##### January 27, 2017

**TO:** NAESB Wholesale Electric, Wholesale Gas and Retail Markets Quadrant Executive Committee Members, Alternates and Interested Industry Participants

**FROM:** Jonathan Booe, NAESB Executive Vice President & CAO

**RE:** QuadrantExecutive Committee Meeting Announcements & Agendas- Highlighted with Additional Materials and Agenda Updates

**NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETINGS**

**Hosted by Salt River Project in Phoenix, AZ**

First, let me thank Salt River Project and Paul Jones and Willis McCluskey for the generosity and commitment to NAESB that they provide by hosting this series of meetings. This kind of support is invaluable for maintaining strong participation in NAESB activities, as the convenience of providing various meeting locations around the country encourages in-person attendance at meetings. Please find below the meeting arrangements:

Where: PERA Club – 1 E. Continental Drive, Tempe, AZ 85281-1053

Contact: Veronica Thomason, 713-356-0060

When: Tuesday, February 21, 2017 -- 10:00 a.m. to 4:00 p.m. Mountain – Wholesale Electric Quadrant

Wednesday, February 22, 2017 -- 11:00 a.m. to 4:00 p.m. Mountain – Retail Markets Quadrant

Thursday, February 23, 2017 -- 9:00 a.m. to 3:00 p.m. Mountain – Wholesale Gas Quadrant

If you plan to attend any of the EC meetings, please RSVP to our office at your earliest convenience (naesb@naesb.org) so that proper meeting arrangements can be made by NAESB and our host. If you are an EC member and are not attending, please review the process for the selection of designated alternates that may represent you at the EC meetings and notify the NAESB office if you wish to have an alternate participate when you RSVP that you are unable to attend. Travel information is posted on the NAESB web site on the EC pages and hotel information can be directly accessed from the following link: <https://www.naesb.org/pdf4/ec022117ma.docx>. If you plan to participate by conference call and web cast, the information to do so is provided in this document. The meetings, conference calls and web casts are open to any interested party.

The materials for the meeting will be emailed to the participants and posted on the web site shortly. In an effort to control costs and be more environmentally aware, we are not printing Executive Committee books any longer; however, they will be posted in an assembled pdf document for each quadrant meeting and the links to the native formatted documents will be provided in the agendas.

As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted an appropriate amount of time. Should an agenda item conclude earlier than its announced time slot, the remaining time could be allotted to other agenda items at the discretion of the chair.

 Best Regards,

*Jonathan Booe*

In conjunction with the EC meetings, a number of other NAESB subcommittee meetings are being hosted by Salt River Project. The details are provided in the following table. As more room locations are known the table will be updated and reposted.

| Date | Time | Meeting/Location |
| --- | --- | --- |
| Monday, February 20th  | 11 am to 3 pm Mountain | Day 1 of Retail BPS MeetingRoom: CentennialConference Call and Web Cast Available |
| Tuesday, February 21st  | 9 am to 3 pm Mountain | Day 2 of Retail BPS MeetingRoom: CentennialConference Call and Web Cast Available |
|  | 9 am to 4 pm Mountain | Day 1 of WGQ IR/Technical MeetingRoom: Big HornConference Call Available |
|  | 10 am to 4 pm Mountain | WEQ EC MeetingRoom: Mesquite (first floor of Clubhouse)Conference Call Number: 866-740-1260Access Code: 7133562Security Code: 8251Web Cast: <http://www.readytalk.com> (please use same codes) |
| Wednesday, February 22nd  | 8 am to 3 pm Mountain | Day 1 of WEQ OASIS MeetingRoom: CentennialConference Call and Web Cast Available |
|  | 9 am to 4 pm Mountain | Day 2 of WGQ IR/Technical Meeting Room: Big HornConference Call Available |
|  | 9:30 am to 11 am Mountain | Retail IR/TEIS MeetingRoom: Mesquite (first floor of Clubhouse)Conference Call and Web Cast Available |
|  | 11 am to 4 pm Mountain | Retail EC Meeting by phone/web cast – for in person attendance, please join NAESB staff at following locationRoom: Mesquite (first floor of Clubhouse)Conference Call Number: 866-740-1260Access Code: 7133562 Security Code: 6425Web Cast: <http://www.readytalk.com> (please use same codes) |
| Thursday, February 23rd  | 8 am to noon Mountain | Day 2 of WEQ OASIS MeetingRoom: Centennial Conference Call and Web Cast Available |
|  | 9 am to 3 pm Mountain | WGQ EC MeetingRoom: Mesquite (first floor of Clubhouse)Conference Call Number: 866-740-1260Access Code: 7133562Security Code: 3825Web Cast: <http://www.readytalk.com> (please use same codes) |

You can access the materials for this meeting from the NAESB web site, at the page specific for the subcommittee noted (WEQ: <http://www.naesb.org/weq/default.asp>, WGQ: <http://www.naesb.org/wgq/default.asp>, and Retail: <http://www.naesb.org/RGQ/default.asp>).

Please feel free to call the NAESB office should you have any questions or comments. Instructions for dialing in or participating on the web casts follow.

**Conference Calling and Web Conferencing Instructions**

**For The Executive Committee and Related Subcommittee Meetings**

**February 20-23, 2017**

This conference call is open to any interested party, as are all NAESB meetings and conference calls.

