



## North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

---

**September 13, 2002**

**TO: NAESB Board of Directors**

**FROM: Rae McQuade, NAESB Executive Director**

**RE: NAESB Board of Directors Meeting, September 23, 2002**

---

As noted at our last Board meeting on June 28 and in an prior meeting announcement, our third Board meeting in 2002 will be held on Monday, September 23 from 1:00 p.m. to 5:00 p.m. at the Marriott Hunt Valley Inn, Hunt Valley, MD (30 minutes from the BWI Airport). The meeting specifics are below, and the agenda follows.

WHERE: Marriott Hunt Valley Inn  
245 Shawan Road  
Hunt Valley, MD 21031

Phone: 410-785-7000

WHEN: Monday, September 23, 2002  
1:00 p.m. to 5:00 p.m. Eastern

A printed copy of the materials for the meeting will be provided shortly to the Directors, and will be posted on the NAESB Home Page in the "Board of Directors" area for attendees to download. This meeting, as with all NAESB meetings, is open for attendance by any interested party. Should you wish to participate via conference call, please call the NAESB office for instructions (713-356-0060).

Please feel free to call the NAESB office should you have any questions or comments. We look forward to seeing you at the Board meeting.



# North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

---

## **NORTH AMERICAN ENERGY STANDARDS BOARD OF DIRECTORS MEETING Marriott Hunt Valley Inn, Hunt Valley, MD**

**Monday, September 23, 2002 -- 1:00 p.m. to 5:00 p.m. Eastern**

### **DRAFT AGENDA**

- 1:00 p.m.
1. Welcome & Administrative Items
    - Antitrust Guidelines
    - Agenda Adoption
    - Welcome to New Board Members
  2. Adoption of Minutes from June 28, 2002
  3. Quadrant Formation Activities
    - Wholesale Electric Quadrant Revised Procedures
    - September 4, 2002 Filing with the FERC
    - Retail Gas Quadrant Update
  4. Adoption of the NAESB-NERC Letter of Intent, Development of the Memorandum of Understanding
  5. Creation of the Technical Advisory Committee
  6. Parliamentary and Management Committees
    - Appointment of WEQ Parliamentary Committee members
  7. Annual Plans
    - Update on 2002 WGQ Plan, 2002 REQ Plan
  8. Finance Report
  9. Membership Report
  10. Other Business
- 5:00 p.m.
11. Adjourn