



# North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

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**via email and posting**

**TO:** NAESB Members and Interested Parties

**FROM:** Rae McQuade, Executive Director

**RE:** NAESB Parliamentary Committee Redrafting of NAESBOps 1 through 4; Conference Call Notes – February 7, 2003

**DATE:** February 10, 2003

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**NORTH AMERICAN ENERGY STANDARDS BOARD  
PARLIAMENTARY COMMITTEE CONFERENCE CALL  
February 7, 2003**

**1. Administrative**

Ms. McQuade welcomed participants and introduced Ms. Corcoran, who led the call on behalf of Mr. McGill. Participants introduced themselves. Mr. Oncken gave the antitrust advice. Ms. Corcoran proposed to discuss the redlined work papers for NAESBOps 1 through 4 item by item. Ms. Corcoran noted the purpose of the redrafting effort was to update the operating procedures to reflect NAESB's current needs and to produce a document that would serve NAESB into the future.

Please see the attached redlined work papers for proposed language changes.

**2. Review and discussion of NAESBOps 1 through 4**

Procedures for NAESB Executive Committee Subcommittees

Participants discussed the authority and origins of the Annual Plan Subcommittee (APS), noting that since it does not have standards duties, it contravenes the language of Section 1, Establishment of Subcommittees. Ms. McQuade explained the Annual APS was not in violation of this language, because the Board of Directors established the APS through a resolution in September 2002. Additionally, it was noted that subcommittees which review or catalogue existing standards by other standards setting organizations, such as the Retail Gas Quadrant Gas Practices Inventory Task Force, are within the establishment language because these subcommittees will presumably lead to standards development based on the results of that review.

Ms. Hess noted the importance of making global changes to all NAESBOps where significant changes are made in this document. For example, since Section III, Subcommittee Membership, was changed to apply to Subcommittee Participation, Ms. Hess proposed all references to members be changed to participants.

Participants discussed the current establishment and processes of EC Subcommittee Task Forces. It was noted that the current practice of subcommittees establishing task forces was in conflict with the requirements of Section I, Establishment of Subcommittees. It was decided to change the current language of Section V, Establishment of Subcommittee Task Forces, from task forces to working groups, since that better describes the functionality of the groups. However, since there may be times when EC Subcommittees are appropriate, Ms. Corcoran proposed to draft language allowing for the Establishment of Subcommittee Task Forces before the next conference call. Ms. Corcoran stated there should be a distinction between task forces and



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working groups, noting working groups are of a temporary nature with specific work assigned and a task force will be a part of the subcommittee structure. Ms. Corcoran emphasized the importance of using precise language in light of NAESB's recent growth.

Participants discussed the concept of one person, one vote as it applies to joint quadrant subcommittees. The example proposed was when a company is a member of the Distributors Segment of both the Retail Gas Quadrant and Retail Electric Quadrant, it would seem equitable to allow one representative to vote for the company for both the gas and electric membership since presumably the company's position would be the same and the company would only have to send one representative to the meeting. Ms. McQuade stated one person, one vote is a requirement of the NAESB Bylaws and the balanced voting procedures. However, Ms. McQuade noted the joint quadrant subcommittee example was an interesting point which, while not an appropriate change to the NAESB Ops, would better be raised to the Parliamentary Committee for directed discussion. Ms. McQuade proposed forward the issue to the Parliamentary Committee.

The following sections were struck from the document: 1) VI. Classification of NAESB Group Charges; 2) VIII. Work by a Group on a matter not Assigned a specific NAESB Request Number; and 3) IX. Standard Alternative Subcommittee Balanced Voting Procedures.

### Executive Committee Actions on Standards and Related Matters

Minimal changes were made to this document, as reflected in the redlined work paper.

### NAESB Operating Procedures with Respect to NAESB Affiliated Group Meetings, Agendas and the working of a NAESB Affiliated Group on matter(s) not yet assigned a Request Number

This document was deleted in its entirety.

### Interpretations Subcommittee Mission and Procedures

Participants discussed the purpose of this NAESB Op. In particular, discussion revealed the NAESB Op should be generic in nature so that it would apply to all Quadrant EC's Interpretations Subcommittees. On further reflection, discussion focused on the wisdom of having individual subcommittees with different and distinct procedures. Initially, Ms. Corcoran proposed to leave the language detailing the processing of interpretations requests. However, looking at the document in light of the changes made to the NAESB Op on Procedures for NAESB Executive Committee Subcommittees, participants found it more appropriate for Ms. Corcoran to review the Interpretations Subcommittee NAESB Op and include any key language in the NAESB Op on Procedures for NAESB Executive Committee Subcommittees. Ms. Corcoran's initial impression was that the bulk of the Interpretations Subcommittee NAESB Op would be deleted.

### **3. Next Steps**

Wednesday, February 12, 2003, 5:00 p.m. to 6:00 p.m. CST – conference call

Thursday, February 13, 2003, 4:30 p.m. to 6:00 p.m. CST – conference call

Participants wishing to comment or propose alternate language can forward those changes to Ms. Corcoran at [cynthia.corcoran@enbridge-us.com](mailto:cynthia.corcoran@enbridge-us.com).

### **4. Adjourn**

Ms. Corcoran adjourned the meeting at 4:40 p.m. CST.



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### 5. Meeting Attendees:

<b>Name</b>	<b>Company</b>	<b>Notes</b>
Mariam Arnaout	American Gas Association	
Susan Braza	Southern California Edison	
Cynthia Corcoran	Enbridge Energy Company, Inc.	Call Leader
Ed Davis	Entergy	
Andy Dotterweich	Consumers Energy	
Erin Foraker	Bureau of Reclamation	
Doug Frazier	Chelan County PUD	
Art Fusco	Central Electric Power Cooperative	
Tom Gwilliam	Iroquois Gas Transmission System	
Bill Hebenstreit	El Paso Merchant Energy	
Dede Hapner	PG&E National Energy Group	
Cynthia Heckman	Williston Basin	
Theresa Hess	Reliant Energy Retail Services	
Gary Jackson	Tennessee Valley Authority	
Alan Johnson	Mirant	
Ruth Kiselewich	Baltimore Gas & Electric Company	
Barry Lawson	NRECA	
Rae McQuade	NAESB Executive Director	Administrative
Terry Moran	Public Service Electric & Gas Company	
Les Nishida	Wisconsin Public Service Corporation	
Mike Novak	National Fuel Distribution Corporation	
Todd Oncken	NAESB	Administrative
Marjorie Perlman	Energy East Management Corporation	
Micki Schmitz	Northern Natural Gas Company	
Tim Tessier	MidAmerican Energy Company	
Steve Zavodnick	Baltimore Gas & Electric Company	