



NORTH AMERICAN ENERGY STANDARDS BOARD

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July 6, 2015
Filed Electronically

The Honorable Kimberly D. Bose
Secretary
Federal Energy Regulatory Commission
888 First Street N.E., Room 1A
Washington, D.C. 20426

RE: Standards for Business Practices of Interstate Natural Gas Pipelines (Docket No. RM96-1 et al.)

Dear Ms. Bose:

The North American Energy Standards Board ("NAESB") herewith submits this report to the Federal Energy Regulatory Commission ("FERC" or "Commission") regarding errata to Versions 3.0 of the NAESB Wholesale Gas Quadrant ("WGQ") standards to support FERC Order No. 809, *Coordination of the Scheduling Processes of Interstate Natural Gas Pipelines and Public Utilities*, issued by the Commission April 16, 2015. This report is voluntarily submitted by NAESB in Docket No. RM96-1-000, and is submitted simultaneously with a report regarding coordinated errata to Version 2.0 of the NAESB WGQ standards in Docket No. RM14-2-000, also in support of FERC Order No. 809. The modifications to the NAESB WGQ Version 3.0 standards described in this report were made to accommodate the NAESB final actions in support of WGQ Annual Plan Item 11c (Parts 1 & 2), ratified by the WGQ Membership on September 22, 2014, and minor correction request MC14018, adopted by the WGQ Executive Committee via notational ballot on September 10, 2014. These modifications incorporate a 9:00 am Central Clock Time start to the gas operating day and correct minor errors found during the review of the final actions and minor correction subject to FERC Order No. 809.

This report is filed electronically in Adobe Acrobat® Portable Document Format (.pdf). All of the referenced documents are available on the NAESB web site (www.naesb.org). Should you need the report in an editable format, we can provide it in Microsoft® Word® 2010. Please feel free to call me at (713) 356-0060 or refer to the NAESB website (www.naesb.org) should you have any questions or need additional information regarding the errata to the NAESB WGQ Versions 2.0 standards or any other NAESB work products.

Respectfully submitted,

Ms. Rae McQuade
President, North American Energy Standards Board



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cc:

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Ms. Valerie Crockett, Chairman and CEO, North American Energy Standards Board
Mr. Michael Desselle, Vice Chairman, North American Energy Standards Board
Mr. William P. Boswell, General Counsel, North American Energy Standards Board
Mr. Jonathan Booe, Executive Vice President & CAO, North American Energy Standards Board

**UNITED STATES OF AMERICA
FEDERAL ENERGY REGULATORY COMMISSION**

**Standards for Business Practices
of Natural Gas Pipelines**

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Docket No. RM96-1 et al.

REPORT OF THE NORTH AMERICAN ENERGY STANDARDS BOARD

The North American Energy Standards Board (“NAESB”) is voluntarily submitting this report in accordance with the Federal Energy Regulatory Commission (“FERC or Commission”) Order No. 809, *Coordination of the Scheduling Processes of Interstate Natural Gas Pipelines and Public Utilities*, issued by the Commission April 16, 2015 in the above referenced docket. The purpose of the report is to notify the Commission of action taken by NAESB to adopt two minor corrections, MC15009 and MC15012, that integrate the Commission’s regulation into the NAESB Wholesale Gas Quadrant (“WGQ”) standards as requested in paragraph 11 of the March 20, 2014 Notice of Proposed Rulemaking (“NOPR”)¹ and noted in paragraph 15 of the final order.² The two minor corrections described in this report are applicable to Version 3.0 of the WGQ standards and were adopted to accommodate the NAESB final actions in support of WGQ Annual Plan Item 11c (Parts 1 & 2), and minor correction MC14018 that have been incorporated by reference through the Commission’s Order No. 809. Version 3.0 was submitted to the Commission for its consideration on November 14, 2014.³ The Commission has not taken any action on Version 3.0, but to ensure that NAESB stays in sync within its versions, and the Commission has a full record, NAESB has applied these minor corrections to Version 3.0.

Attached to this report are five appendices. A description of each appendix can be found below.

