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| ***Jonathan Booe*** |
| Jonathan Booe, Executive Vice President and COO, NAESB |

cc via email: Rae McQuade, President, NAESB

| **NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING****WHOLESALE ELECTRIC QUADRANT** **DRAFT AGENDA****Tuesday, March 28, 2023 – 10:00 am to 3:00 pm Central****Oncor Headquarters Building, Conference Room 124, Dallas, Texas** |
| --- |
| # | Agenda Item |
| 1. | Welcome |
|  | * Antitrust Guidelines: <https://www.naesb.org/misc/antitrust_guidance.doc>
 |
|  | * Welcome to members and attendees
 |
|  | * Quorum Establishment: Roll Call of WEQ EC Members and Alternates: <https://www.naesb.org/pdf4/ec_terms.pdf> (EC) and <https://www.naesb.org/pdf4/alt_ec_members.pdf> (EC Alt)
 |
| 2. | Consent Agenda (simple majority to approve) |
|  | * Adoption of Agenda: <https://www.naesb.org//pdf4/ec032823a.docx>
 |
|  | * Adoption of the WEQ EC Meeting Minutes from October 18, 2022: <https://naesb.org//pdf4/weq_ec101822dm.docx>
 |
| 3. | Review and consider for vote the NO ACTION recommendation for 2023 WEQ Annual Plan Items 3.a and 3.b – Review annually, at a minimum, WEQ-012 and the accreditation requirements for Authorized Certification Authorities to determine if any changes are needed to meet market conditions / Evaluate and modify as needed standards to support and/or complement the current version of the NERC Critical Infrastructure Protection Reliability Standards and any other activities of NERC and the FERC related to cybersecurity (simple majority support required for approval) |
|  | * NO ACTION Recommendation: <https://naesb.org/pdf4/weq_2023_api_3a_3b_rec_020923.docx>
 |
|  | * Request for Comments: <https://naesb.org/pdf4/weq_020923reqcom.doc> *- comment period ends on March 10, 2023*
 |
| 4. | Review and consider for vote the NO ACTION recommendation for 2023 WEQ Annual Plan Item 3.c – Review cybersecurity standards to determine if baseline Multi-Factor Authentication (MFA) should be integrated into standard requirements and develop supportive standards as needed (simple majority support required for approval) |
|  | * NO ACTION Recommendation: <https://naesb.org/pdf4/weq_2023_api_3c_rec_020923.docx>
 |
|  | * Request for Comments: <https://naesb.org/pdf4/weq_020923reqcom.doc> *- comment period ends on March 10, 2023*
 |
| 5. | Review and consider for vote the NO ACTION recommendation for 2023 WEQ Annual Plan Item 6.a.ii / Request R22002 (simple majority support required for approval) |
|  | * NO ACTION Recommendation: <https://naesb.org/pdf4/weq_2023_api_6aii_R22002_rec_021423.docx>
 |
|  | * Request for Comments: <https://naesb.org/pdf4/weq_021423reqcom.doc> *- comment period ends on March 16, 2023*
 |
| 6. | Review and consider for vote the recommendation for 2023 WEQ Annual Plan Item 5.d / Request R22001 – Develop business practices to define a common list of grid services for electric market interactions that support grid-edge resources such as distributed energy resources and batteries in support of U.S. Department of Energy Grid Modernization Laboratory Consortium efforts (Standards Request R22001) (super majority support required for approval) |
|  | * Recommendation: <https://naesb.org/pdf4/weq_2023_api_5d_R22001_rec_021523.docx>
 |
|  | * Attachment: <https://naesb.org/member_login_check.asp?doc=weq_2023_api_5d_R22001_rec_021523_attachment.docx>
 |
|  | * Request for Comments: <https://naesb.org/pdf4/weq_021523reqcom.doc> *- comment period ends on March 17, 2023*
 |
| 7. | Consideration and Vote on Minor Correction (simple majority support required for approval) |
|  | * MC23002 – Minor Correction to NAESB WEQ Business Practice Standards, Version 003.4: WEQ-000 Abbreviations, Acronyms, and Definition of Terms, WEQ-001 Open Access Same-Time Information Systems (OASIS), WEQ-013 Open Access Same-Time Information Systems (OASIS) Implementation Guide, and WEQ-024 Cybersecurity to correct some minor inconsistencies

