



# North American Energy Standards Board

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Home Page: www.naesb.org

## NORTH AMERICAN ENERGY STANDARDS BOARD 2004 ANNUAL PLAN – RETAIL GAS QUADRANT<sup>1</sup>

Item Number & Description	Completion <sup>2</sup>	Subcommittee Assignment
1 Billing & Payment Datasets and Models Develop datasets and models to support the Billing & Payment model business practices. Status: Pending, Discussion Underway	1 <sup>st</sup> Qtr 2005	Customer Processes
2 Market Participant Interactions Develop model practices to support interactions between Distribution Companies and/or registration agents and Suppliers, such as supplier registration processes, governing documents, and roles and obligations of both Distribution Company and/or registration agent and Supplier (e.g. content and framework of governing documents or orders). Status: Trading Partner Agreement Discussion Underway; Otherwise Complete	1 <sup>st</sup> Qtr. 2005	Supplier-Utility Interface
3 Customer Information Develop practices for exchanging customer information necessary for interactions prior to enrollment and billing, i.e., customer authorization procedures identifying types of customer information necessary for pre-enrollment activities, and methodologies for exchanging information.	1 <sup>st</sup> Qtr. 2005	Customer Processes
4 Distribution Company – Supplier Disputes Develop dispute resolution procedures applicable to differences between Distribution Companies and Suppliers. Status: Complete	3 <sup>rd</sup> Qtr. 2004	Supplier-Utility Interface
5 Customer Enrollment, Switching & Dropping Develop practices for submitting and receiving, processing and fulfilling a customer's request to enroll with or leave a supplier (including suppliers dropping customers) and for maintaining current customer account information, and for notifying affected parties.	4 <sup>th</sup> Qtr. 2005	Customer Processes
6 Examine Wholesale Gas Quadrant Non-EDM Standards Review NAESB Wholesale Gas Quadrant Non-EDM manuals to determine whether the standards within should be modified and/or adopted for use in the Retail Quadrants.	Ongoing	Supplier-Utility Interface
7 Customer Inquiries Develop procedures for responding to customer inquiries directed to Distributors and/or Suppliers and for notification of the other party.	2005	Customer Processes

<sup>1</sup> As outlined in the NAESB Bylaws, the RGQ will also address requests submitted by members and assigned to the RGQ through the Triage Process.

<sup>2</sup> Dates in the completion column are by end of the quarter for completion by the assigned committee. The dates do not necessarily mean that the standards are fully staffed so as to be implementable by the industry, and/or ratified by membership. If one item is completed earlier than planned, another item can begin earlier and possibly complete earlier than planned. There are no begin dates on the plan.



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Item Number & Description		Completion <sup>2</sup>	Subcommittee Assignment
8	Supplier Certification  Develop practices for Distribution Companies to register/certify new Suppliers when they seek to begin doing business in the Distribution Company's service area.	2005	Supplier-Utility Interface
<b>Retail Gas Business Practice Inventory Task Force</b>			
9	Inventory Existing Natural Gas Practices within States <sup>3</sup>  Conduct inventory of existing natural gas practices in various states.  Status: Underway		Retail Gas Business Practice Inventory Task Force
<b>Technical Electronic Implementation Subcommittee<sup>4</sup></b>			
10	TEIS Subcommittee Process  Establish a subcommittee process for the processing of standards released by other quadrant subcommittees, including interfaces with other subcommittees (e.g. CPS, SUIS, Information Requirements (IR), etc), receipt of standards, completion of required inputs (e.g. data dictionaries, etc), and identification of required outputs (e.g. X12 standards, QEDM book components, etc).  Status: Complete	1 <sup>st</sup> Qtr.  2004	Technical Electronic Implementation
11	Technical Electronic Implementation Standards – Billing & Payments  Status: Pending, Discussion Underway	1 <sup>st</sup> Qtr.  2005	Technical Electronic Implementation
12	Electronic Transport  Work jointly with the WGQ EDM subcommittee and the RGQ TEIS subcommittee to establish standards for the NAESB Internet Electronic Transport.  Status: Complete	2 <sup>nd</sup> Qtr.  2004	Technical Electronic Implementation
13	Quadrant EDM  Work jointly with the WGQ and RGQ to establish a common format for Quadrant-specific EDM (QEDM) Books.  Status: Complete	4 <sup>th</sup> Qtr.  2004	Technical Electronic Implementation

<sup>3</sup> This is an ongoing item designed to serve as a resource to other RGQ subcommittees.

<sup>4</sup> The TEIS is assigned the completion of any technical work forwarded to them by the business development subcommittees ideally one quarter after receipt of forwarded work.



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Item Number & Description	Completion <sup>2</sup>	Subcommittee Assignment
14 Technical Electronic Implementation Standards – Customer Enrollment and Switching Status: Dependent on completion of Item 5	2005	Technical Electronic Implementation
15 Technical Electronic Implementation Standards – Customer Information Status: Dependent on completion of Item 3	2005	Technical Electronic Implementation

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## Gas-Electric Scheduling Activities

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16	Status Report on Gas-Electric scheduling coordination issues.	3 <sup>rd</sup> Qtr.	Gas-Electric Coordination
	Status: Complete	2004	TF

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## Provisional Activities

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Review security standards as may be deemed necessary; Public Key Infrastructure (PKI).

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“Energy Day” Standard - including assessment of changes to existing NAESB standards.

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## Program of Standards Maintenance & Fully Staffed Standards Work<sup>5</sup>

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Business Practice Requests	Ongoing	Assigned by the EC on a request by request basis
Information Requirements and Technical Mapping of Business Practices	Ongoing	Assigned by the EC on a request by request basis
Ongoing Interpretations for Clarifying Language Ambiguities	Ongoing	Assigned by the EC on a request by request basis
Ongoing Maintenance of Code Values and Other Technical Matters	Ongoing	Assigned by the EC on a request by request basis
Ongoing Development and Maintenance of Definitions	Ongoing	Glossary Subcommittee

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<sup>5</sup> This work is considered routine maintenance and thus the items are not separately numbered.