- Appendix 1 provides access to minor correction MC15009
- Appendix 2 provides access to minor correction MC15012
- Appendix 3 provides access to the NAESB WGQ Executive Committee (“EC”) meeting minutes and notational ballot through which the minor corrections were adopted
- Appendix 4 contains the correspondence sent to all WGQ members notifying them of the EC action taken on the minor corrections, requesting comments that opposed the minor corrections, and informing them of future actions and timelines related to the minor corrections
- Appendix 5 includes the NAESB Operating Procedures for minor clarifications and corrections to standards.

Minor correction MC15009 was approved by the WGQ EC on April 30, 2015 and submitted for a two week industry comment period ending on May 14, 2015. No comments on the minor correction were submitted and the modifications were incorporated into both Version 2.0 and Version 3.0 of the NAESB WGQ standards on June 1, 2015. The minor correction modifies NAESB WGQ Standard No. 1.3.1 to incorporate a 9:00 am Central Clock Time start the gas day and NAESB WGQ Standard Nos. 1.1.5, 1.3.5, 1.3.8, 1.3.9, 1.3.11, 1.3.33, and 5.3.56 to remove a hyphen from the word “intraday” in each of the standards.

¹ *Coordination of the Scheduling Processes of Interstate Natural Gas Pipelines and Public Utilities*, 79 FR 18223 (April 1, 2014), FERC Stats. & Regs. ¶ 32,700 (2014), 146 FERC ¶61,201 (2014) (NOPR).

² Order No. 809, *Coordination of the Scheduling Processes of Interstate Natural Gas Pipelines and Public Utilities*, 151 FERC ¶ 61,049 (2015) (Order No. 809).

³ The November 14, 2014 NAESB Report to FERC containing Version 3.0 of the WGQ Business Practice Standards may be accessed at the following link: https://www.naesb.org/pdf4/ferc111414_wgq_version_3.0_filing.pdf.

Minor Correction MC15012 was approved by the WGQ EC through a notational ballot on May 29, 2015 and submitted for a two week comment period ending on June 15, 2015. No comments on the minor correction were submitted and the modifications were incorporated into Version 3.0 of the NAESB WGQ standards on June 29, 2015. MC15012 is split into parts A and B. Part A modifies the standards to remove references that the start of the gas day was undefined in the NAESB final actions to support WGQ Annual Plan Item 11c (Parts 1 & 2) and MC14008, and Part B corrects errors to the standards that were found in the review process. A summary of the modifications made through MC15012 can be found in the following table. In addition to this report, NAESB is simultaneously submitting a report in Docket No. RM96-1-000 that includes minor correction MC15009 and MC15011 and ensure consistency between the standards adopted through the April 16, 2015 Order and the existing Version 2.0 WGQ standards.

Minor Correction Cross Reference			
Standard	Description	Request No.	Action
0.y.z - NAESB WGQ Additional Standards Manual			
0.4.1	Storage Information	MC15012 (Ref: MC14018)	Minor correction to modify the DTM Segment in the EDI X12 Mapping Guidelines by removing the 'NOTE' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
0.4.2	Operational Capacity	MC15012 (Ref: MC14018)	Minor correction to modify the Sample Paper Transaction and Sample ASC X12 Transaction to remove the 'Note' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
0.4.4	Location Data Download	MC15012 (Ref: MC14018)	Minor correction to modify the Sample Paper Transaction to remove the 'Note' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
1.y.z - NAESB WGQ Nomination Standards Manual			
1.y.z – Nomination Standards	Business Process and Practices	MC15012 (Ref: MC14018)	Modify Diagram 3 (Nomination Scheduling Timeline) to remove 'Note 1' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
1.3.1	Standard	MC15009 (Ref: 2014 WGQ Annual Plan Item 11c (Part 1 of 2))	Modify to insert the Gas Day start at 9:00 a.m.
1.4.1	Nomination	MC15012 (Ref: MC14018)	Minor correction to modify the DTM Segment in the EDI X12 Mapping Guidelines by removing the 'NOTE' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
1.4.2	Nomination Quick Response	MC15011 (Ref: MC14018)	Minor correction to modify the DTM Segment in the EDI X12 Mapping Guidelines by removing the 'NOTE' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.

