**via posting**

**TO:** NAESB Board Strategic Plan Ad Hoc Task Force Members and Interested Industry Parties

**FROM:** Elizabeth Mallett, Deputy Director, NAESB

**RE:** Meeting Notes from theNAESB Board Strategic Plan Ad Hoc Task Force Conference Call – November 17, 2017

**DATE:** November 17, 2017

Dear Task Force Members,

A Board Strategic Plan Ad Hoc Task Force conference call was held on Friday, November 17, 2017. The meeting was called to order at 10:00 AM Central. Mr. Desselle presided over the meeting. The notes and attachments below serve as a record for the meeting.

| **Notes from the November 17, 2017 NAESB Board Strategic Plan Ad Hoc Task Force Conference Call** | |
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| **Administrative:** | Mr. Desselle welcomed the participants, called the roll of the task force, and established quorum. Mr. Booe provided the antitrust guidance and other meeting policy reminder. Ms. Crockett, seconded by Ms. Tierney, moved to adopt the draft agenda as final. The motion passed without opposition. Mr. Desselle reviewed the draft notes from the April 19, 2017 conference call with the participants. Ms. Crockett, seconded by Mr. True, moved to adopt the draft notes as final. The motion passed without opposition. |
| **Review the Proposed 2018 Annual Plans for the WEQ, WGQ and RMQ to Ensure Consistency with the 2017-2019 NAESB Strategic Plan** | Mr. Booe reviewed the Proposed 2018 Wholesale Electric Quadrant (WEQ) Annual Plan. Ms. McQuade stated that there may be additional work in the WEQ driven by the National Academy of Sciences Report, [*Enhancing the Resilience of the Nation’s Electricity System*](https://www.naesb.org/misc/nas_report.pdf). Mr. Booe stated that a provisional item regarding that report and the recent DoE Notice of Proposed Rulemaking, [Grid Reliability and Resilience Pricing](https://www.ferc.gov/media/headlines/2017/2017-3/10-04-17.pdf), Docket No. RM18-1000 was discussed in each quadrant during the series of Annual Plan Subcommittee conference calls that took place on October 18, 2017. He explained that, in the first call, the Wholesale Gas Quadrant (WGQ) decided that it should wait for policy determinations to be made before taking action to consider any efforts in these areas. In the following two Annual Plan Subcommittee calls, the WEQ and Retail Markets Quadrant (RMQ) made the same determination. Mr. Desselle noted that NERC recently released a report, [*Special Reliability Assessment: Potential Bulk Power System Impacts Due to Severe Disruptions on the Natural Gas System*](http://www.nerc.com/pa/RAPA/ra/Reliability%20Assessments%20DL/NERC_SPOD_11142017_Final.pdf), that may create the need for complementary business practice standards.  Mr. True asked why gas-electric coordination was not placed on the annual plan as a provisional item. Mr. Desselle stated that based on information from the FERC Commissioners, it may be prudent to wait until there is more policy guidance before taking action. He also referenced the discussions that took place during he Annual Plan Subcommittee meetings. The task force agreed that the Proposed 2018 WEQ Annual Plan is in alignment with the 2017-2019 NAESB Strategic Plan.  Mr. Booe reviewed the Proposed 2018 WGQ Annual Plan. Mr. Desselle noted that a provisional item to potentially address any items developed from the Sandia National Laboratories surety assessment was added to the proposed annual plan. Mr. Booe stated that a scoping document has been developed for the surety assessment and a conference call is being scheduled for the Critical Infrastructure Committee in early December. Mr. Booe stated that, to date, the staff at Sandia National Laboratories has indicated that it is on track to complete the assessment by late December or early January. The task force agreed that the Proposed 2018 WGQ Annual Plan is consistent with the 2017-2019 NAESB Strategic Plan.  Mr. Booe reviewed the 2018 RMQ Annual Plan with the participants. He noted that several subject matter experts in the RMQ have retired and that Mary Do, of Latitude Technologies, has picked up the leadership effort, but does not have much support to address the annual plan items. Mr. Booe also noted that the proposed annual plan includes an item regarding the Sandia National Laboratories as well as an item to support the results of the Board Retail Structure Review Committee review. Additionally, there is a provisional item to support community solar initiatives underway in Illinois. The task force determined that the Proposed 2018 RMQ Annual Plan is consistent with the 2017-2019 NAESB Strategic Plan. |
| **Discuss the Development of the 2018 NAESB Standards Development Survey** | Mr. Booe stated that NAESB will draft a 2018 NAESB Standards Development Survey. The strawman of the survey will be provided in April and distributed over the summer. He encouraged the participants to contact him with any recommendations for information to include in the survey. |
| **Discuss Activities of Retail Structure Review Committee** | Mr. Booe stated that the Board Retail Structure Review Committee (RSRC) met on November 3, 2017. The Committee was reactivated by Mr. Desselle to examine the membership levels within the RMQ and make suggestions to the Board of Directors to address membership deficiency. Mr. Booe noted that Board RSRC revised its proposed mission statement and highlighted the activities that were currently underway within the quadrant. The next Board RSRC conference call will be held on December 1, 2017 from 2:00 PM to 4:00 PM Central.  Ms. Tierney suggested that NAESB reach out to the National Association of State Energy Officials (NASEO), along with standards groups dealing with microgrids, energy storage, on-site storage, and electric vehicle charging. She volunteered to introduce the NAESB leadership to her connections within these groups. The participants encouraged NAESB staff to continue engagement with the National Association of Regulatory Utility Commissioners (NARUC) on the issue. Mr. True asked whether the RSRC is considering a stretch goal for increased membership. He stated that a membership threshold of 45 or 50 may provide the cushioning needed to not have to frequently reevaluate the quadrant membership levels.  Ms. McKeever explained that, until there is a driver for companies to join the RMQ, the membership numbers will not improve. She stated that those companies that were heavily involved in the RMQ have not replaced the subject matter experts that have left. Ms. McKeever stated that while there is a temporary membership driver at times, such as the Energy Services Provider Interface (ESPI) or Open Field Message Bus (OpenFMB), there is no long-term driver. Mr. Booe noted that the RSRC discussed that OpenFMB and ESPI are more temporary standards development efforts, while the EDI standards that support customer choice require maintenance and much more time to develop. Mr. True stated that the value of participation should also be considered. Mr. Simon volunteered to introduce the NAESB leadership to additional contacts in California that are working on community choice aggregation. |
| **Other Business** | There was no other business discussed. |
| **Outstanding Action Items** | * The NAESB staff will correct the typos on the annual plans. * Ms. Tierney and Mr. Booe will reach out to a number of groups. * Mr. Simon will also reach out to additional contacts. * All participants are encouraged to dial into the December 1, 2017 Board RSRC call. |
| **Adjourn:** | Ms. Tierney, seconded by Mr. Simon, moved to adjourn the meeting at 11:00 AM Central. |
| **Work Papers Provided for the Meeting:** | * **Agenda Item 1:** Administrative: <http://www.naesb.org/misc/antitrust_guidance.doc> (antitrust and other meeting policies), <https://www.naesb.org/pdf4/board_strategic_plan_adhoc_taskforce_members.pdf> (roster), <http://www.naesb.org/pdf4/bd_strategic_111717a.docx> (agenda), <https://naesb.org/pdf4/bd_strategic_041917mn.docx> (April 19, 2017 Notes) * **Agenda Item 2:** Proposed 2018 Annual Plans: <https://naesb.org/pdf4/bd_strategic_111717w2.docx> (WEQ 2018 Annual Plan); <https://naesb.org/pdf4/bd_strategic_111717w1.docx> (WGQ 2018 Annual Plan); <https://naesb.org/pdf4/bd_strategic_111717w3.docx> (RMQ 2018 Annual Plan) * **Agenda Item 3:** 2016 NAESB Standards Development Survey: <https://naesb.org/pdf4/bd_strategic_2016survey_063016.pdf> * **Agenda Item 4:** Board Retail Structure Review Committee: <https://naesb.org//retail_structure_review.asp> (November 3, 2017 Agenda) * Board Strategic Plan 2017-2019: <https://www.naesb.org/pdf4/naesb_strategic_plan_2017_2019.pdf> * Board Strategic Plan 2015-2017: <https://www.naesb.org/pdf4/naesb_strategic_plan_2015_2017.pdf> * Board Strategic Plan Report: <https://www.naesb.org/pdf4/board_strategic_plan_task_force_report_adopted_091114.docx> |

