



## North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

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Home Page: www.naesb.org

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**TO:** Retail Electric Quadrant Interested Parties  
Posting for Interested Industry Participants  
**FROM:** Jeff Anthony, Wisconsin Electric - Wisconsin Gas  
**RE:** Meeting Notes for Retail Electric Quadrant Planning Conference Call  
**DATE:** May 29, 2002

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**NORTH AMERICAN ENERGY STANDARDS BOARD  
RETAIL ELECTRIC QUADRANT  
CONFERENCE CALL**

**Wednesday, May 29, 2002 12:00 p.m. - 1:00 p.m. (CDT)  
MEETING MINUTES**

**1. Welcome**

➤ **Antitrust Guidelines**

Antitrust guidelines were reviewed and attendees were cautioned to avoid anti-competitive behaviors.

➤ **Welcome to members and attendees**

Call participants were welcomed to the meeting.

➤ **Adoption of Agenda**

One item was added on the topic of "Meeting Coordination Task Force", added as agenda item 5. An additional item on the e-mail distribution lists and receiving the agenda for this meeting was also discussed. Efforts on this will be coordinated with the NAESB Office.

Some discussion also was held concerning these Wednesday meetings and whether they would continue after the REQ is actually formed in June. Tentatively, conference calls would be held on June 5<sup>th</sup> and June 19<sup>th</sup> (but not on June 12<sup>th</sup>). An action item would be to discuss whether calls are needed beyond the June 19<sup>th</sup> date on that conference call.

➤ **Adoption of Minutes of May 22, 2002 meeting**

No changes were identified to the draft meeting minutes and the minutes were accepted.

**2. Segment Elections**

Ballots have been sent out to members in each segment; completed ballots are being sent back in to the NAESB Office; June 5<sup>th</sup> is the deadline for completed ballots to be returned. Results will be posted to the NAESB website after June 5<sup>th</sup> within a few days.



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Also discussed the need for more End-User segment candidates for Board seats; likely would require an additional election for that segment.

The Distributor Segment will be holding a conference call on May 30<sup>th</sup> to allow candidates for this segment to discuss their positions on key issues as part of the Distributor Segment elections.

### **3. Recruitment Status**

REQ is currently at 47 or 48 members, still need more members in the End User segment to fill out this segment's Board members and make the entire quadrant fully functional. Recruitment efforts have targeted about 20 other companies. Some companies have still not submitted a membership application, so the 50 companies listed on the NAESB website may not all become members. The NAESB Office will attempt to start removing companies that decide not to submit membership applications.

### **4. Annual Plan**

Comments were received from a number of companies and regulators on the draft REQ Annual Plan. The subcommittee did an initial review on May 27<sup>th</sup>. The subcommittee will distribute the comments, proposed resolution to each, and a redlined version of the Annual Plan before the REQ conference call next week. Some of the comments were directed at priorities; some comments expressed concerns about working some items already decided by certain states; some comments offered suggestions as to specific elements that needed to be considered when the working groups actually start working on the standards.

The RGQ Survey was discussed in terms of the feedback the Gas Quadrant received from their survey. One general comment dealt with whether processes focusing on supplier issues should be addressed before customer issues, as a result of a slower pace in restructuring states. Discussions focused on whether the REQ Annual Plan should be shifted to focus more on the supplier - utility interface topics. Additional discussions focused on whether items such as "Load Profiling" should be moved up in the REQ queue, as an example of something that applies only to REQ and not RGQ. However, it was noted that "Load Profiling" should be coordinated with the WEQ, creating a similar coordination issue with that quadrant.

It was concluded that the REQ Annual Plan subcommittee should continue developing/revising the draft Annual Plan based on the assumptions heretofore, and should continue to monitor / coordinate with the RGQ Annual Plan efforts. The comments, proposed dispositions to each, and a revised/redlined version of the draft Annual Plan will be sent out next Tuesday (June



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4<sup>th</sup>), to then be discussed on the REQ Conference Call next week. The intent would be to have the draft REQ Annual Plan ready for the June 13<sup>th</sup> EC meeting in Seattle.

### 5. NAESB Meeting Coordination Task Force

An update was provided on this task force, which met recently to try and better coordinate meetings and calendars between the NAESB quadrants. Several items were discussed in the first conference call, these will be reflected in some meeting minutes and a draft proposal to be posted on the NAESB website soon. The task force reviewed current operating practices (GISB) and what modifications might be needed in the future with multiple quadrants now in existence in NAESB. Next task force meeting is on June 18<sup>th</sup>.

### 6. Other Business

No further update on the issue of Supplier Segment membership issues, as discussed earlier this month. It was agreed that the place to start addressing this issue is in the Supplier Segment. Some discussion occurred on this subject, but no further consensus was reached. Jim Minneman agreed to pursue setting up a Supplier Segment teleconference on this issue, with support from the NAESB Office.

### 7. Adjourn

The meeting adjourned at 1:15 PM CDT.

### 8. Attendance

Name	Company
Eric Ackerman	Edison Electric Institute
Barbara Alexander	Maine – Public Advocate
Jeff Anthony	Wisconsin Electric – Wisconsin Gas
Yvette Camp	Southern Company
Ron Carrier	Consumers Energy
Steve Caver	Alabama Power Company
Dorman Davis	Mississippi Power Company



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Richard Dodd	Mississippi Power Company
Joann Garcia	NAESB
Gail Higashi	Southern California Edison
Mark Jarrett	Southern Company Services
Misty Khan	Telerox
David Koogler	Dominion Virginia Power
Jean Mason	Ameren Services Company
Megan McMillian	NAESB
Jim Minneman	PPL Solutions
Terry Moran	Public Service Electric & Gas Company
Stacey Park	The Structure Group
Judy Ray	Alabama Power Company
John Rossum	Alabama Power Company
Ed Tucker	Duke Power
Steve Zavodnick	Baltimore Gas & Electric Company