Minor Correction Cross Reference			
Standard	Description	Request No.	Action
1.4.3	Request for Confirmation	MC15012 (Ref: MC14018)	Minor correction to modify the DTM Segment in the EDI X12 Mapping Guidelines by removing the 'NOTE' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
1.4.4	Confirmation Response	MC15012 (Ref: MC14018)	Minor correction to modify the DTM Segment in the EDI X12 Mapping Guidelines by removing the 'NOTE' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
1.4.5	Scheduled Quantity	MC15012 (Ref: MC14018) (Part B)	Minor correction to modify the last section of the Technical Implementation of Business Process for the Elapsed Prorata Scheduled Quantity (EPSQ) Examples by removing the 'NOTE' and the DTM Segment in the EDI X12 Mapping Guidelines by removing the 'NOTE' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000. Modify the Technical Implementation of Business Process (TIBP) ESPQ Examples 3-2 and 3-3 for Intraday 2 – ESPQ, SQ and Calculation of resulting Scheduled Quantity to correct an error in the calculation from MC14018.
1.4.6	Scheduled Quantity for Operator	MC15012 (Ref: MC14018)	Minor correction to modify the DTM Segment in the EDI X12 Mapping Guidelines by removing the 'NOTE' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
1.4.7	Confirmation Quick Response	MC15012 (Ref: MC14018)	Minor correction to modify the Sample Paper Transaction, Sample ASC X12 Transaction, and DTM Segment in the EDI X12 Mapping Guidelines by removing the 'NOTE' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
2.y.z - NAESB WGQ Nomination Standards Manual			
2.4.1	Pre-determined Allocation	MC15012 (Ref: MC14018)	Minor correction to modify the DTM Segment in the EDI X12 Mapping Guidelines by removing the 'NOTE' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
2.4.3	Allocation	MC15012 (Ref: MC14018)	Minor correction to modify the DTM Segment in the EDI X12 Mapping Guidelines by removing the 'NOTE' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.

Minor Correction Cross Reference			
Standard	Description	Request No.	Action
2.4.4	Shipper Imbalance	MC15012 (Ref: MC14018)	Minor correction to modify the DTM Segment in the EDI X12 Mapping Guidelines by removing the 'NOTE' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
2.4.5	Measurement Information	MC15012 (Ref: MC14018)	Minor correction to modify the DTM Segment in the EDI X12 Mapping Guidelines by removing the 'NOTE' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
5.y.z - NAESB WGQ Capacity Release Standards Manual			
5.y.z – Capacity Release Standards	Business Processes and Practices	MC15012 (Ref: MC14018) (Part B)	Modify paragraph 10 to remove the Note from the Examples of EPC (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000. Modify the Overview Table Heading (Second Column) to correct an error by deleting the first instance of the word 'More' and replacing it with the word 'Less', so it reads 'Biddable Releases One Year or Less and More Than One Year'.
5.4.16	System-Wide Notices	MC15012 (Ref: MC14018)	Minor correction to modify the Sample Paper Transaction and Sample ASC X12 Transaction to remove the 'Note' (MC14018) based on FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000.
5.4.24	Offer	MC15012 (Part B)	Minor correction to modify the Data Element Cross Reference to EDI X12, Transaction Set Tables, and EDI X12 Mapping Guidelines to add the data element 'Recall Notification Indicator – Intraday 3'.
5.4.26	Award Download	MC15012 (Part B)	Minor correction to modify the Data Element Cross Reference to EDI X12 and EDI X12 Mapping Guideline to add the data element 'Recall Notification Indicator – Intraday 3'.

