



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

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Home Page: www.naesb.org

October 14, 2002

TO: **Parliamentary Committee Named Members:** Bill Boswell, Jim Templeton, Lyn Maddox, Terry McGill, Cade Burks, Leonard Haynes, Misty Kahn, Scott Brown, Dave McMillan, Joe Hartsoe

FROM: Rae McQuade, NAESB Executive Director

RE: **Parliamentary Committee Conference Call**

Dear NAESB Parliamentary Committee Named Members,

A conference call has been arranged for Wednesday, October 16, from 1:00 to 4:00 p.m. eastern, 630-395-0048, pass code NAESB, conference leader McQuade. A draft agenda and work papers are attached for your consideration. I look forward to hearing from you on Wednesday.

I look forward to hearing from you on Friday.

Best Regards,
Rae



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NAESB Parliamentary Committee Conference Call

Draft Agenda

Wednesday, October 16, 2002 - 1:00 to 4:00 p.m. eastern

- 1:00 p.m.
1. Welcome and Introductions
 2. Purpose of the Parliamentary Committee and Structure
 3. Privacy Policy
 4. Certificate Changes
 - Certificate Changes to clarify language for the creation of the four quadrants
 - Review of Certificate and Bylaws changes proposed by the WGQ Pipelines at the December 2001 meeting
 5. Bylaws Changes
 - Bylaws Changes to clarify language for the creation of the four quadrants
 - Certificate and Bylaws changes proposed by the WGQ Pipelines at the December 2001 meeting
 6. NAESBOps Changes
 - Modifications to the NAESB Operating Practices (NAESBOps) to address NAESB rather than GISB in the text (done at June 28 Board meeting) and confirm that no other conforming changes are required.
 7. Publication Timeline for release of standards
 8. NAESBOP for Annual Plan Items and Triage Process
 9. Report from the Publication Process Review Task Force which may result in proposed NAESBOps
 10. Next Steps and Other Business
- 4:00 p.m.
11. Adjourn
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