Recommendation: <https://naesb.org//member_login_check.asp?doc=weq_mc23002.docx>  |
| 8. | Update on Coordination Activities with NERC |
| 9. | Subcommittee / Development Updates (meeting materials for updates will be provided by leadership as they are available) |
|  | * Triage Subcommittee: <https://naesb.org/pdf4/tr010323disposition.docx> (01-17-23 Disposition);
 |
|  | * + - * Business Practices Subcommittee (BPS)
 |
|  | * + - * OASIS Subcommittee
 |
|  | * + - * Coordinate Interchange Scheduling Subcommittee (CISS)
 |
|  | * Standards Review Subcommittee (SRS)
 |
|  | * + - * Cybersecurity Subcommittee (CSS)
 |
| 10. | Adoption of the 2023 WEQ Annual Plan adopted by the Board of Directors on December 8, 2022: <https://www.naesb.org//pdf4/weq_ec032823w1.docx> (Proposed Redlines Submitted by J. Phillips, SPP) |
| 11. | Publication Schedule Review |
|  | * WGQ Publication Schedule (Version 3.3): <https://www.naesb.org/misc/wgq_publication_schedule_ver3_3.doc>
 |
|  | * WEQ Publication Schedule: (Version 003.4): <https://www.naesb.org/misc/weq_publication_schedule_ver3_4.doc>
 |
|  | * Retail Publication Schedule (Version 3.4): <https://www.naesb.org/misc/retail_publication_schedule_ver3_4.docx>
 |
| 12. | Board of Directors, Board Committee and Regulatory Updates |
|  | * + - * Membership Update
 |
|  | * + - * Board of Directors Update
 |
|  | * + - * Managing Committee
 |
|  | * + - * Board Strategy Committee
 |
|  | * + - * Board Revenue Committee
 |
|  | * Regulatory Updates
 |
|  | * January 30, 2023 - NAESB Comments Submitted to the Transportation Safety Administration on Advanced Notice of Proposed Rulemaking issued November 30, 2022 for Enhancing Surface Cyber Risk Management (Docket No. TSA-2022-0001): <https://www.naesb.org/pdf4/naesb_tsa_anprm_comments013023.pdf>
 |
| 13. | Other Business * Gas Electric Harmonization Forum Activities
* Meeting Schedule 2023: <https://www.naesb.org//pdf4/2023_schedule.pdf>
 |
| 14. | Adjourn |

| **NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING****RETAIL MARKETS QUADRANT** **DRAFT AGENDA****Wednesday, March 29, 2023 – 10:00 am to 3:00 pm Central****Oncor Headquarters Building, Conference Room 124, Dallas, Texas** |
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| # | Agenda Item |
| 1. | Welcome |
|  | * Antitrust Guidelines: <https://www.naesb.org/misc/antitrust_guidance.doc> (Guidance)
 |
|  | * Welcome to members and attendees
 |
|  | * Quorum Establishment: Roll Call of Retail EC Members and Alternates: <https://www.naesb.org/pdf4/ec_terms.pdf> (EC) and <https://www.naesb.org/pdf4/alt_ec_members.pdf> (EC Alt)
 |
| 2. | Consent Agenda (simple majority to approve) |
|  | * Adoption of Agenda: <https://www.naesb.org//pdf4/ec032823a.docx>
 |
|  | * Adoption of the RMQ EC Meeting Minutes from October 19, 2022: <https://www.naesb.org//pdf4/rmq_ec101922dm.docx>
 |
| 3. | Review and consider for vote the NO ACTION recommendation for 2023 RMQ Annual Plan Item 3 – Review cybersecurity standards to determine if baseline Multi-Factor Authentication (MFA) should be integrated into standard requirements and develop supportive standards as needed (simple majority support required for approval) |
|  | * NO ACTION Recommendation: <https://naesb.org/pdf4/rmq_2023_api_3_rec_020923.docx>.
 |
|  | * Request for Comments: <https://naesb.org/pdf4/rmq_020923reqcom.doc> – *comment period ends on March 10, 2023*
 |
| 4. | Review and consider for vote the NO ACTION recommendation for 2023 RMQ Annual Plan Item 1 – Review the data used in the NAESB RMQ Internet Electronic Transport specification for data fields that may no longer be utilized and determine if these data fields can be removed (simple majority support required for approval) |
|  | * NO ACTION Recommendation: <https://naesb.org/pdf4/rmq_2023_api_1_rec_022223.docx>
 |
|  | * Request for Comments: <https://naesb.org/pdf4/rmq_022223reqcom.doc> – *comment period ends on March 23, 2023*
 |
| 5. | Consideration and Vote on Minor Correction (simple majority support required for approval) |
|  | * MC22006 – Minor correction to NAESB RMQ Version 3.3 to move all WGQ cybersecurity-related business practices into a new suite of WGQ Business Practice Standards