To join the conference call:

* Dial the 11-digit toll free phone number (provided in the preceding chart – specific to the meeting and date)
* An automated attendant will ask you to enter a seven-digit access code (provided in the preceding chart – specific to the meeting and date)
* The automated attendant will ask you to record your name.
* Please note, if the conference leader has not yet initiated the conference call, you will be placed on hold until the conference leader starts the conference.
* The automated attendant will then ask you for a four-digit security code (provided in the preceding chart – specific to the meeting and date)

Please place your phone on mute unless you are speaking. For those participants that do not have a mute feature on your phone, please press (\*6) to mute your phone and (\*7) to un-mute your phone. Putting the conference call on hold may cause music to be played over the discussion and if so, the NAESB office will contact the conference call administrator to have the line disconnected.

To join the web conference, go to [www.readytalk.com](http://www.readytalk.com) and enter the same access code and security code. Please note that if the conference leader has not yet initiated the web conference, you will view a screen that states, “The Chairperson has not yet arrived. Please standby for your web conference to begin.”

ReadyTalk recommends that you test your browser and network connections for compatibility prior to participating in a web conference. To do so, go to <http://test.callinfo.com>. If you have problems joining a conference call or need technical assistance, please contact ReadyTalk Customer Care, 1-800-843-9166. Please contact the NAESB Office (713-356-0060 or naesb@naesb.org) should you need any additional information or have questions or comments.

