



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

TO: Retail Electric Quadrant Interested Parties
Posting for Interested Industry Participants

FROM: Jeff Anthony, Wisconsin Electric - Wisconsin Gas

RE: Meeting Notes for Retail Electric Quadrant Planning Conference Call - May 15, 2002

DATE: May 15, 2002

**NORTH AMERICAN ENERGY STANDARDS BOARD
RETAIL ELECTRIC QUADRANT
CONFERENCE CALL**

**Wednesday, May 15, 2002 12:00 p.m. - 1:00 p.m. (CDT)
MEETING MINUTES**

1. Welcome

➤ **Antitrust Guidelines**

Antitrust guidelines were reviewed and attendees were cautioned to avoid anti-competitive behaviors.

➤ **Welcome to members and attendees**

Call participants were welcomed to the meeting.

➤ **Adoption of Agenda**

No agenda items were added to the agenda sent out prior to the call. One item was added to "Other Business" discussion.

➤ **Adoption of Minutes of May 8, 2002 meeting**

No changes were identified to the draft meeting minutes and the minutes were accepted.

2. Annual Plan

The draft Annual Plan and Transmittal Memo was forwarded to the NAESB Office on Monday, May 13th, it was posted to the NAESB website later than afternoon and distributed directly to interested parties, including NARUC. Separate, targeted contacts/mailings are being pursued for NARUC to encourage review and comments by regulators. Comments are being asked for by May 24th. The Annual Plan subcommittee will be reviewing comments at a meeting on May 28th, so it can be reviewed at the REQ conference call on May 29th.



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The Annual Plan subcommittee was asked to consider ways to coordinate with the RGQ Annual Plan effort to review comments on their survey and how to best address bringing the two quadrants together on Annual Plan efforts to the extent possible.

3. Recruitment Status

Talking points has been created and list of entities to be contacted has been divided up and distributed to individuals to contact these companies/individuals to solicit their participation.

Latest count shows 45 letters of intent / membership applications to join the REQ. NAESB Office is starting to bill companies/individuals for REQ membership dates.

4. Segment Elections

Last week, the NAESB Office sent out a call for candidates for the upcoming REQ elections, but only a few candidates were indicated. An updated communication was subsequently sent out listing the full list of candidates who have indicated an interest in being elected to the Board or to the EC.

All candidates should be getting their "bio" to the NAESB Office by May 21st for inclusion on the full ballot to be sent out May 22nd.

The REQ is still short of candidates in the End-User segment; the Recruitment subcommittee is pursuing getting at least the minimum number of candidates required.

A question was raised as to Southern Company declaring an intent to be a member of the Supplier segment. The discussion focused on whether a Supplier needed to be "un-regulated" to be in the Supplier segment (the procedures require a member to be a "competitive supplier" only). Some concerns have been expressed by other members intending to join the Supplier segment. This issue will be addressed rapidly or carried over to the next conference call.

5. Coordination of NAESB Meetings

Concerns have been expressed about overlapping NAESB activities, making it difficult for individuals to participate in multiple segment meetings / conference calls. A task force representing all quadrants has been formed. The intent is to develop some guidelines on meetings and schedules once all four quadrants are up-and-running. The task force expects to "meet" only via conference call, would accomplish its work and disband rapidly.



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6. Other Business

A question was raised on the REQ and RGQ quadrant procedures and segment procedures, and where they can be located. These will be posted to the NAESB website shortly. Will also change the "REQ Contact" information.

Confirmation was also provided that EC members will be able to be seated and attend the June EC meeting after the REQ elections, prior to Board formally approving the REQ formation later in June. Discussion also focused on meeting location and logistics for the June EC meeting in Seattle, WA.

Further discussion focused on recruiting additional End-User segment participants in general and to provide candidates for the upcoming elections for this segment.

7. Adjourn

The meeting adjourned at 1:08 PM CDT.

8. Attendance

Name	Company
Barbara Alexander	Maine - Public Advocate
Jeff Anthony	Wisconsin Electric - Wisconsin Gas
Bill Barkas	Dominion Retail
Gwen Beadles	Dominion Virginia Power
Bill Bourbonnais	Wisconsin Public Service
Jim Buccigross	8760 Inc.
J. Cade Burks	EC Power Systems
Greg Butrus	Southern Company
Steve Caver	Alabama Power Company
Eric Cody	National Grid USA
Dorman Davis	Mississippi Power Company
Richard Dodd	Mississippi Power Company
Joann Garcia	NAESB



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Theresa Hess	Reliant Energy Retail Services
Misty Khan	Telrx
Tom Kilgore	Gulf Power Company
Ruth Kiselewich	Baltimore Gas & Electric
Megan McMillian	NAESB
Terry Moran	Public Service Electric & Gas Company
Jim Minneman	PPL Solutions
Judy Ray	Alabama Power Company
Tom Ringenbach	American Electric Power Company
Bob Rosenthal	PA PUC
John Rossum	Alabama Power Company
Chip Tenorio	Exelon Energy Delivery
Marc Yacker	ELCON
Steve Zavodnick	Baltimore Gas & Electric Company