Recommendation: <https://naesb.org/pdf4/rmq_mc22006_rec_021623.doc>Attachment 1 - Revised RMQ Quadrant Electronic Delivery Mechanisms (QEDM) Manual: <https://naesb.org/member_login_check.asp?doc=rmq_mc22006_rec_021623_attach1.docx> Attachment 2 – New RMQ Cybersecurity Model Business Practices: <https://naesb.org/member_login_check.asp?doc=rmq_mc22006_rec_021623_attach2.docx>  |
|  | * MC23003 – Minor corrections to NAESB RMQ Energy Services Provider Interface (ESPI) Model Business Practices Version 3.3 to clarify data elements and data flows, clearly indicate the use of attributes, delete outdated references, and correct typos.

Recommendation: <https://naesb.org/member_login_check.asp?doc=rmq_mc23003.docx> Attachment: <https://naesb.org/member_login_check.asp?doc=rmq_mc23003_attachment.docx>  |
|  | * MC23004 – Minor correction to NAESB RMQ Energy Services Provider Interface (ESPI) Model Business Practices Version 3.3 to indicate deprecated terms, update hyperlink, and add language to reflect availability of schema on the NAESB website.

Recommendation: <https://naesb.org/member_login_check.asp?doc=rmq_mc23004.docx> Attachment: <https://naesb.org/member_login_check.asp?doc=rmq_mc23004_attachment.docx>  |
|  | * MC23005 – Minor correction to NAESB RMQ Energy Services Provider Interface (ESPI) Model Business Practices Version 3.3 to correct Figure 5 by removing the line that erroneously connects the Application Information and Authorization resources with the note 0..1 below the line.

Recommendation: <https://naesb.org/member_login_check.asp?doc=rmq_mc23005.doc>  |
| 6. | Subcommittee / Development Updates (meeting materials for updates will be provided by leadership as they are available): |
|  | * Triage Subcommittee: <https://naesb.org/pdf4/tr010323disposition.docx> (01-17-23 Disposition);
 |
|  | * + - * Business Practices Subcommittee (BPS)
 |
|  | * + - * Information Requirements & TEIS Subcommittee
 |
|  | * Energy Service Providers Interface Task Force
 |
| 7. | Adoption of the 2023 RMQ Annual Plan adopted by the Board of Directors on December 8, 2022: <https://www.naesb.org//pdf4/rmq_ec032923w1.docx> (Proposed Redlines) |
| 8. | Publication Schedule Review |
|  | * WGQ Publication Schedule (Version 3.3): <https://www.naesb.org/misc/wgq_publication_schedule_ver3_3.doc>
 |
|  | * WEQ Publication Schedule: (Version 003.4): <https://www.naesb.org/misc/weq_publication_schedule_ver3_4.doc>
 |
|  | * Retail Publication Schedule (Version 3.4): <https://www.naesb.org/misc/retail_publication_schedule_ver3_4.docx>
 |
| 9. | Board of Directors, Board Committee and Regulatory Updates |
|  | * + - * Membership Update
 |
|  | * + - * Board of Directors Update
 |
|  | * + - * Managing Committee
 |
|  | * + - * Board Strategy Committee
 |
|  | * + - * Board Revenue Committee
 |
|  | * Regulatory Updates
 |
|  | * January 30, 2023 - NAESB Comments Submitted to the Transportation Safety Administration on Advanced Notice of Proposed Rulemaking issued November 30, 2022 for Enhancing Surface Cyber Risk Management (Docket No. TSA-2022-0001): <https://www.naesb.org/pdf4/naesb_tsa_anprm_comments013023.pdf>
 |
| 10. | Other Business * Gas Electric Harmonization Forum Activities
* Meeting Schedule 2023: <https://www.naesb.org//pdf4/2023_schedule.pdf>
 |
| 11. | Adjourn |