The list of appendices shown below in tabular form includes the FERC docket number for the amended standard(s), the version(s) of standard(s) amended, and a description of the amendments:

Appendix No.	Minor Correction Description										
Appendix 1	<p>MC15009: [Docket No. RM14-2-000], Modify NAESB WGQ Standard No. 1.3.1 to insert the Gas Day start at 9:00 a.m. (FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000) and provide redlines to reflect consistency changes included in Final Action 2014 WGQ Annual Plan Item 11.c (Part 1 of 2), where ‘Intra-day’ was changed to ‘Intraday’ in the following NAESB WGQ Standard Nos. 1.1.15, 1.3.5, 1.3.8, 1.3.9, 1.3.11, 1.3.33, and 5.3.56 in NAESB Wholesale Gas Quadrant (WGQ) Business Practice Standards Versions 2.0 and 3.0.</p> <p>NAESB WGQ Business Practice Standard Nos. 1.1.15, 1.3.1, 1.3.5, 1.3.8, 1.3.9, 1.3.11, 1.3.33, and 5.3.56, Versions 2.0 and 3.0</p>										
Appendix 2 Part A	<p>MC15012: [Docket No. RM14-2-000], Minor Corrections to accommodate modifications in minor correction MC14018 adopted by the WGQ EC via notational ballot on September 10, 2014 as noted in the summary. The purpose of the proposed corrections provides consistency in the application to NAESB WGQ Version 3.0 (FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000).</p> <ul style="list-style-type: none"> • Modify Diagram 3 (Nomination Scheduling Timeline) to remove Note 1 in the Business Process and Practices of the Nomination Related Standards Implementation Manual to Version 3.0. • Modify Paragraph 10 to remove the Note from the Examples of EPC in the Business Process and Practices of the Capacity Release Related Standards Implementation Manual to Version 3.0. • Modify the Sample Paper Transaction and Sample ASC X12 Transaction to remove the ‘Note’ from the following data sets: <table style="margin-left: 40px; width: 100%;"> <tr> <td style="padding-right: 20px;">Operational Capacity</td> <td>NAESB WGQ Standard No. 0.4.2</td> </tr> <tr> <td>Confirmation Quick Response</td> <td>NAESB WGQ Standard No. 1.4.7</td> </tr> <tr> <td>System-Wide Notices</td> <td>NAESB WGQ Standard No. 5.4.16</td> </tr> </table> • Modify the Sample Paper Transaction to remove the ‘Note’ from the following data set: <table style="margin-left: 40px; width: 100%;"> <tr> <td style="padding-right: 20px;">Location Data Download</td> <td>NAESB WGQ Standard No. 0.4.4</td> </tr> </table> • Modify the last section of the Technical Implementation of Business Process for the Elapsed Prorata Scheduled Quantity (EPSQ) Examples by removing the ‘NOTE’ in the following data set: <table style="margin-left: 40px; width: 100%;"> <tr> <td style="padding-right: 20px;">Scheduled Quantity</td> <td>NAESB WGQ Standard No. 1.4.5</td> </tr> </table> 	Operational Capacity	NAESB WGQ Standard No. 0.4.2	Confirmation Quick Response	NAESB WGQ Standard No. 1.4.7	System-Wide Notices	NAESB WGQ Standard No. 5.4.16	Location Data Download	NAESB WGQ Standard No. 0.4.4	Scheduled Quantity	NAESB WGQ Standard No. 1.4.5
Operational Capacity	NAESB WGQ Standard No. 0.4.2										
Confirmation Quick Response	NAESB WGQ Standard No. 1.4.7										
System-Wide Notices	NAESB WGQ Standard No. 5.4.16										
Location Data Download	NAESB WGQ Standard No. 0.4.4										
Scheduled Quantity	NAESB WGQ Standard No. 1.4.5										