| **NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING****WHOLESALE ELECTRIC QUADRANT DRAFT AGENDA****Tuesday, February 21, 2017 – 10:00 am to 4:00 pm MountainPERA Club/Desert View (1st floor of Clubhouse), Tempe, AZ** |
| --- |
| # | Agenda Item |
| 1. | Welcome |
|  | * Antitrust Guidelines: <http://www.naesb.org/misc/antitrust_guidance.doc>
 |
|  | * Welcome to members and attendees
 |
|  | * Quorum Establishment: Roll Call of WEQ EC Members and Alternates: <http://www.naesb.org/pdf4/ec_terms.pdf> (EC) and <http://www.naesb.org/pdf4/alt_ec_members.pdf> (EC Alt)
 |
| 2. | Consent Agenda (simple majority to approve) |
|  | * Adoption of Agenda: <https://www.naesb.org/pdf4/ec022117a.docx>
 |
|  | * Adoption of the EC Meeting Minutes from October 25, 2016: [https://www.naesb.org//pdf4/weq\_ec102516dm.docx](https://www.naesb.org/pdf4/weq_ec102516dm.docx)
 |
| 3. | Review and consider for vote the recommendation to support Request R16011 - Appeal of 2015 API 2.a.i.2 (Long-Term Rollover Rights Competition) (super majority support required for approval) |
|  | * Recommendation: <https://www.naesb.org/member_login_check.asp?doc=weq_r16011_rec.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/weq_103116_reqcom.doc> *- comment period ended on November 30, 2016*
 |
|  | * Comments Submitted by R. Kelley, BPA: <https://www.naesb.org/pdf4/weq_103116_bpa.docx>
 |
|  | * Comments Submitted by C. Norton, American Municipal Power: <https://www.naesb.org/pdf4/weq_103116_amp.docx>
 |
|  | * Comments Submitted by J. Lemire, NCEMC: <https://www.naesb.org/member_login_check.asp?doc=weq_103116_ncemc.docx>
 |
|  | * Comments Submitted by R. Spady, MEAN: <https://www.naesb.org/member_login_check.asp?doc=weq_103116_mean.docx>
 |
|  | * Comments Submitted by JT Wood, Southern Company: <https://www.naesb.org/pdf4/weq_103116_soco.docx>
 |
|  | * Comments Submitted by J. Phillips, SPP: <https://www.naesb.org/pdf4/weq_103116_spp.docx>
 |
|  | * Late Comments Submitted by WEQ OASIS: <https://www.naesb.org/member_login_check.asp?doc=weq_103116_weq_oasis_late.docx>
 |
| 4. | Review and consider for vote the recommendation to support Request R16002/2016 WEQ Annual Plan Item 1.d – Request for NAESB to retire WEQ-006 Manual Time Error Correction/Develop, modify or delete business practice standards to support NERC activities related to NERC Time Error Correction (BAL-004-0) (super majority support required for approval) |
|  | * Recommendation: <https://www.naesb.org/pdf4/weq_2016_ap1d_r16002_rec.docx>
 |
|  | * Attachment: <https://www.naesb.org/member_login_check.asp?doc=weq_2016_ap1d_r16002_rec_attach1.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/weq_110916_reqcom.doc> *- comment period ended on December 9, 2016*
 |
|  | * Comments Submitted by K. Spontak, MISO: <https://www.naesb.org/pdf4/weq_110916_miso.docx>
 |
|  | * WEQ BPS Late Formal Comments – Attachment: <https://www.naesb.org/member_login_check.asp?doc=weq_110916_weq_bps_late_attachment.docx>
 |
| 5. | Review and consider for vote the recommendation to support WEQ 2016 Annual Plan Item 5.c – Review WEQ-022 and remove references to NERC (ERO) to reflect the full transition of the EIR (super majority support required for approval) |
|  | * Recommendation: <https://www.naesb.org/pdf4/weq_2016_api_5c_rec.docx>
 |
|  | * Attachment: <https://www.naesb.org/member_login_check.asp?doc=weq_2016_api_5c_rec_attach1.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/weq_121515_reqcom.doc> *- comment period ended on January 5, 2017*
 |
|  | * Comments Submitted by K. Spontak, MISO: <https://www.naesb.org/pdf4/weq_120616_miso.docx>
 |
|  | * Comments Submitted by JT Wood, Southern Company: <https://www.naesb.org/member_login_check.asp?doc=weq_120616_soco.docx>
 |
|  | * WEQ CISS Late Formal Comments – Attachment: <https://www.naesb.org/member_login_check.asp?doc=weq_120616_weq_ciss_late_attachment.docx>
 |
| 6. | Consideration and Possible Vote on Minor Correction MC17001 Submitted by JT Wood, Southern Company - In NAESB WEQ Business Practice Standards WEQ-000 (Abbreviations, Acronyms, and Definition of Terms) the definition for “Native Load (NL)” needs to be either updated in Version 003.2 or Version 003.1. Native Load is not only applicable to Business Practice Standards WEQ-008 but also to Business Practice Standards WEQ-001, 002, 003, and 013. This minor correction will make consistency between these standards. (simple majority support required for approval) |
|  | * MC17001 Request and Recommendation: <https://www.naesb.org/member_login_check.asp?doc=weq_mc17001.docx>
 |
