



## North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

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June 5, 2002

**TO: NAESB Executive Committee and Interested Industry Participants**  
**FROM: Jim Buccigross, NAESB Executive Committee Chairman**  
**Rae McQuade, NAESB Executive Director**  
**RE: Executive Committee Meeting Agenda – June 13, 2002**

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**NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING**  
**Hosted by Boeing at its offices in Seattle, Washington**

**Thursday, June 13, 2002 – 9:00 a.m. to 4:00 p.m. Pacific Time**

**MEETING ANNOUNCEMENT & AGENDA**

As announced at the Executive Committee meeting on April 18, the Executive Committee (EC) will meet in the offices of the Boeing on June 13, coordinated by Ms. Tina Burnett. Below are the meeting arrangements:

**WHERE:** Boeing Offices  
Long Acres  
1301 Southwest 16<sup>th</sup> Street  
Renton, Washington

**WHEN:** Thursday, June 13, 2002  
9:00 a.m. to 4:00 p.m. Pacific Time

The materials for the meeting will be emailed to the participants and posted on the web site. Conference calling will be available for those unable to attend in person – please call the office for the dial-in number, pass code and conference leader. **Please confirm your attendance to the NAESB office (713-356-0060, [naesb@aol.com](mailto:naesb@aol.com)) by June 10, to ensure adequate meeting planning.**

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,  
*Rae McQuade*

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## NAESB EXECUTIVE COMMITTEE MEETING – APRIL 18, 2002

Hosted by Boeing in Seattle, Washington

### DRAFT AGENDA

Thursday, June 13, 2002 – 9:00 a.m. to 4:00 p.m. Pacific Time

- 9:00 a.m. 1. Welcome
- Antitrust Guidelines
  - Welcome to members and attendees
  - Introduction and Roll Call
- 9:15 a.m. 2. Wholesale Gas Quadrant Draft Agenda & Draft Minutes of Prior Meeting
- Adoption of WGQ Agenda
  - Adoption of Draft Minutes of April 18, 2002
- 9:30 a.m. 3. Update on 2002 WGQ Annual Plan & Subcommittee Reports
- Business Practices Subcommittee
    - Normal Business
    - Order 587 Actions
  - Contracts Subcommittee
    - Funds Transfer Agent Agreement
    - Credit Annex
  - EDM Subcommittee
    - Normal Business
    - Future Technology Task Force Activities
    - XML Activities
  - Information Requirements Subcommittee
    - Normal Business
    - Order 637 Open Issues
  - Technical and ANSI X12 Subcommittees
    - Normal Business
    - Order 637 Open Issues
  - Publication Process Review Task Force
  - Meeting Coordination Task Force
- 10:30 a.m. 4. 2002 WGQ Annual Plan Review
- 11:00 a.m. 5. Discussion and Vote on New Requests if they are received prior to the meeting
- 11:15 a.m. 6. Discussion and Vote on Proposed Standards for the WGQ
- Fund Transfer Agent Agreement
- 11:45 p.m. 7. Discussion on Title Transfer Tracking in light of FERC Order 587-O, Docket No. RM96-1-020, requiring implementation of NAESB Standards, Version 1.5

**BREAK TAKEN FOR LUNCH**

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**Hosted by Boeing in Seattle, Washington**

## **DRAFT AGENDA**

**Thursday, June 13, 2002 – 9:00 a.m. to 4:00 p.m. Pacific Time**

- |           |     |   |
|-----------|-----|---|
| 1:00 p.m. | 8.  | Retail Electric Quadrant Draft Agenda <ul style="list-style-type: none"><li>• Adoption of the REQ Agenda</li></ul>  |
| 1:15 p.m. | 9.  | Update on REQ Membership  |
| 2:00 p.m. | 10. | Election of Executive Committee REQ Quadrant Vice Chairman  |
| 2:00 p.m. | 11. | Proposed 2002/2003 REQ Annual Plan <ul style="list-style-type: none"><li>• Update on Plan</li><li>• Discussion/Q&amp;A</li><li>• Procedure Vote to Accept Plan to Forward to the Board of Directors</li></ul> |
| 2:15 p.m. | 11. | Election of Executive Committee REQ Quadrant Vice Chairman  |
| 2:30 p.m. | 12. | Establishment of REQ Task Forces and Subcommittees  |
| 3:00 p.m. | 13. | Other Business <ul style="list-style-type: none"><li>• Update on formation activities for the Retail Gas Quadrant and Wholesale Electric Quadrant</li><li>• Other Business</li></ul>                          |
| 4:00 p.m. | 14. | Adjourn   |
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**Hosted by Boeing in Seattle, Washington**  
**Thursday, June 13, 2002 – 9:00 a.m. to 4:00 p.m. Pacific Time**

### LOCATION INFORMATION – HOTELS AND PARKING

Parking at the meeting place is very tight. Please try to taxi, carpool, or shuttle into the meeting place. Overflow parking is available. Please read important parking policy attached.

