Request for Initiation of a NAESB Standard for Electronic Business Transactions or
Request for Enhancement of an Existing NAESB Standard for Electronic Business Transactions

Date of Request: December 30, 2003

1. Submitting Entity & Address:

Williams Gas Pipeline
2800 Post Oak Boulevard
P.O. Box 1396
Houston, TX  77251

2. Contact Person, Phone #, Fax #, Electronic Mailing Address:

Name:          Dale Davis
Title:         Consultant – eCommerce & Service Delivery
Phone:         713-215-2396
Fax:           713-215-3946
E-mail:        dale.m.davis@williams.com

3. Description of Proposed Standard or Enhancement:

Williams Gas Pipeline (WGP) is requesting a new Senders Option data element ‘Preparer E-mail Address’ be added in the Shipper Imbalance – NAESB WGQ Std. 2.4.4.

4. Use of Proposed Standard or Enhancement (include how the standard will be used, documentation on the description of the proposed standard, any existing documentation of the proposed standard, and required communication protocols):

This data element will provide WGP the ability to communicate to the recipient of the Shipper Imbalance with information necessary for e-mail communications.

5. Description of Any Tangible or Intangible Benefits to the Use of the Proposed Standard or Enhancement:

This is for informational purposes only.

6. Estimate of Incremental Specific Costs to Implement Proposed Standard or Enhancement:

Unknown
R04001

7. Description of Any Specific Legal or Other Considerations:

None

8. If This Proposed Standard or Enhancement Is Not Tested Yet, List Trading Partners Willing to Test Standard or Enhancement (Corporations and contacts):

Unknown

9. If This Proposed Standard or Enhancement Is In Use, Who are the Trading Partners:

Unknown

10. Attachments (such as: further detailed proposals, transaction data descriptions, information flows, implementation guides, business process descriptions, examples of ASC ANSI X12 mapped transactions):

See attached
### Standard 2.4.4

<table>
<thead>
<tr>
<th>Business Name (Abbreviation)</th>
<th>Definition</th>
<th>Data Group</th>
<th>EBB Pathed Imb Rpt Type</th>
<th>EBB Non-Pathed Imb Rpt Type</th>
<th>EBB PNT – “T” Imb Rpt Type</th>
<th>EBB PNT – “U” Imb Rpt Type</th>
<th>EDI / FF Usage</th>
<th>Condition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preparer E-mail Address</td>
<td>The e-mail address of the preparer's primary contact.</td>
<td>BEDG</td>
<td>SO</td>
<td>SO</td>
<td>SO</td>
<td>So</td>
<td>SO</td>
<td>SO</td>
</tr>
</tbody>
</table>

**DATA GROUPS:**
- BEDG  Business Entity Data Group
- CDG   Contracts Data Group
- DDG   Dates Data Group
- DelDG Delivery Data Group
- FGDG  Flowing Gas Data Group
- RecDG Receipt Data Group
- TSDG  Transaction Specific Data Group