| **NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING****WHOLESALE GAS QUADRANT** **DRAFT AGENDA****Wednesday, March 29, 2023 – 10:00 am to 3:00 pm Central****Oncor Headquarters Building, Conference Room 125, Dallas, Texas** |
| --- |
| # | Agenda Item |
| 1. | Welcome |
|  | * Antitrust Guidelines: <https://www.naesb.org/misc/antitrust_guidance.doc>
 |
|  | * Welcome to members and attendees
 |
|  | * Quorum Establishment: Roll Call of WGQ EC Members and Alternates: <https://www.naesb.org/pdf4/ec_terms.pdf> (EC) and <https://www.naesb.org/pdf4/alt_ec_members.pdf> (EC Alt)
 |
| 2. | Consent Agenda (simple majority to approve) |
|  | * Adoption of Agenda: <https://www.naesb.org//pdf4/ec032823a.docx>
 |
|  | * Adoption of the WGQ EC Meeting Minutes from February 7, 2023: <https://www.naesb.org/pdf4/wgq_ec020723dm.docx>
 |
| 3. | Review and consider for vote the recommendation for 2023 WGQ Annual Plan Item 1.c/R22003 – Review cybersecurity standards to determine if baseline Multi-Factor Authentication (MFA) should be integrated into standard requirements and develop supportive standards as needed (super majority support required for approval) |
|  | * Recommendation: <https://naesb.org/member_login_check.asp?doc=wgq_2023_api_1c_R22003_rec_020923.docx>
 |
|  | * Request for Comments: <https://naesb.org/pdf4/wgq_020923reqcom.doc> *- comment period ends on March 10, 2023*
 |
| 4. | Review and consider for vote the recommendation for 2023 WGQ Annual Plan Items 1.a and 1.b – Review minimum technical characteristics in the Appendices of the WGQ QEDM Manual, and make changes as, and Review the data used in the NAESB WGQ Internet Electronic Transport specification for data fields that may no longer be utilized and determine if these data fields can be removed (super majority support required for approval) |
|  | * Recommendation: <https://naesb.org/pdf4/wgq_2023_api_1a_1b_rec_022223.docx>.

Attachment A - WGQ Quadrant Electronic Delivery Mechanism Related Standards Manual: <https://naesb.org/member_login_check.asp?doc=wgq_2023_api_1a_1b_rec_022223_attachA.docx>Attachment B WGQ Internet Electronic Transport Manual: <https://www.naesb.org/member_login_check.asp?doc=wgq_2023_api_1a_1b_rec_022223_attachB.docx>  |
|  | * Request for Comments: <https://naesb.org/pdf4/wgq_022223reqcom.doc> – *comment period ends on March 23, 2023*
 |
|  | * Comments Submitted by T. Kraft, ONE OK: <https://www.naesb.org/pdf4/wgq_022223reqcom_oneok.docx>
 |
| 5. | Consideration and Vote on Minor Corrections (simple majority support required to approve) |
|  | * MC23001 – Minor correction to NAESB WGQ Version 3.2 Standard No. 6.3.1 – Request to correct the existing 2.17 Definition of “ECS” under the NAESB WGQ Base Contract

Recommendation: <https://naesb.org//member_login_check.asp?doc=wgq_mc23001_rec_022323.doc>.  |
|  | * MC22007 – Minor correction to NAESB WGQ Version 3.3 to move all WGQ cybersecurity-related business practices into a new suite of WGQ Business Practice Standards

Recommendation: <https://naesb.org//pdf4/wgq_mc22007_rec_021623.docx>. Attachment 1 - Modifications to the WGQ QEDM Related Standards Manual: <https://naesb.org//member_login_check.asp?doc=wgq_mc22007_rec_021623_attach1.docx>Attachment 2 - Corresponding Modifications to Other Manuals: <https://naesb.org//member_login_check.asp?doc=wgq_mc22007_rec_021623_attach2.docx> Attachment 3 - New WGQ Cybersecurity Related Standards Manual: <https://naesb.org//member_login_check.asp?doc=wgq_mc22007_rec_021623_attach3.docx> Attachment 4 - MC22007 Subcommittee Determination Work Paper: <https://naesb.org//member_login_check.asp?doc=wgq_mc22007_rec_021623_attach4.docx>  |
| 6. | Subcommittee Updates (meeting materials for updates will provided by leadership as they are available): |
|  | * Triage Subcommittee: <https://naesb.org/pdf4/tr010323disposition.docx> (1-17-23 Disposition)
 |
|  | * + - * Business Practices Subcommittee (BPS)
 |
|  | * + - * Electronic Delivery Mechanisms Subcommittee (EDM)
 |
|  | * + - * Information Requirements Subcommittee (IR)/Technical Subcommittee
 |
|  | * + - * Contracts Subcommittee
 |
| 7. | Adoption of the Proposed 2023 WGQ Annual Plan adopted by the Board of Directors on December 8, 2022: <https://www.naesb.org/pdf4/wgq_ec033023w1.docx> (Proposed Redlines Submitted by J. Buccigross, 8760, Inc.) |
| 8. | Publication Schedule Review |
|  | * WGQ Publication Schedule (Version 3.3): <https://www.naesb.org/misc/wgq_publication_schedule_ver3_3.doc>
 |
|  | * WEQ Publication Schedule: (Version 003.4): <https://www.naesb.org/misc/weq_publication_schedule_ver3_4.doc>
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