##### February 10, 2020

**TO:** NAESB Wholesale Electric, Wholesale Gas and Retail Markets Quadrant Executive Committee Members, Alternates and Interested Industry Participants

**FROM:** Jonathan Booe, NAESB Executive Vice President & CAO

**RE:** QuadrantExecutive Committee Meeting Announcements – February 2020

**NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETINGS**

**Hosted by Salt River Project in Phoenix, AZ**

It is my pleasure to announce the February 2020 NAESB Executive Committee (EC) meetings in Phoenix, AZ and to thank Salt River Project (SRP) and Willis McCluskey for hosting these meetings. Through the generosity of our member companies that welcome NAESB into their offices, we are able to hold meetings in different regions of the country and ensure that in-person attendance is convenient for all EC members and interested parties. Please find the meeting arrangements below:

Where: PERA Club – 1 E. Continental Drive, Tempe, AZ 85281-1053

Contact: Veronica Thomason, 713-356-0060

When: Tuesday, February 18, 2020 -- 9:00 a.m. to 3:00 p.m. Mountain Standard Time – Wholesale Electric Quadrant

Wednesday, February 19, 2020 -- 9:00 a.m. to 3:00 p.m. Mountain Standard Time – Retail Markets Quadrant

Thursday, February 20, 2020 -- 9:00 a.m. to 3:00 p.m. Mountain Standard Time – Wholesale Gas Quadrant

If you plan to attend any of the EC meetings, please RSVP to our office at your earliest convenience (naesb@naesb.org) so that proper meeting arrangements can be made by NAESB and our host. If you are an EC member and not attending, please review the process for the selection of designated alternates and notify the NAESB office if you wish to have an alternate participate on your behalf. If you plan to participate by conference call and web cast, the information to do so has been posted on the NAESB website and is available in this document. The meetings, conference calls and web casts are open to any interested party.

The agendas and materials for the meetings will be emailed to the participants and posted on the web site shortly. In an effort to control costs and be more environmentally aware, we are not printing Executive Committee books any longer; however, they will be posted in an assembled document (.pdf) for each quadrant meeting, and the links to the native formatted documents will be provided in the agendas.

As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted an appropriate amount of time. Should an agenda item conclude earlier than its announced time slot, the remaining time could be allotted to other agenda items at the discretion of the chair.

With Best Regards,

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| ***Jonathan Booe*** |
| Jonathan Booe, Executive Vice President and CAO, NAESB |

Cc via email: Rae McQuade, President, NAESB

The logistical details of the meetings are provided in the following table. As meeting rooms are provided, updates will be made to the table.

| Date | Time | Meeting/Location |
| --- | --- | --- |
| Tuesday, February 18th  | 9 am to 3 pm Mountain | WEQ EC MeetingRoom: TBDConference Call and Web Cast Available |
| Wednesday, February 19th  | 8 am to 3 pm Mountain | Day 1 of WEQ OASIS Subcommittee MeetingRoom: TBDConference Call and Web Cast Available |
|  | 9 am to 3 pm Mountain | Retail EC Meeting by phone/web cast – for in person attendance, please join NAESB staff at following locationRoom: TBDConference Call and Web Cast Available |
|  | 9 am to 4 pm Mountain | IR/Technical Subcommittee MeetingRoom: TBDConference Call and Web Cast Available |
| Thursday, February 20th  | 9 am to 3 pm Mountain | WGQ EC MeetingRoom: TBDConference Call and Web Cast Available |
|  | 8 am to 12 pm Mountain | Day 2 of WEQ OASIS Subcommittee MeetingRoom: TBDConference Call and Web Cast Available |

You can access the materials for these meeting from the NAESB web site, at the page specific for the Executive Committee noted (WEQ: <http://www.naesb.org/weq/default.asp>, WGQ: <http://www.naesb.org/wgq/default.asp>, and Retail: <http://www.naesb.org/RGQ/default.asp>).

Please feel free to call the NAESB office should you have any questions or comments.