Appendix No.	Minor Correction Description																																				
Part B	<ul style="list-style-type: none"> <li data-bbox="386 302 1404 363">• Modify the DTM Segment in the EDI X12 mapping guidelines by removing the ‘NOTE’ in the following data sets: <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-right: 20px;">Storage Information</td> <td>NAESB WGQ Standard No. 0.4.1</td> </tr> <tr> <td>Nomination</td> <td>NAESB WGQ Standard No. 1.4.1</td> </tr> <tr> <td>Nomination Quick Response</td> <td>NAESB WGQ Standard No. 1.4.2</td> </tr> <tr> <td>Request for Confirmation</td> <td>NAESB WGQ Standard No. 1.4.3</td> </tr> <tr> <td>Confirmation Response</td> <td>NAESB WGQ Standard No. 1.4.4</td> </tr> <tr> <td>Scheduled Quantity</td> <td>NAESB WGQ Standard No. 1.4.5</td> </tr> <tr> <td>Scheduled Quantity for Operator</td> <td>NAESB WGQ Standard No. 1.4.6</td> </tr> <tr> <td>Confirmation Quick Response</td> <td>NAESB WGQ Standard No. 1.4.7</td> </tr> <tr> <td>Pre-determined Allocation</td> <td>NAESB WGQ Standard No. 2.4.1</td> </tr> <tr> <td>Allocation</td> <td>NAESB WGQ Standard No. 2.4.3</td> </tr> <tr> <td>Shipper Imbalance</td> <td>NAESB WGQ Standard No. 2.4.4</td> </tr> <tr> <td>Measurement Information</td> <td>NAESB WGQ Standard No. 2.4.5</td> </tr> </table> <li data-bbox="386 779 1356 840">• Modify the Data Element Cross Reference to EDI X12 to add the data element ‘Recall Notification Indicator – Intraday 3’ in the following data sets: <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-right: 20px;">Offer</td> <td>NAESB WGQ Standard No. 5.4.24</td> </tr> <tr> <td>Award Download</td> <td>NAESB WGQ Standard No. 5.4.26</td> </tr> </table> <li data-bbox="386 951 1393 1012">• Modify the Transaction Set Tables to add the data element ‘Recall Notification Indicator – Intraday 3’ in the following data set: <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-right: 20px;">Offer</td> <td>NAESB WGQ Standard No. 5.4.24</td> </tr> </table> <li data-bbox="386 1094 1409 1155">• Modify the N9 Segment in the EDI X12 mapping guidelines to add the data element ‘Recall Notification Indicator – Intraday 3’ in the following data sets: <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-right: 20px;">Offer</td> <td>NAESB WGQ Standard No. 5.4.24</td> </tr> <tr> <td>Award Download</td> <td>NAESB WGQ Standard No. 5.4.26</td> </tr> </table> <li data-bbox="386 1266 1430 1354">• Modify the Technical Implementation of Business Process (TIBP) ESPQ Examples 3-2 and 3-3 for Intraday 2 – ESPQ, SQ and Calculation of resulting Scheduled Quantity to correct an error in the calculation from MC14018 in the following data set: <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-right: 20px;">Scheduled Quantity</td> <td>NAESB WGQ Standard No. 1.4.5</td> </tr> </table> <li data-bbox="386 1436 1425 1556">• Modify the Capacity Release Related Standards Manual - Business Process and Practices Overview Table Heading (Second Column) to correct an error by deleting the first instance of the word ‘More’ and replacing it with the word ‘Less’, so it reads ‘Biddable Releases One Year or Less and More Than One Year’. 	Storage Information	NAESB WGQ Standard No. 0.4.1	Nomination	NAESB WGQ Standard No. 1.4.1	Nomination Quick Response	NAESB WGQ Standard No. 1.4.2	Request for Confirmation	NAESB WGQ Standard No. 1.4.3	Confirmation Response	NAESB WGQ Standard No. 1.4.4	Scheduled Quantity	NAESB WGQ Standard No. 1.4.5	Scheduled Quantity for Operator	NAESB WGQ Standard No. 1.4.6	Confirmation Quick Response	NAESB WGQ Standard No. 1.4.7	Pre-determined Allocation	NAESB WGQ Standard No. 2.4.1	Allocation	NAESB WGQ Standard No. 2.4.3	Shipper Imbalance	NAESB WGQ Standard No. 2.4.4	Measurement Information	NAESB WGQ Standard No. 2.4.5	Offer	NAESB WGQ Standard No. 5.4.24	Award Download	NAESB WGQ Standard No. 5.4.26	Offer	NAESB WGQ Standard No. 5.4.24	Offer	NAESB WGQ Standard No. 5.4.24	Award Download	NAESB WGQ Standard No. 5.4.26	Scheduled Quantity	NAESB WGQ Standard No. 1.4.5
Storage Information	NAESB WGQ Standard No. 0.4.1																																				
Nomination	NAESB WGQ Standard No. 1.4.1																																				
Nomination Quick Response	NAESB WGQ Standard No. 1.4.2																																				
Request for Confirmation	NAESB WGQ Standard No. 1.4.3																																				
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Award Download	NAESB WGQ Standard No. 5.4.26																																				
Scheduled Quantity	NAESB WGQ Standard No. 1.4.5																																				
Appendix 3	NAESB WGQ Executive Committee notational ballot for which the NAESB WGQ minor correction was approved.																																				
Appendix 4	Notice to WGQ members of Executive Committee adoption of minor correction.																																				
Appendix 5	NAESB operating procedures for minor clarifications and corrections to standards.																																				