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**Washington - Seattle / Airport** (These hotels are close to both the IR meetings early in the week and the EC meeting).

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Wyndham Garden SeaTac Airport  
18118 Pacific Hwy S

Hawthorn Suites Sea-Tac  
19621 International Blvd.

Marriott Sea-Tac Airport  
3201 South 176th Street

Doubletree Hotel Seattle Airport  
18740 International Blvd.

Hilton Seattle Airport and  
Conference Center  
17620 Pacific Hwy South

Homewood Suites Sea-Tac Int'l Airport -  
Tukwila  
6955 Fort Dent Way

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These hotels are **closest to the EC meeting** and are also only a few miles from the airport. They are still less than 10 miles from the IR meetings. The Hampton Inn is the closest (within a one mile walk).

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Hampton Inn Seattle Southcenter  
7200 S 156th St

Courtyard Seattle/ Sea-Tac Area  
16038 West Valley Highway

Homestead South Center Seattle  
15635 W. Valley Hwy.

Courtyard Seattle South Center  
400 Andover Park West

Doubletree Guest Suites Seattle  
16500 Southcenter Pkwy

Residence Inn Seattle-South/Tukwila  
16201 West Valley Highway

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### LOCATION INFORMATION – HOTELS AND PARKING

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**Downtown hotels.** They are about 20 miles from the meeting place.

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W Seattle Hotel  
1112 Fourth Ave

The Westin Seattle  
1900 5th Ave

Sheraton Seattle Hotel & Towers  
1400 6th Ave

Residence Inn Seattle – Lake Union

Homewood Suites Seattle  
Downtown  
206 Western Ave W

Hampton Inn & Suites Seattle  
Downtown  
700 Fifth Avenue

Four Seasons Olympic Hotel  
411 University St

Elliott Grand Hyatt Seattle  
721 Pine Street

Crowne Plaza Seattle Downtown  
1113 6th Avenue

Courtyard Seattle Downtown -  
Lake Union  
925 Westlake Avenue North



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## **LOCATION INFORMATION**

### **Boeing 25-01, 25-02, 25-03 Parking Policy**

**Effective Friday, February 1, 2002**, Boeing Security will begin enforcing the Boeing Company parking procedure, **PRO-4118**, dated July 31, 2000, <http://policyplus.boeing.com/PS/PDF/DDD/PRO-4118.pdf>. This policy authorizes the ticketing, towing and impounding of vehicles that are illegally parked in the 25-01, 25-02, and 25-03 parking lots.

The following articles are in compliance with the above Boeing Procedure and are applicable to all residents, students, and visitors authorized to use the Customer Services Training Center parking lot.

#### **Article (1)**

All vehicles must be properly parked within clearly identified stalls. Vehicles illegally parked in fire, access, or traffic lanes; blocking fire hydrants or doors; or causing traffic congestion will be ticketed with a violation notice and subject to impound at the owner's expense. Vehicles may be removed at the discretion of Security and Fire Protection.

Please note: If your vehicle is parked in any part of the crosshatched, end of row area, it is subject to the above policy.

#### **Article (2)**

Unauthorized vehicles parked in ADA Handicap, White Numbered, Red Squares, HOV Vanpool / Carpool stalls and VP (Visitor Parking) stalls will be ticketed. The owners of the vehicles will be contacted by Boeing Security, escorted to their vehicle, and required to move the vehicle to an appropriate parking location. Repeat offenders or owners who can not be located will have a locking device attached to the wheels of their vehicle or have their vehicle towed and impounded per Article (1) above.

ADA Disability Stall, state disabled placard required, restricted parking 24 hours a day, 7 days a week

White Squares (XXX) assigned, requires Tier 3 credentials, restricted parking, 24 hours a day, 7 days a week

Red Squares, requires Tier 2/Tier 3 credentials, restricted parking, 24 hours a day, 7 days a week

HOV Vanpool, restricted parking, 24 hours a day, 7 days a week

HOV Carpool, requires Tier 1 HOV credentials, restricted parking 6:00 AM to 9:00 AM, Monday through Friday

VP – Visitor Parking, used by non-Boeing visitors to the site. The lobby will monitor these stalls.

Effective Monday, February 11, 2002

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### **LOCATION INFORMATION**

Vehicles in violation of the above policy Article (1) will be ticketed, towed, and impounded at the towing companies impound lot.

Dick's Hiline Towing is located at 2012 S. 146<sup>th</sup> St, Seattle, WA (206) 242-9901

The cost to retrieve the vehicle will be \$150 + ½ day impound cost of \$15.

Additional impound charges are \$30 per day.

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