| 7. | Consideration and Possible Vote on Minor Correction MC17002 Submitted by Joshua Phillips, Southwest Power Pool – Minor correction to the E-Tag Schema 1.8.3 contained in the NAESB WEQ Electronic Tagging - Functional Specification, Version 1.8.3 approved by the WEQ EC on August 16, 2016. The Market Operator was inadvertently not included in the list of entities allowed to exchange messages within the schema documentation. This minor correction ensures the schema supports the intent of the functional specification. (simple majority support required for approval) |
|  | * MC17002 Request and Recommendation: <https://www.naesb.org/member_login_check.asp?doc=weq_mc17002.doc>
 |
| 8. | Update on Coordination Activities with External Organizations: <https://www.naesb.org/misc/weq_coordination_update_021417.docx>  |
| 9. | Update on FERC eForms Refresh and NAESB FERC Forms Subcommittee: <https://www.naesb.org/misc/weq_wgq_ffs_update_021417.docx>  |
| 10. | Gas-Electric Harmonization Activities: <https://www.naesb.org/misc/geh_update_021317.docx>  |
| 11. | Subcommittee / Development Updates (meeting materials for updates will be provided by leadership as they are available) |
|  | * Triage Subcommittee
 |
|  | * + - * Business Practices Subcommittee (BPS)
 |
|  | * + - * OASIS Subcommittee
 |
|  | * + - * Coordinate Interchange Scheduling Subcommittee (CISS) previously JESS
 |
|  | * Standards Review Subcommittee (SRS)
 |
|  | * + - * Cybersecurity Subcommittee (CSS): <https://www.naesb.org/misc/cybersecurity_update_021417.docx>
 |
|  | * + - * Demand Side Management and Energy Efficiency (DSM/EE) Subcommittee
 |
| 12. | Adoption of the 2017 WEQ Annual Plan adopted by the Board of Directors on December 8, 2016: <http://www.naesb.org/pdf4/weq_2017_annual_plan.docx>; <https://www.naesb.org/pdf4/weq_ec022117w1.docx> (with redlined proposed revisions)  |
| 13. | Publication Schedule Review |
|  | * WGQ Publication Schedule (Version 3.1): <http://www.naesb.org/misc/wgq_publication_schedule_ver3_1.doc>
 |
|  | * WEQ Publication Schedule: (Version 3.2): <http://www.naesb.org/misc/weq_publication_schedule_ver3_2.doc>
 |
|  | * Retail Publication Schedule (Version 3.2): <http://www.naesb.org/misc/retail_publication_schedule_ver3_2.doc>
 |
| 14. | Board of Directors, Board Committee and Regulatory Updates |
|  | * + - * Membership Update: <https://www.naesb.org/misc/membership_report_123116.docx> (December 31, 2016 Membership Report)
 |
|  | * + - * Board Meeting December 8, 2016: <https://www.naesb.org/pdf4/bd120816dm.docx> (December 8 Draft Minutes)
 |
|  | * + - * Board Certification Program Committee Update
 |
|  | * + - * Board Strategic Plan Ad Hoc Task Force: <https://www.naesb.org/pdf4/bd_strategic_021617a.docx> (February 16, 2017 Agenda)
 |
|  | * + - * Board Revenue Committee: <https://www.naesb.org/pdf4/bd_revenue021617a.docx> (February 16, 2017 Agenda)
 |
|  | * Parliamentary Committee: <https://www.naesb.org/pdf4/parliamentary021617a.docx> (February 16, 2017 Agenda)
 |
|  | * + - * Managing Committee
 |
|  | * Regulatory Updates
 |
|  | * + October 17, 2016 - NAESB Submittal to the Commission on the Parallel Flow Visualization Project Status (Docket No. EL14-82-000): <https://www.naesb.org/pdf4/ferc101716_naesb_pfv_status_report.pdf>
	+ October 17, 2016 - NAESB Status Report for Submittal to the Commission Concerning FERC Order No. 809, Coordination of the Scheduling Processes of Interstate Natural Gas Pipelines and Public Utilities (Docket No. RM14-2-000): <https://www.naesb.org/pdf4/ferc101716_naesb_order809_status_report.pdf>
	+ October 18, 2016 - Correspondence to Rae McQuade from Chairman Bay regarding Gas-Electric Coordination Standards Development: <https://www.naesb.org/pdf4/101816_ferc_chairman_bay_letter_re_order809_naesb.pdf>
	+ October 26, 2016 - Correspondence from Rae McQuade to Chairman Bay regarding Gas-Electric Coordination Standards Development: <https://www.naesb.org/pdf4/102616_naesb_response_to_ferc_chairman_bay_re_order809.pdf>
	+ December 20, 2016 - NAESB Status Report for Submittal to the Commission Concerning FERC Order No. 809, Coordination of the Scheduling Processes of Interstate Natural Gas Pipelines and Public Utilities (Docket No. RM14-2-000): <https://www.naesb.org/pdf4/ferc122016_naesb_order809_status_report.pdf>
 |
| 15. | Other Business* Green Button & Open FMB Update : <https://www.naesb.org/misc/smart_grid_openFMB_update_021417.docx>
* Activities Related to Mexican Energy Market Reform: <https://www.naesb.org/misc/mexican_markets_update_021417.docx>
* Sandia National Laboratory Surety Assessment: <https://www.naesb.org/misc/sandia_labs_update_021417.docx>
* Advisory Council: <https://www.naesb.org/pdf4/advisory021117a.docx>
* Meeting Schedule 2017: <https://www.naesb.org/misc/2017_schedule.pdf>
 |
| 16. | Adjourn |
| *Attire – Business Casual* |