Appendix 1 – Minor Correction MC15009
Minor Correction for NAESB Wholesale Gas Quadrant Business Practice Standards, Version 3.0
July 6, 2015

Appendix 1 contains **Minor Correction MC15009**, minor correction to modify NAESB WGQ Standard No. 1.3.1 to insert the Gas Day start at 9:00 a.m. (FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000) and provide redlines to reflect consistency changes included in Final Action 2014 WGQ Annual Plan Item 11.c (Part 1 of 2), where ‘Intra-day’ was changed to ‘Intraday’ in the following NAESB WGQ Standard Nos. 1.1.15, 1.3.5, 1.3.8, 1.3.9, 1.3.11, 1.3.33, and 5.3.56 in NAESB Wholesale Gas Quadrant (WGQ) Business Practice Standards Versions 2.0 and 3.0 as approved by the WGQ Executive Committee on April 30, 2015 can be found at the following link: https://www.naesb.org/member_login_check.asp?doc=wgq_mc15009_rec_043015.doc

Appendix 2 – Minor Correction MC15012
Minor Correction for NAESB Wholesale Gas Quadrant Business Practice Standards, Version 3.0
July 6, 2015

Appendix 2 contains **Minor Correction MC15012**, Minor Corrections to accommodate modifications in minor correction MC14018 adopted by the WGQ EC via notational ballot on September 10, 2014 as noted in the summary. The purpose of the proposed corrections provides consistency in the application to NAESB WGQ Version 3.0 (FERC Order No. 809 issued April 16, 2015 in Docket No. RM14-2-000) as approved by the WGQ Executive Committee via notational ballot on May 29, 2015 can be found on at the following link: https://www.naesb.org/member_login_check.asp?doc=wgq_mc15012_rec_052915.docx

**Appendix 3 – NAESB WGQ Executive Committee Action Results
Approving NAESB Wholesale Gas Quadrant Minor Corrections
July 6, 2015**

Appendix 3 contains the results of the NAESB Wholesale Gas Quadrant Executive Committee action taken to approve the following minor corrections:

Appendix No.	NAESB WGQ Executive Committee Notational Ballot
Appendix 3	Minor Correction MC15009 as approved by the WGQ Executive Committee on April 30, 2015. Meeting Minutes: https://www.naesb.org/pdf4/wgq_ec043015dm.docx Minor Corrections MC15012 as approved by the WGQ Executive Committee via notational ballot on May 29, 2015. Results: https://www.naesb.org/pdf4/wgq_ec052215_mc_action_results.docx

**Appendix 4 – Notice to WGQ Members of Executive Committee Adoption of Minor Corrections
July 6, 2015**

Appendix 4 contains the correspondence sent to all Wholesale Gas Quadrant members notifying them of the Executive Committee action taken on the minor corrections, requesting comments that opposed the minor corrections, and informing them of future actions and timelines related to the minor corrections.

