**via email & posted for interested parties, November 17, 2017**

**TO: Revenue Committee:** Michael Desselle, Jim Buccigross, Cade Burks, Valerie Crockett, Bruce Ellsworth, Debbie McKeever, Gene Nowak, Randy Parker, Terry Thorn, Roy True

**cc:** Board of Directors, Advisory Council

**FROM:** Rae McQuade

**RE:** NAESB Revenue Committee Conference Call/Web Cast - November 17, 2017 from 2:30 pm to 4:00 pm Central

Dear Revenue Committee Members –

We have scheduled a conference call and web cast for the Revenue Committee on Friday, November 17, 2017 from 2:30 pm to 4:00 pm Central. Information for participation in this conference call is provided below, including the agenda and work papers.

| **NAESB Board Revenue Committee Meeting – November 17, 2017 – 2:30 Pm to 4:00 Pm C** |
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| **Topic** | **Information/Requests** |
| Creation of the Group | * The committee was created in June 2008 for the purpose of reviewing the methods of revenue generation employed by NAESB and developing recommendations for the consideration of the Board of Directors related to the sustainability of the organization. In 2013, the committee absorbed the responsibilities of the Board Resources Committee. The committee meets regularly to discuss several standing agenda items and any other items that are brought to the committee members’ attention or are directed by the Board of Directors. Materials for this group are posted on the NAESB web site on the Board Revenue Committee page: <http://www.naesb.org/board_revenue.asp>.
* The members of the Committee represent a balance of interests from gas and electric market participants, along with the support and input of the Advisory Council.
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| Call and web cast for Friday, November 17, 2017 from 2:30 pm to 4:00 pm C | * Call-in information for attendance by phone: Conference number: 866-740-1260, Access code: 7133562, Security code: 3991
* Web cast is accessible through <http://www.readytalk.com>, using the same access code and security code.
* Any interested party can attend. All voting and motions are reserved for the members of the committee.
* Please provide any written comments to the NAESB Office (drager@naesb.org) prior to the meeting if you are unable to attend.
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| Pre-meeting Assignments | * Review working documents and comments submitted by interested parties
* If unable to attend, please provide any written comments you would like considered.
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| Draft Agenda | 1. Administrative – Welcome, antitrust guidance, introduction of committee members and attendees, adoption of agenda, adoption of notes
2. Review communications activities of NAESB
3. Review the proposed publication cycle of the NAESB standards
4. Review latest revenue reports
5. Review membership report, the status of the Board and EC vacancies, membership prospect list, and copyright violation record
* WGQ Copyright Violation Record
* WEQ Copyright Violation Record
1. Review revenue projections for the 2018 budget
2. Review activities related to the Green Button Alliance and the Smart Electric Power Alliance
3. Review the activities of the Retail Structure Review Subcommittee
4. Review any items in preparation for the December board meeting
5. Summary of Action Items, Assignments and Other Business
6. Adjourn
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| Meeting & Reference Materials | * **Agenda Item 1:** Antitrust Guidance: <http://www.naesb.org/misc/antitrust_guidance.doc> (antitrust), <http://www.naesb.org/pdf4/board_revenue_committee_members.pdf> (roster), <https://www.naesb.org/pdf4/bd_revenue111717a.docx> (agenda), <https://www.naesb.org/pdf4/bd_revenue083117notes.docx> (notes)
* **Agenda Item 2:** NAESB Communication Strategy <https://www.naesb.org/pdf4/naesb_communications_strategy.pdf>
* **Agenda Item 3:** Publication Schedules: <https://www.naesb.org/misc/bd_revenue_publication_history_092917.docx>  (Publication Work Paper), <https://www.naesb.org/misc/wgq_publication_schedule_ver3_2.doc>  (WGQ Version 3.2), <https://www.naesb.org/misc/weq_publication_schedule_ver3_2.doc>  (WEQ Version 003.2), <https://www.naesb.org/misc/retail_publication_schedule_ver3_3.doc>  (RMQ Version 3.3)
* **Agenda Item 4:** Revenue Report September 2017: <https://www.naesb.org/misc/revenue111717wp1.docx> (Sept 2017 Revenue Report), <https://www.naesb.org/misc/revenue111717wp2.docx> (Sept 2017 Revenue Statistics)
* **Agenda Item 5:** Membership Reports and Prospect List: <https://www.naesb.org/misc/membership_report_103117.docx>  (Oct 2017 Report), <https://www.naesb.org/pdf4/bod_terms.pdf>  (Board Roster), <https://www.naesb.org/pdf4/ec_terms.pdf>  (EC Roster), <https://www.naesb.org/pdf4/weq_jurisdictional_entities_without_recorded_access.pdf>  (WEQ Entities Without Recorded Access), <https://www.naesb.org/pdf4/wgq_jurisdictional_entities_without_recorded_access.pdf>  (WGQ Entities Without Recorded Access), <https://www.naesb.org/misc/member_prospect_list_103117.docx>  (Oct 2017 Prospect List)
* **Agenda Item 6:** Revenue Projections – 2018 Budget: <https://www.naesb.org/misc/revenue111717wp3.docx> (2018 Budget)
* **Agenda Item 8:** Board Retail Structure Review Committee: <https://naesb.org//retail_structure_review.asp> (November 3, 2017 Agenda)
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| Schedule of Upcoming Conference Calls | * Monday, March 30, 2015, 1:00 pm to 3:00 pm C
* Monday, May 15, 2015, 9:00 am to 11:00 am C
* Wednesday, July 29, 2015, 9:00 am to 11:00 am C
* Monday, November 9, 2015, 12:00 pm to 2:00 pm C
* Friday, March 11, 2016, 12:00 pm to 1:30 pm C
* Wednesday, June 29, 2016, 12:00 pm to 1:30 pm C
* Friday, August 12, 2016, 12:00 pm to 1:30 pm C
* Wednesday, October 19, 2016, 9:00 am to 10:30 am C
* Wednesday, November 30, 2016, 9:00 am to 10:30 am C
* Thursday, February 16, 2017, 3:30 pm to 5:00 pm C
* Wednesday, April 19, 2017, 3:30 pm to 5:00 pm C
* Thursday, August 31, 2017, 10:00 am to 11:30 am C

Friday, November 17, 2017, 2:30 pm to 4:00 pm COther meetings will be scheduled as needed by Michael Desselle. |
| Committee Members | <http://www.naesb.org/pdf4/board_revenue_committee_members.pdf> |