



North American Energy Standards Board

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TO: NAESB Retail Electric Quadrant Executive Committee, Posting for Interested Industry Participants
FROM: Meghan McMillan, NAESB Staff
RE: Final Minutes from the NAESB Retail Electric Quadrant Executive Committee Conference Call – August 7, 2002
DATE: September 6, 2002

**North American Energy Standards Board
Retail Electric Quadrant Executive Committee
Conference Call
Wednesday, August 7, 2002
Final Minutes**

1. Administrative

Roll Call was taken. Participants were welcomed and antitrust guidelines were given by Mr. Minneman. The agenda was adopted as written. Ms. Hess suggested changes to the draft minutes from July 24, 2002. The draft minutes were adopted as amended.

2. NAESB Website Changes

Ms. Camp talked to Ms. Garcia in the NAESB office and went over suggested changes to the website. The consultant in charge of webpage design would be putting together a test page.

3. Subcommittees Kick-off Meeting Plans

Mr. Minneman reviewed conference call held on Monday, August 5, which dealt with plans for the kick-off meeting. He informed the group that Ms. JoAnn Garcia of the NAESB office contacted him with a proposal for the cost (per person) to attend. If participants attended the annual meeting, they would not have to pay to attend the REQ Subcommittee kick-off meetings. However, if participants did not attend the annual meeting, there would be a fee of \$200 per person to attend the REQ Subcommittee kick-off meetings.

Concerns were voiced about the length of these combined meetings. It was suggested that they move the kickoff meeting up, possibly to the week before the annual meeting. There were several volunteers to host the kickoff meeting; all said they would check the availability of facilities at their respective locations. It was decided that September 18 and 19 would be the best dates. Mr. Minneman will send out an email to get feedback on the time and location for the meeting.

Mr. Brooks asked for feedback on his agenda for the Technical Electronic Implementation Subcommittee agenda. The tentative agenda is to elect a permanent chair, review the workgroup's mission and items from the annual plan. In addition they might want to do an overview of NAESB EDM 1.6 and talk about some other standards used in REQ.

4. REQ Communications List

Ms. Kiselewich talked to Ms. JoAnn Garcia from the NAESB office, and according to guidelines regarding privacy on the internet they cannot create a separate email list. NAESB will be posting the email addresses of all the chairs on the website. Mr. Minneman suggested EEI might want to host a list-serve. Mr. Brooks volunteered to check on using a yahoo list-serve, which would be free. Ms. Kiselewich will continue to work with the NAESB office to further understand the privacy policy. Mr. Minneman volunteered to send out the names and email addresses of the



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subcommittee chairs so that companies can send in the names of representatives who wish to serve on those subcommittees.

5. Quadrant Status

Wholesale Electric Quadrant

Ms. Kiselewich stated on July 29, the Board of Directors endorsed the proposed WEQ procedures with provisions similar to those of the Retail Electric Quadrant. So the WEQ is in the process of recruiting members. The expectation is that the WEQ BOD members will be seated by the board meeting in September.

Retail Gas Quadrant

Mr. Moran stated they are focusing on recruiting.

6. REQ EC Vice Chair

One of the items on agenda for Colorado Springs is the election of the vice chair. Mr. Minneman stated he is soliciting candidates for this position. He intends to nominate Ms. Kiselewich for the position, but any other interested parties should contact him.

7. Other Business

It was agreed to cancel the REQ EC call scheduled to be held on August 21.

Ms. Edwards asked if there were any further plans made to have NAESB do a teleconference or web-cast on the NAESBOPS. Mr. Minneman stated it is still on the agenda but they do not have a specific date. He suggested they might add this item to the agenda for the plenary session.

8. Adjourn

The meeting adjourned on Wednesday, August 7, 2002 at 1:25pm. CST.



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Executive Committee Attendees

Distributors

Ruth Kiselewich	Baltimore Gas & Electric Company
Terry Moran	Public Service Electric & Gas
William Newbold	Detroit Edison
Patrick Kylee for Jeff Anthony	Wisconsin Electric Power

End Users

Mark Yacker for Dr. John Anderson	ELCON
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Services

Jim Minneman	PPL Solutions
Dick Brooks	Systrends, Inc.
Rob Connell	Electric Reliability Council of Texas

Suppliers

Heidi Schrab	Green Mountain Energy Co.
Bill Barkas for Felicia Lokey	Dominion Retail
Theresa Hess for John Kubler	Reliant Energy Retail Services

Other Participants

Gwen Beadles	Dominion Virginia Power
William Bourbonnais	Wisconsin Public Services Corporation
Cherie Broadrick	ERCOT
Yvette Camp	Southern Company
Eric Cody	National Grid USA
Randy Corbin	Ohio Consumers Council
Dorman Davis	Mississippi Power
Richard Dodd	Mississippi Power
Mary Edwards	Dominion Virginia Power
Patrick Eymon	Ameren
Ollie Frazier	Duke Energy
Mark Jerrett	Southern Company Services
Ron Kerver	Consumers Energy
Misty Khan	Teleryx
Jean Mason	Ameren
Wayne Mastin	SCT Global Energy and Utility Solutions
Meghan McMillan	NAESB
Rick Olsten	
George Phillips	MidAmerican Energy
Judy Ray	Alabama Power Co.
Tom Ringenbach	American Electric Power
Ilze Rukis	Wisconsin Public Service
John Russom	Alabama Power Co.
Chip Tenorio	Exelon Energy Delivery