Appendix No. Correspondence/Notices

Appendix 4 Minor Correction MC15009 – Request for Comments due May 14, 2015:
https://www.naesb.org/pdf4/wgq_mc043015reqcom.doc (*Effective June 1, 2015*)
No Comments Received

Minor Correction MC15012 – Request for Comments due June 15, 2015:
https://www.naesb.org/pdf4/wgq_mc060115reqcom.doc (*Effective June 29, 2015*)
No Comments Received

Appendix 5 contains the excerpt from the NAESB Operating Procedures detailing the procedures to be followed for minor clarifications and corrections to existing NAESB WGQ Business Practice Standards.

Procedures for Minor Corrections as excerpted from the NAESB Operating Procedures

D. Minor Clarifications and Corrections to Standards

Minor clarifications and corrections to existing standards include: (a) clarifications or corrections made by a regulatory agency to standards that are of a jurisdictional nature, or by the American National Standards Institute or its successor; (b) clarifications or corrections to the format, appearance, or descriptions of standards in standards documentation; (c) clarifications or corrections to add code values to tables; and (d) clarifications and corrections that do not materially change a standard. Any request for a minor clarification or correction to an existing standard should be submitted in writing to the executive director. This request shall include a description of the minor clarification or correction and the reason the clarification or correction should be implemented.

1. Processing of Requests

The executive director shall promptly notify the EC and any appropriate subcommittee(s) of the receipt of the request. The members of the applicable quadrant's EC shall promptly determine whether the request meets the definition of a minor clarification or correction. Through the decision of the vice chair of the applicable quadrant, this determination may be delegated to one of the quadrant's subcommittees, with the concurrence of the subcommittee chair, in which case the subcommittee shall make a prompt decision.

If the request is determined to meet the definition of minor clarification or correction, the applicable quadrant's EC, with input from any subcommittee(s) to which the request has been forwarded, shall act on the request within one month of its receipt. A meeting to discuss the request is not required; the decision may be made by notational vote. A simple majority of the votes received shall determine the outcome. The members of the applicable quadrant's EC shall be given at least three working days to consider and vote on the request.

2. Public Notice

The results of the vote on the request for a minor clarification or correction shall be posted on the NAESB website and the members of the applicable quadrant shall be notified of the request by e-mail. If the request has been approved by the applicable quadrant's EC, the notification shall include a brief description of the request, the contact name and number of the requester so that further information can be obtained, and the proposed effective date of the clarification or correction. Any interested party shall have an opportunity to comment on the request, and the comments shall be posted on the NAESB website. The comment period is two weeks.

3. Final Disposition of Approved Requests

If no comments are received on an approved request, the standard shall be clarified or corrected as specified in the approved request on the effective date proposed. If comments are received, they shall be forwarded to the members of the applicable quadrant's EC for consideration. Each comment requires a public written response from the applicable quadrant's EC. The applicable quadrant's EC shall determine whether changes are necessary as a result of the comments. Members of the applicable quadrant's EC shall be given three working days to consider the comments and determine the outcome, which shall be decided by a simple majority of the votes received. A meeting to discuss the request is not required; the decision may be made by notational vote. The standard shall be clarified or corrected in accordance with the outcome of the vote, effective with the completion of voting, and notice thereof shall be posted on the NAESB website. In the case of minor corrections which are discovered during the editorial

**Appendix 5 – NAESB Operating Procedure for Minor Clarifications and Corrections to Standards
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review process of publication of a new version and are categorized as clarifications under (b) or (c) above⁴, the proposed effective date may be (i) two weeks from the date of public notice, following simple majority approval by the applicable Quadrant(s) EC(s) of the shortened effective date, or (ii) one month from the date of the public notice. For all others, the proposed effective date of the minor clarification or correction shall normally be one month from the date of the public notice upon simple majority approval of the applicable Quadrant(s) EC(s).

⁴ Minor clarifications and corrections to existing standards include: (a) clarifications or corrections made by a regulatory agency to standards that are of a jurisdictional nature, or by the American National Standards Institute or its successor; (b) clarifications or corrections to the format, appearance, or descriptions of standards in standards documentation; (c) clarifications or corrections to add code values to tables; and (d) clarifications and corrections that do not materially change a standard.