| **NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING****RETAIL MARKETS QUADRANT DRAFT AGENDA****Wednesday, February 22, 2017 – 11:00 am to 4:00 pm MountainPERA Club/Desert View (1st floor of Clubhouse), Tempe, AZ** |
| --- |
| # | Agenda Item |
| 1. | Welcome |
|  | * Antitrust Guidelines: <http://www.naesb.org/misc/antitrust_guidance.doc> (Guidance)
 |
|  | * Welcome to members and attendees
 |
|  | * Quorum Establishment: Roll Call of Retail EC Members and Alternates: <http://www.naesb.org/pdf4/ec_terms.pdf> (EC) and <http://www.naesb.org/pdf4/alt_ec_members.pdf> (EC Alt)
 |
| 2. | Consent Agenda (simple majority to approve) |
|  | * Adoption of Agenda: <https://www.naesb.org/pdf4/ec022117a.docx>
 |
|  | * Adoption of the EC Meeting Minutes from October 26, 2016: <https://www.naesb.org/pdf4/retail_ec102616dm.docx>
 |
| 3. | Review and consider for vote the recommendation to support Retail 2017 Annual Plan Item 1.i – Book 27 (Enrollment, Drop and Account Information Change for Demand Response Programs in a Registration Agent Marketplace) Update Existing Model Business Practices – Review and update all existing Model Business Practices, filling in any gaps that may exist and making the language consistent throughout all Books (super majority support required for approval) |
|  | * Recommendation: <https://www.naesb.org/pdf4/retail_2017_api_1i_rec.docx>
 |
|  | * Attachment 1 – Book 27 New Model Business Practices: <https://www.naesb.org/member_login_check.asp?doc=retail_2017_api_1i_rec_attach1.docx>
 |
|  | * Attachment 2 – Book 27 New Process Flows: <https://www.naesb.org/member_login_check.asp?doc=retail_2017_api_1i_rec_attach2.pptx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/retail_011017_reqcom.doc> *- comment period ends on February 8, 2017*
 |
| 4. | Update on Coordination Activities with ANSI Concerning the Request for EE Standards Development: <https://www.naesb.org/misc/ansi_ee_coordination_update_021517.docx>  |
| 5. | Discussion on NAESB Net Metering Standards Webinar: <https://www.naesb.org/misc/retail_net_metering_update_021517.docx>  |
| 6. | RMQ Leadership Discussion |
| 7. | Subcommittee / Development Updates (meeting materials for updates will be provided by leadership as they are available): |
|  | * Triage Subcommittee
 |
|  | * + - * Business Practices Subcommittee (BPS)
 |
|  | * + - * BPS Registration Agent Task Force
 |
|  | * + - * Information Requirements & TEIS Subcommittee
 |
|  | * Glossary Subcommittee
 |
|  | * Demand Side Management and Energy Efficiency (DSM/EE) Subcommittee
 |
|  | * Energy Services Provider Interface Task Force
 |
|  | * OpenFMB Task Force: <https://www.naesb.org/misc/smart_grid_openFMB_update_021417.docx>
 |
| 8. | Adoption of the 2017 RMQ Annual Plan adopted by the Board of Directors on December 8, 2016: <http://www.naesb.org/pdf4/retail_2017_annual_plan.docx>  |
| 9. | Publication Schedule Review |
|  | * WGQ Publication Schedule (Version 3.1): <http://www.naesb.org/misc/wgq_publication_schedule_ver3_1.doc>
 |
|  | * WEQ Publication Schedule: (Version 3.2): <http://www.naesb.org/misc/weq_publication_schedule_ver3_2.doc>
 |
|  | * Retail Publication Schedule (Version 3.2): <http://www.naesb.org/misc/retail_publication_schedule_ver3_2.doc>
 |
| 10. | Board of Directors, Board Committee and Regulatory Updates |
|  | * + - * Membership Update: <https://www.naesb.org/misc/membership_report_123116.docx> (December 31, 2016 Membership Report)
 |
|  | * + - * Board Meeting December 8, 2016: <https://www.naesb.org/pdf4/bd120816dm.docx> (December 8 Draft Minutes)
 |
|  | * + - * Board Certification Program Committee Update
 |
|  | * + - * Board Strategic Plan Ad Hoc Task Force: <https://www.naesb.org/pdf4/bd_strategic_021617a.docx> (February 16, 2017 Agenda)
 |
|  | * + - * Board Revenue Committee: <https://www.naesb.org/pdf4/bd_revenue021617a.docx> (February 16, 2017 Agenda)
 |
|  | * Parliamentary Committee: <https://www.naesb.org/pdf4/parliamentary021617a.docx> (February 16, 2017 Agenda)
 |
|  | * + - * Managing Committee
 |
|  | * Regulatory Updates
 |
|  | * + October 17, 2016 - NAESB Submittal to the Commission on the Parallel Flow Visualization Project Status (Docket No. EL14-82-000): <https://www.naesb.org/pdf4/ferc101716_naesb_pfv_status_report.pdf>
	+ October 17, 2016 - NAESB Status Report for Submittal to the Commission Concerning FERC Order No. 809, Coordination of the Scheduling Processes of Interstate Natural Gas Pipelines and Public Utilities (Docket No. RM14-2-000): <https://www.naesb.org/pdf4/ferc101716_naesb_order809_status_report.pdf>
	+ October 18, 2016 - Correspondence to Rae McQuade from Chairman Bay regarding Gas-Electric Coordination Standards Development: <https://www.naesb.org/pdf4/101816_ferc_chairman_bay_letter_re_order809_naesb.pdf>
	+ October 26, 2016 - Correspondence from Rae McQuade to Chairman Bay regarding Gas-Electric Coordination Standards Development: <https://www.naesb.org/pdf4/102616_naesb_response_to_ferc_chairman_bay_re_order809.pdf>
	+ December 20, 2016 - NAESB Status Report for Submittal to the Commission Concerning FERC Order No. 809, Coordination of the Scheduling Processes of Interstate Natural Gas Pipelines and Public Utilities (Docket No. RM14-2-000): <https://www.naesb.org/pdf4/ferc122016_naesb_order809_status_report.pdf>
 |
| 11. | Other Business* FERC eForms Refresh Update and NAESB FERC Forms Subcommittee Update: <https://www.naesb.org/misc/weq_wgq_ffs_update_021417.docx>
* Gas-Electric Harmonization Activities: <https://www.naesb.org/misc/geh_update_021317.docx>
* Sandia National Laboratory Surety Assessment: <https://www.naesb.org/misc/sandia_labs_update_021417.docx>
* Advisory Council: <https://www.naesb.org/pdf4/advisory021117a.docx>
* Meeting Schedule 2017: <https://www.naesb.org/misc/2017_schedule.pdf>
 |
| 12. | Adjourn |
| *Attire – Business Casual* |

