1. Recommended Action:  
   ___ Accept as requested  
   ___ Accept as modified below  
   ____ Decline  

Effect of EC Vote to Accept Recommended Action:  
   ___ Change to Existing Practice  
   ____ Status Quo  

2. TYPE OF MAINTENANCE  

   Per Request:  
   ___ Initiation  
   ____ Modification  
   ____ Interpretation  
   ____ Withdrawal  

   Per Recommendation:  
   ___ Initiation  
   ____ Modification  
   ____ Interpretation  
   ____ Withdrawal  

   ___ Principle (x.1.z)  
   ___ Definition (x.2.z)  
   ___ Business Practice Standard (x.3.z)  
   ___ Document (x.4.z)  
   ___ Data Element (x.4.z)  
   ___ Code Value (x.4.z)  
   ____ X12 Implementation Guide  
   ___ Business Process Documentation  

3. RECOMMENDATION  

   The BPS recommends the following business practice standard for invoicing:  
   
   Unless otherwise specified in an applicable tariff, general terms and conditions, or contract, the effective payment due date of an invoice when such due date does not fall upon a Business Day (as defined in GISB Standard 3.2.1) should be the first Business Day following such due date.  

4. SUPPORTING DOCUMENTATION  

   a. Description of Request:  
      
      Regarding Invoice Payment: Generally, when a pipeline invoice due date is also a non-Business Day, the payment date should be determined by whether the previous day is a Business Day. Specifically, as shown in the example below:  
      If the due date is not a Business Day (defined in Standard 3.2.1) (e.g., a Saturday) and the previous day is a Business Day, then the customer shall remit payment on that previous day (e.g., Friday). [This is also
illustrated by a payment due date occurring on Thanksgiving Thursday -- the payment would be remitted on the previous day, Wednesday."

If the due date is not a Business Day (e.g., a Sunday) and the previous day also is not a business Day, then the customer shall remit payment on the following Business Day (e.g., Tuesday in the event of a Monday holiday).

b. Description of Recommendation:

BPS Subcommittee

MOTION:

Unless otherwise specified in an applicable tariff, general terms and conditions, or contract, the effective due date of an invoice when the due date does not fall upon a Business Day (as defined in GISB Standard 3.2.1) should be the first Business Day following the due date.

VOTE:

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c. Business Purpose:

The proposed standard would provide pipelines and their customers with a systematic methodology of determining invoice payment due dates, remedying existing payment inequities, particularly over holiday weekends. The standard would provide guidance where a pipeline’s tariff language is either vague or silent on the issue.

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):

Please refer to the BPS minutes dated April 8 & 9, 1999.