| **November 17, 2017 NAESB Board Strategic Plan Ad Hoc Task Force Conference Call**  **STRATEGIC PLAN AD HOC TASK FORCE MEMBERS** | | | |
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| **Name** | **Organization** | | **Attendance** |
| J. Cade Burks | Big Data Energy Services | |  |
| James P. Cargas | City of Houston | |  |
| Valerie Crockett | Tennessee Valley Authority | | Present |
| Lorraine Cross | Cross & Company, P.L.L.C. | |  |
| Dave Darnell | Systrends, USA | | Present |
| Michael Desselle (Chairman) | Southwest Power Pool | | Present |
| Richard Kruse | Enbridge | | Present |
| Mark Lauby | North American Electric Reliability Corporation | |  |
| Debbie McKeever | Oncor Electric Delivery Company LLC | | Present |
| Timothy Alan Simon | TAS Strategies | | Present |
| Mark Stultz | BP Energy | |  |
| Terence (Terry) Thorn | JKM Energy & Environmental Consulting | |  |
| Sue Tierney | Analysis Group, Inc. | | Present |
| Roy True | Alliance for Cooperative Energy Services Power Marketing LLC | | Present |
| **OTHER ATTENDEES** | | | |
| **Name** | | **Organization** | |
| Jonathan Booe | | North American Energy Standards Board | |
| Pete Connor | | American Gas Association | |
| David Crabtree | | Tampa Electric Company | |
| Bill Gallagher | | Vermont Public Power Supply Authority | |
| Annabelle Lee | | Nevermore Security | |
| Elizabeth Mallett | | North American Energy Standards Board | |
| Marcy McCain | | Spectra Energy Corp. | |
| Steven McCord | | TransCanada Pipelines USA, Ltd | |
| Rae McQuade | | North American Energy Standards Board | |
| Denise Rager | | North American Energy Standards Board | |
| Caroline Trum | | North American Energy Standards Board | |

\*Please note that attendees that did not provide their company affiliation are not included in the attendance list above. If you did attend this meeting and are not listed, please alert the NAESB office and we will update this record.