| **NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING****WHOLESALE GAS QUADRANT DRAFT AGENDA****Thursday, February 23, 2017 – 9:00 am to 3:00 pm Mountain****PERA Club/Desert View (1st floor of Clubhouse), Tempe, AZ** |
| --- |
| # | Agenda Item |
| 1. | Welcome |
|  | * Antitrust Guidelines: <http://www.naesb.org/misc/antitrust_guidance.doc> (Guidance)
 |
|  | * Welcome to members and attendees
 |
|  | * Quorum Establishment: Roll Call of WGQ EC Members and Alternates: <http://www.naesb.org/pdf4/ec_terms.pdf> (EC) and <http://www.naesb.org/pdf4/alt_ec_members.pdf> (EC Alt)
 |
| 2. | Consent Agenda (simple majority to approve) |
|  | * Adoption of Agenda: <https://www.naesb.org/pdf4/ec022117a.docx>
 |
|  | * Adoption of the EC Meeting Minutes from October 27, 2016: <https://www.naesb.org/pdf4/wgq_ec102716dm.docx>
 |
| 3. | Review and consider for vote the recommendation to support Request R16006 - Update the Imbalance Trade (NAESB Standard No. 2.4.11) dataset to re-add in the Confirming Trader’s ability to explicitly accept or reject the trade (super majority support required for approval) |
|  | * Recommendation: <https://www.naesb.org/member_login_check.asp?doc=wgq_r16006_rec_100316.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_100316reqcom.doc> *- comment period ended on November 2, 2016*
 |
| 4. | Review and consider for vote NO ACTION on the recommendation to support Request R16001 - Request to Amend the Condition for Location Purpose Data the Transactional Data Sets: 5.4.20 Transactional Reporting- Capacity Release, 5.4.21 Transactional Reporting- Firm Transportation and 5.4.22 Transactional Reporting- Interruptible Transportation (simple majority support required for approval) |
|  | * NO ACTION Recommendation: <https://www.naesb.org/pdf4/wgq_r16001_rec_100316.doc>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_100316reqcom2.doc> *- comment period ended on November 2, 2016*
 |
| 5. | Review and consider for vote the recommendation to support Request R15008 - Request to modify the usage of data element Service Requester Contract for the Pathed Non-Threaded Model (Un-threaded Segment) in the NAESB WGQ Standard Nos. 1.4.1 Nomination and 1.4.5 Scheduled Quantity data sets so that it is based upon the business condition of the TSP receiving the nomination. Corresponding modifications to other data sets, including the addition of any necessary validation codes, as needed. Additionally, modify the nomination key in NAESB WGQ Standard No. 1.3.27, as appropriate, to reflect the change in the usage of Service Requester Contract (super majority support required for approval) |
|  | * Recommendation: <https://www.naesb.org/member_login_check.asp?doc=wgq_r15008_rec_103116.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_103116reqcom.doc> *- comment period ended on November 29, 2016*
 |
|  | * Comments Submitted by L. MacDonald, Centra Gas Manitoba Inc.: <https://www.naesb.org/pdf4/wgq_103116_centra_gas_manitoba_inc.docx>
 |
| 6. | Review and consider for vote the recommendation to support Request R16005 - Rework the usage of the Service Requester and Service Requester Contract in the NAESB 1.4.1 Nomination dataset to reflect actual usage (super majority support required for approval) |
|  | * Recommendation: <https://www.naesb.org/member_login_check.asp?doc=wgq_r16005_rec_103116.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_103116reqcom.doc> *- comment period ended on November 29, 2016*
 |
|  | * Comments Submitted by L. MacDonald, Centra Gas Manitoba Inc.: <https://www.naesb.org/pdf4/wgq_103116_centra_gas_manitoba_inc.docx>
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| 7. | Review and consider for vote NO ACTION on the recommendation to support 2016 WGQ Annual Plan Item 3(b)(i)/ 2017 WGQ Annual Plan Item 3(a)(i) – GEH Forum Issue 22: *It would be desirable to have a set of terminology agreed upon by participants to characterize shapes, profiles, ratable, non-ratable, and so forth to facilitate discussion* (simple majority support required for approval) |
|  | * NO ACTION Recommendation: <https://www.naesb.org/pdf4/wgq_2017_api_3ai_rec.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_012017reqcom.doc> *- comment period ends on February 20, 2017*
 |
|  | * Comments Submitted by C. Nicolay, Macquarie Energy LLC’s: <https://www.naesb.org/pdf4/wgq_012017_macquarie_energy_llcs.docx>
 |
| 8. | Review and consider for vote NO ACTION on the recommendation to support 2016 WGQ Annual Plan Item 3(b)(ii-iii)/ 2017 WGQ Annual Plan Item 3(a)(ii-iii) – GEH Forum Issue 25: *Communication protocols with LDCs, gas generator operators and natural gas marketing companies, and GEH Forum Issue 26: Improve efficiency of critical information sharing (related to issues 22 and 25)* (simple majority support required for approval) |
|  | * NO ACTION Recommendation: <https://www.naesb.org/pdf4/wgq_2017_api_3aii-iii_rec.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_012017reqcom.doc> *- comment period ends on February 20, 2017*
 |
|  | * Comments Submitted by C. Nicolay, Macquarie Energy LLC’s: <https://www.naesb.org/pdf4/wgq_012017_macquarie_energy_llcs.docx>
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| 9. | Review and consider for vote NO ACTION on the recommendation to support 2016 WGQ Annual Plan Item 3(b)(iv)/ 2017 WGQ Annual Plan Item 3(a)(iv) – GEH Forum Issue 33: *Use of multiple confirmation methods in addition to traditional confirmations for intraday nominations. There is currently a good definition of Confirmation by Exception (CBE) in NAESB standards. CBE however, may not be available everywhere but there may also be additional confirmation methods that could benefit from standardization* (simple majority support required for approval) |
|  | * NO ACTION Recommendation: <https://www.naesb.org/pdf4/wgq_2017_api_3aiv_rec.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_012017reqcom.doc> *- comment period ends on February 20, 2017*
 |
|  | * Comments Submitted by C. Nicolay, Macquarie Energy LLC’s: <https://www.naesb.org/pdf4/wgq_012017_macquarie_energy_llcs.docx>
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| 10. | Review and consider for vote NO ACTION on the recommendation to support 2016 WGQ Annual Plan Item 3(c)(i)/ 2017 WGQ Annual Plan Item 3(b)(i) (R16003a, c, and d) (Part 1) – *Develop business practices as needed to support R16003 and attachment: Special Efforts Scheduling Services for Natural Gas Pipeline Transportation - The proposed standard addresses certain business practices relating to Best Efforts scheduling for natural gas pipeline transportation that is: a) scheduled outside of the standard grid-wide nomination cycles, b) permits flow changes outside of standard schedule flow periods; and/or c) involves Shaped Flow Transactions (as defined in the proposed standard)* (simple majority support required for approval) |
