



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

via email and posting

TO: NAESB Parliamentary Committee
FROM: Rae McQuade, NAESB Executive Director
Bill Boswell, NAESB General Counsel
RE: Procedural Analysis of Triage Process
DATE: May 20, 2004

Dear NAESB WEQ Parliamentary Committee Members,

At the last Parliamentary Committee meeting, Ms. McQuade committed to reviewing the certificate, bylaws and NAESB Operating Procedures to determine if changes are needed to reconstitute the Triage Subcommittee with members from the Executive Committee, and further to provide notational voting by the Triage Subcommittee and Executive Committee after any working session where the disposition of requests is determined. The notational votes would be used to establish quorum, and the EC members would have a date certain by which to return the ballot. If the ballot is not returned the vote is considered in favor of the majority present during the working session.

After reviewing the certificate, bylaws and NAESB Operating Procedures, I found no prohibition in any of the NAESB governance documents against the procedure summarized above. It is detailed a flow chart attached.

Best Regards,

Rae



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Attachment

Flow Chart of Triage Process

Simplified Process of Four Quadrant Review and Assignment of Requests

