



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

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Home Page: www.naesb.org

February 20, 2003

TO: **Parliamentary Council Named Members:** Bill Boswell, Jim Templeton, Lyn Maddox, Terry McGill, Cade Burks, Leonard Haynes, John Williams, Scott Brown, Dave McMillan, Joe Hartsoe, Michael Desselle

FROM: Rae McQuade, NAESB Executive Director

RE: **Parliamentary Council Conference Call**

Dear NAESB Parliamentary Council Members,

As previously announced, the Parliamentary Council meeting has been scheduled for February 25 in Washington D.C. at EEI's offices. The specifics of the meeting are:

Where: Ben Franklin Conference Room, 4th Floor
Edison Electric Institute
701 Pennsylvania Avenue, NW
Washington, D.C.

When: Tuesday, February 25
1:00 pm to 5:00 pm eastern

We look forward to seeing you at the meeting. Conference calling will be available should you be unable to attend in person. The draft agenda is attached and meeting materials should be prepared for you shortly, including the package of revised NAESBOps.

Best Regards,
Rae



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NAESB Parliamentary Committee Conference Call

Draft Agenda

Tuesday, February 25, 2003 - 1:00 pm to 5:00 pm Eastern

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| 1:00 p.m. | 1. | Welcome and Introductions |
| | 2. | Antitrust Guidance |
| | 3. | Adoption of Agenda |
| | 4. | Adoption of Draft November 21, 2002 Meeting Minutes |
| | 5. | Review of Revised NAESB Operating Practices |
| | 6. | Next Steps and Other Business |
| 5:00 p.m. | 7. | Adjourn |
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