|  | * NO ACTION Recommendation: <https://www.naesb.org/pdf4/wgq_2017_api_3bi_r16003_part1_rec.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_012017reqcom.doc> *- comment period ends on February 20, 2017*
 |
|  | * Comments Submitted by C. Nicolay, Macquarie Energy LLC’s: <https://www.naesb.org/pdf4/wgq_012017_macquarie_energy_llcs.docx>
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| 11. | Review and consider for vote the recommendation to support 2016 WGQ Annual Plan Item 3(c)(iii)/ 2017 WGQ Annual Plan Item 3(b)(ii) – Develop business practices as needed to support R16007: Update the NAESB Nomination dataset and related datasets to support the ability for a service requester to submit a single nomination with hourly quantities when such a service is supported by the TSP, and 2016 WGQ Annual Plan Item 3(c)(i)/2017 WGQ Annual Plan Item 3(b)(i) – (R16003b) (Part 2) – Develop business practices as needed to support R16003 and attachment: Special Efforts Scheduling Services for Natural Gas Pipeline Transportation - The proposed standard addresses certain business practices relating to Best Efforts scheduling for natural gas pipeline transportation that is: a) scheduled outside of the standard grid-wide nomination cycles, b) permits flow changes outside of standard schedule flow periods; and/or c) involves Shaped Flow Transactions (as defined in the proposed standard). (super majority support required for approval) |
|  | * Recommendation: <https://www.naesb.org/pdf4/wgq_2017_api_3abii_r16007-wgq_2017_api_3bi_r16003_part2_rec.docx>
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|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_012017reqcom.doc> *- comment period ends on February 20, 2017*
 |
|  | * Comments Submitted by C. Nicolay, Macquarie Energy LLC’s: <https://www.naesb.org/pdf4/wgq_012017_macquarie_energy_llcs.docx>
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| 12. | Review and consider for vote the recommendation to support 2016 WGQ Annual Plan Item 3(b)(v)/ 2017 WGQ Annual Plan Item 3(a)(v)( Part 1) – GEH Forum Issue 36: *“Level of confirmations: there is a wide range of data elements that are exchanged, from a minimum amount to a very large set of data. In the "Art of Scheduling," pipelines confirm at different levels, with potential for disparities. Greater standardization could produce confirming efficiencies. (For example, confirm at the shipper-to-shipper level. Or, if there are confirmations at a lower level of detail, it would be driven by model type.) See issue 17 in the first presentation.”* (super majority support required for approval) |
|  | * Part 1 - Recommendation: <https://www.naesb.org/pdf4/wgq_2017_api_3av_part1_rec.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_012017reqcom.doc> *- comment period ends on February 20, 2017*
 |
|  | * Comments Submitted by C. Nicolay, Macquarie Energy LLC’s: <https://www.naesb.org/pdf4/wgq_012017_macquarie_energy_llcs.docx>
 |
| 13. | Review and consider for vote the recommendation to support 2016 WGQ Annual Plan Item 3(b)(v)/ 2017 WGQ Annual Plan Item 3(a)(v)( Part 2) – GEH Forum Issue 36: *“Level of confirmations: there is a wide range of data elements that are exchanged, from a minimum amount to a very large set of data. In the "Art of Scheduling," pipelines confirm at different levels, with potential for disparities. Greater standardization could produce confirming efficiencies. (For example, confirm at the shipper-to-shipper level. Or, if there are confirmations at a lower level of detail, it would be driven by model type.) See issue 17 in the first presentation.”* (super majority support required for approval) |
|  | * Part 2 - Recommendation: <https://www.naesb.org/pdf4/wgq_2017_api_3av_part2_rec.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_012017reqcom.doc> *- comment period ends on February 20, 2017*
 |
|  | * Comments Submitted by C. Nicolay, Macquarie Energy LLC’s: <https://www.naesb.org/pdf4/wgq_012017_macquarie_energy_llcs.docx>
 |
|  | * Comments Submitted by C. Gold, Natural Gas Supply Association: <https://www.naesb.org/pdf4/wgq_012017_ngsa.pdf>
 |
|  | * Comments Submitted by Y.J. Bourgeois, Anadarko Energy Services Company: <https://www.naesb.org/pdf4/wgq_012017_anadarko.pdf>
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| 14. | Review and consider for vote the recommendation to support 2016 WGQ Annual Plan Item 3(b)(v)/ 2017 WGQ Annual Plan Item 3(a)(v)( Part 3) – GEH Forum Issue 36: *“Level of confirmations: there is a wide range of data elements that are exchanged, from a minimum amount to a very large set of data. In the "Art of Scheduling," pipelines confirm at different levels, with potential for disparities. Greater standardization could produce confirming efficiencies. (For example, confirm at the shipper-to-shipper level. Or, if there are confirmations at a lower level of detail, it would be driven by model type.) See issue 17 in the first presentation.”* (super majority support required for approval) |
|  | * Part 3 - Recommendation: <https://www.naesb.org/member_login_check.asp?doc=wgq_2017_api_3av_part3_rec.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_012017reqcom.doc> *- comment period ends on February 20, 2017*
 |
|  | * Comments Submitted by C. Nicolay, Macquarie Energy LLC’s: <https://www.naesb.org/pdf4/wgq_012017_macquarie_energy_llcs.docx>
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| 15. | Review and consider for vote the recommendation in response to 2017 WGQ Annual Plan Items 5.a and 5.b - a. Consider and determine if a need for a Mexican Addendum or Base Contract b. Develop the Mexican Addendum or Base Contract according to the analysis completed in Item 5.a. (simple majority support required for approval) |
|  | * Recommendation: <https://www.naesb.org/pdf4/wgq_2017_api_5a-b_rec.docx>
 |
|  | * Request for Comments: <https://www.naesb.org/pdf4/wgq_012417reqcom.doc> *- comment period ends on February 22, 2017*
 |
|  | * Comments Submitted by V. Crockett, WGQ Chairman: <https://www.naesb.org/pdf4/wgq_012417_crockett_wgq_chairman.docx>
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| 16. | Consideration and Possible Vote on Minor Corrections (simple majority support required to approve) – please note that if the linked document is a request, it is under consideration by the Information Requirements/Technical Subcommittees and is not yet prepared for an EC vote, but it may be presented for vote should the IR/Tech Subcommittees prepare the recommendations prior to February 23, 2017. All recommendations will be posted.  |
|  | * MC16011 – Minor Correction proposes adding one new code value “162-Segmented – Virtual” for the data element “Transaction Type” in the WGQ Standard Nos. 1.4.1 (Nomination), 1.4.5 (Scheduled Quantity), 2.4.4 (Shipper Imbalance) and 3.4.1 (Transportation Sales/Invoice).

