Via email and posting

August 11, 2020

**TO:** NAESB Board of Directors, Executive Committee (EC) Members, EC Alternates, NAESB Members, NAESB Advisory Council and Invited Guests

**FROM:** Rae McQuade, NAESB President

**RE:** Announcement - NAESB Board of Directors Meeting, Meeting of the Members and Strategic Session – September 3, 2020

Dear Board Members, NAESB Members, EC Members, EC Alternates, NAESB Members, NAESB Advisory Council and invited guests,

On September 3 at 9 am C, Michael Desselle, Chairman of the NAESB Board of Directors, will convene the NAESB Board of Directors Meeting, Meeting of the Members and Strategic Session. The meeting will be held with remote access only. The agenda and work papers will be provided to you shortly. The list of discussion topics/updates and any work papers will be made available shortly. During the meeting, we plan to discuss our current accomplishments, our financials and membership status, the status of our standards development work and the activities of our board committees, several of which will require board votes.

For those of you who were able to participate in the July 30, 2020 Board of Directors update session, a quick summary of the activities to date was provided including a highlight of efforts that will require a board vote. We were fortunate that a majority of the board members were able to attend the July 30 call and hope to achieve the same level of participation, if not more, for September 3. Should we not be able to meet quorum, the session will be considered a working session, and all votes will be processed notationally after the meeting.

The meeting has been scheduled for 4 hours. You will be asked to register for the meeting when the call-in information is provided to you, which will serve as your RSVP to attend. We appreciate your continued support of NAESB and wish everyone the best in these unusual times.

Best Regards,