



North American Energy Standards Board

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Home Page: www.naesb.org

via email and posting

TO: NAESB Members and Interested Parties

FROM: Rae McQuade, Executive Director

RE: NAESB Parliamentary Committee Redrafting of NAESBOps 7, 8 and 10; Conference Call Notes – January 14, 2003

DATE: January 17, 2003

**NORTH AMERICAN ENERGY STANDARDS BOARD
PARLIAMENTARY COMMITTEE CONFERENCE CALL
January 14, 2003**

1. Administrative

Mr. McMillan welcomed guests and informed participants the purpose of the call was to review and discuss modifications to NAESBOps 7 -- Procedures for Adopting Standards; 8 -- Procedures for Adopting Minor Clarifications and Corrections to Standards; and 10 -- Procedures for Standards Development and Maintenance. The participants introduced themselves and identified their affiliation with a NAESB quadrant. Mr. Oncken gave the antitrust advice.

2. Review and discussion of NAESBOps 7, 8 and 10

Mr. McMillan reviewed the current status of NAESBOps 7, 8, and 10. Mr. McMillan stressed the importance of input from representatives of each of the quadrants in the redrafting effort. Mr. McMillan questioned the need for three separate procedures since all three procedures relate to developing, adopting, or maintaining standards. He suggested they might be considered as a single procedure, or at least no more than two procedures. Mr. McMillan opened the floor for discussion as to why NAESBOps 7, 8, and 10 are separate documents.

Mr. Haynes also questioned the need for three separate procedures. Mr. Hayes said he saw development and changes of standards fit together pretty well and interpretation and clarification of standards fit together. Further, he asserted NAESB does not need different operating procedures for each quadrant, but NAESBOps 7, 8 and 10 should account for the NERC/NAESB MOU.

Mr. Novak expressed concern that in combining the three documents into one or two, the intent of the original three NAESBOps is preserved. Mr. Novak concurred that procedures should be kept as common as possible across quadrants. Mr. Novak suggested including the NERC/NAESB MOU specific requirements as an alternate procedure or an additional procedure to the base procedure. Mr. Novak explained NAESBOP 7, Procedures for Adopting Standards, was the formalization of the process for a super-majority vote. .

Ms. Van Pelt addressed minor clarifications and interpretations of standards. She explained a minor clarification as something that does have a great effect on the meaning of the standard, just minor corrections. Ms. Van Pelt described an interpretation as a more formal interpretation of the meaning of an existing standard.



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Ms. Davis clarified that a correction would more closely apply to the situation where during publication a sentence was inadvertently omitted or a typographical error was discovered. Additionally, Ms. Davis stated the process for development and revision of standards has been handled through the same procedures.

Mr. Novak referenced a report produced by the WGQ Publication Process Review Task Force (PPRTF), a group that examined the WGQ standards process. Mr. Novak noted this report only addressed the WGQ process, but has been forwarded to the REQ as well. Mr. McMillan suggested the PPRTF suggestions as they relate to NAESBOps 7, 8 and 10 be incorporated into the draft to be prepared for NAESBOps 7, 8 and 10. Mr. McMillan asserted this would be an efficient way for all quadrants to review the effect of the PPRTF report on NAESBOps 7, 8 and 10. Ms. Hess concurred.

Mr. McMillan asked that the NAESB Standards Request form be forwarded to him for review as to the information required by the NERC/NAESB JIC. Ms. McQuade noted the existing NAESB Standards Request form does not contain the level of detail present in the current NERC request form.

3. Next Steps

Ms. Davis, Ms. Van Pelt, and Ms. Hess volunteered to draft, by February 4, the base documents for NAESBOps 7, 8 and 10. Mr. McMillan said the draft should incorporate all the work that has been done in the past on NAESBOps 7, 8, and 10, including the PPRTF report. Additionally, Mr. McMillan requested the drafting group examine the level of detail contained in the current NAESBOps, stating that he expected operating procedures would be more detailed than the current procedures. Mr. Haynes requested the drafting group identify redundancies and inconsistencies between NAESBOps 7, 8 and 10 and the other NAESB governance documents (NAESB Bylaws and Certificate.) Finally, McMillan requested the referenced forms be attached and redrafted for consistency, if appropriate.

Mr. Dotterweich offered to meet with Ms. Davis and Ms. Van Pelt during the initial drafting effort to discuss the NERC/NAESB JIC process, so that the JIC process might be incorporated into the initial draft. Ms. Davis welcomed Mr. Dotterweich's offer, but cautioned, given the amount of work involved in creating the initial draft before February 4, she was not certain to what extent the drafting group would explore JIC issues.

Mr. McMillan proposed to circulate and post the draft base document for general and quadrant specific comments, with comments due into the NAESB Office (naesb@aol.com) by February 10, 2003. Mr. McMillan expressed his preference that initial comments be handled via email. On February 14, 2003, Mr. McMillan proposed the preparation of a second draft to incorporate comments received and quadrant specific issues. Comments on the second draft should be submitted to the NAESB Office (naesb@aol.com) by February 21, 2003 in preparation for a conference call to be held the morning of February 21. Following the February 21 conference call, the revised documents will be forwarded to the Parliamentary Committee for action and to NAESB Counsel for review.

4. Adjourn

Mr. McMillan adjourned the call at 9:02 a.m. CST.



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5. Meeting Attendees:

Name	Company	Notes
Christopher Burden	Williams Gas Pipeline	
Jim Busch	BP	
Greg Butrus	Southern Company	
Yvette Camp	Southern Company	
Dolores Chezar	KeySpan	
Mary Darveaux	Northern Natural Gas	
Dale Davis	Williams Gas Pipeline	
Edward Davis	Entergy	
Greg Dodson	Dominion Resource Services	
Andrew Dotterweich	Consumers Energy	
JoAnn Garcia	NAESB	Administrative
Michael Garrett	Georgia Power	
Mark Gracey	Tennessee Gas Pipeline	
Tom Gwilliam	Iroquois Gas Transmission	
Leonard Haynes	Southern Company	Call Leader
Cathy Heath	Georgia Power	
Bill Hebenstreit	El Paso Merchant Energy	
Theresa Hess	Reliant Energy Retail Services	
Iris King	Dominion Transmission	
Barry Lawson	NRECA	
David McMillan	Calpine	Call Leader
Rae McQuade	NAESB	Administrative
Diane McVicker	Salt River Project	
Cary Metz	MCV	
Terry Moran	PSE&G	
Lori Myerchin	Williston Basin Interstate Pipeline Co.	
Les Nishida	Wisconsin Public Service Corp	
Michael Novak	National Fuel	
Todd Oncken	NAESB	Administrative
Marjorie Perlman	Rochester Gas & Electric	
Judy Ray	Alabama Power	
John Russom	Alabama Power	
David Scarpignato	BGE	
Leigh Spangler	Latitude Technology	
Don Systma	RJ Rudden	
Kim Van Pelt	Panhandle Eastern	
Steven Zavodnick	Baltimore Gas and Electric	