Request: <https://www.naesb.org/pdf4/wgq_mc16011.doc>  |
|  | * MC16012 – Minor Correction proposes adding four code values for the data element Location/Quantity Type Indicator in WGQ Standard No. 0.4.3 (Unsubscribed Capacity) consistent with the same code values already available for the data element Flow Indicator in WGQ Standard No. 0.4.2 (Operational Capacity).

Request: <https://www.naesb.org/pdf4/wgq_mc16012.docx>  |
| 17. | Update on FERC eForms Refresh and NAESB FERC Forms Subcommittee: <https://www.naesb.org/misc/weq_wgq_ffs_update_021417.docx>  |
| 18. | Subcommittee Updates (meeting materials for updates will be provided by leadership as they are available): |
|  | * Triage Subcommittee
 |
|  | * + - * Business Practices Subcommittee (BPS)
 |
|  | * + - * Electronic Delivery Mechanisms Subcommittee (EDM)
 |
|  | * + - * Information Requirements Subcommittee (IR)/Technical Subcommittee
 |
|  | * + - * Contracts Subcommittee
 |
| 19. | Adoption of the 2017 WGQ Annual Plan adopted by the Board of Directors on December 8, 2016: <http://www.naesb.org/pdf4/wgq_2017_annual_plan.docx>; <https://www.naesb.org/pdf4/wgq_ec022317w1.docx> (with redlined proposed revisions) |
| 20. | Publication Schedule Review |
|  | * WGQ Publication Schedule (Version 3.1): <http://www.naesb.org/misc/wgq_publication_schedule_ver3_1.doc>
 |
|  | * WEQ Publication Schedule: (Version 3.2): <http://www.naesb.org/misc/weq_publication_schedule_ver3_2.doc>
 |
|  | * Retail Publication Schedule (Version 3.2): <http://www.naesb.org/misc/retail_publication_schedule_ver3_2.doc>
 |
| 21. | Board of Directors, Board Committee and Regulatory Updates: |
|  | * + - * Membership Update: <https://www.naesb.org/misc/membership_report_123116.docx> (December 31, 2016 Membership Report)
 |
|  | * + - * Board Meeting December 8, 2016: <https://www.naesb.org/pdf4/bd120816dm.docx> (December 8 Draft Minutes)
 |
|  | * + - * Board Certification Program Committee Update
 |
|  | * + - * Board Strategic Plan Ad Hoc Task Force: <https://www.naesb.org/pdf4/bd_strategic_021617a.docx> (February 16, 2017 Agenda)
 |
|  | * + - * Board Revenue Committee: <https://www.naesb.org/pdf4/bd_revenue021617a.docx> (February 16, 2017 Agenda)
 |
|  | * Parliamentary Committee: <https://www.naesb.org/pdf4/parliamentary021617a.docx> (February 16, 2017 Agenda)
 |
|  | * + - * Managing Committee
 |
|  | * Regulatory Updates
 |
|  | * + October 17, 2016 - NAESB Submittal to the Commission on the Parallel Flow Visualization Project Status (Docket No. EL14-82-000): <https://www.naesb.org/pdf4/ferc101716_naesb_pfv_status_report.pdf>
	+ October 17, 2016 - NAESB Status Report for Submittal to the Commission Concerning FERC Order No. 809, Coordination of the Scheduling Processes of Interstate Natural Gas Pipelines and Public Utilities (Docket No. RM14-2-000): <https://www.naesb.org/pdf4/ferc101716_naesb_order809_status_report.pdf>
	+ October 18, 2016 - Correspondence to Rae McQuade from Chairman Bay regarding Gas-Electric Coordination Standards Development: <https://www.naesb.org/pdf4/101816_ferc_chairman_bay_letter_re_order809_naesb.pdf>
	+ October 26, 2016 - Correspondence from Rae McQuade to Chairman Bay regarding Gas-Electric Coordination Standards Development: <https://www.naesb.org/pdf4/102616_naesb_response_to_ferc_chairman_bay_re_order809.pdf>
	+ December 20, 2016 - NAESB Status Report for Submittal to the Commission Concerning FERC Order No. 809, Coordination of the Scheduling Processes of Interstate Natural Gas Pipelines and Public Utilities (Docket No. RM14-2-000): <https://www.naesb.org/pdf4/ferc122016_naesb_order809_status_report.pdf>
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| 22. | Other Business* Green Button & Open FMB Update: <https://www.naesb.org/misc/smart_grid_openFMB_update_021417.docx>
* Activities Related to Mexican Energy Market Reform: <https://www.naesb.org/misc/mexican_markets_update_021417.docx>
* Sandia National Laboratory Surety Assessment: <https://www.naesb.org/misc/sandia_labs_update_021417.docx>
* Advisory Council: <https://www.naesb.org/pdf4/advisory021117a.docx>
* Meeting Schedule 2017: <https://www.naesb.org/misc/2017_schedule.pdf>
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| 23. | Adjourn |
| *Attire – Business Casual* |