



North American Energy Standards Board

1415 Louisiana, Suite 3460, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org
Home Page: www.naesb.org

July 6, 2023

TO: NAESB Web Site Posting on Web Site Changes
RE: Frequently Asked Questions on Participation in NAESB Standards Development Subcommittees and Use of the NAESB Web Site

June 3 Changes to the Web Site and Changes for Non-Member Participation in Standards Development Subcommittees and Task Forces

Changes to the NAESB web site to delineate member from non-member access are in effect as of June 3, 2013. For non-members, there is an automated response to indicate attendance at NAESB meetings, for which a fee will be charged. We expect the changes to go into effect on Monday, June 3, 2013.

For members on June 3, nothing will look different when you access the web site, except that you may need to have handy your NAESB User ID and passcode. You will log in at the upper right-hand corner of the NAESB home page, where you will be asked for your NAESB User ID and pass code (See Figure 1, page 4). If you do not remember your NAESB User ID and passcode, give our office a call (713-356-0060). If you are not sure that your membership is current, a quick call to the office or checking our membership list should provide you with the needed information, (<http://www.naesb.org/pdf4/memstats.pdf>). Remember, if you are an employee of a regulatory agency, you can request membership from NAESB at no fee. Membership forms can be found at <http://www.naesb.org/pdf4/naesbapp.pdf>.

For our participants who are non-members, there are differences. As you access one of the four quadrant squares – wholesale electric, retail electric, wholesale gas and retail gas, you are directed to the “NAESB Non-member Access: NAESB Committees, Subcommittees and Task Forces” web page, (See Figure 2, page 5). This web page contains a list of links including quadrant work products available and a link to the “NAESB Current Committee Activities” web page, (See Figure 3, page 6). The “NAESB Current Committee Activities” web page provides a table sorted by date, and includes all meetings scheduled for the immediate past 30 days, the current day, and the upcoming 30 days and the meeting materials for those meetings.

Also for our non-member participants who attend standards development subcommittee or task force meetings either in person or by phone/web cast, there will be a fee charged for attendance. The fee structure is outlined on the web site at the top of the “NAESB Current Committee Activities” page, (See Figure 4, page 7). On this web page, for the subcommittee or task force meetings or conference calls that are specific to standards development efforts, the non-member can access the “non-member RSVP” link for the meeting or group that is of interest and, in doing so, (See Figure 5, page 8) will be directed to a web page, “NAESB Non-Member Committee Registration,” for payment information, (See Figure 6, page 9). The information the non-member provides can be for a single meeting or for a full year of meetings. Once submitted (See Figure 7, page 10), an email confirmation is provided to the non-member including an immediate confirmation on the “NAESB Non-Member Committee Registration” web page, (See Figure 8, page 11). If you have already registered, an immediate notification will be displayed and payment will not be processed, (See Figure 9, page 12). Once registered, all access information is provided by email, (See Figure 10, page 13). For meetings that do not have a “Non-member RSVP” link, there is no fee to attend. The agenda and meeting materials for the meeting of interest is accessed from the “NAESB Committee Activities” web page.



**Questions and Answers on Web Site Changes and Changes for Non-Member Participation in Standards
Development Subcommittees and Task Forces**

- Question: (1) As a chair of a NAESB standards development task force or subcommittee, what changes will I need to prepare for?
- Response: The NAESB Office will review attendance records to determine if the participants who are not members have provided the fee to participate. If they have not, the NAESB Office will contact their company. This will also be true if a member participates in a meeting and represents a quadrant and segment in which they do not have membership. Members can attend any meeting, but if they choose to represent a quadrant and segment in which they do not hold membership, then the meeting fee will apply to them. The NAESB chair of the subcommittee or task force will not be asked to perform any monitoring tasks for membership.
- Question: (2) As a member of a specific quadrant and segment – can I attend all meetings at no charge?
- Response: Members can attend any meeting for no fee as part of their membership benefits. Should a member choose to represent a quadrant and segment in which they do not hold membership, then the meeting fee will apply to them.
- Question: (3) As a member of a specific quadrant and segment – can my affiliates attend all meetings at no charge?
- Response: Affiliates are welcome to all NAESB meetings as they are open to any interested party. Affiliates are not members, and as such, the meeting fee will apply to them. Affiliates will also have access to the non-member portion of the NAESB web site, not the member portion of the NAESB web site. Affiliate status as a non-member has not changed since the inception of GISB and NAESB.
- Question: (4) As an attorney or consultant representing a member of a specific quadrant and segment – can I attend all meetings at no charge?
- Response: If you are solely representing a member of NAESB in that member’s quadrant and segment membership, declare such on the sign-in sheets for the meeting, vote representing the member company in that member’s quadrant and segment, then the meeting fee will not apply to you.
- Question: (4) Will access to protected documents change?
- Response: The access to protected documents will not change. If the documents are protected because they include existing standards text, they will remain protected. If, as a non-member, you need access to the protected document, you should contact the NAESB Office and access may be granted through File Open, a software tool for document access and protection.



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- Question: (5) As a non-member, how do I have access to meeting materials that are more than 30-days old?
- Response: Should you need a document from a meeting that occurred more than 30 days since your request, you should call the NAESB Office. The library of documents for meetings that occurred more than one month prior is maintained on the NAESB web site for members.
- Question: (6) As a non-member, is the format of the meeting materials different from the format that members see?
- Response: No. The format will be the same, and is typically provided in editable format for ease of use.
- Question: (7) As a non-member, can I request access to information that is on the members-only portion of the NAESB web site?
- Response: Should you need a document from a meeting that occurred more than 30 days since your request, you should call the NAESB Office. The library of documents for meetings that occurred more than one month prior is maintained on the NAESB web site for members.
- Question: (8) As a non-member, can I request access to information that contains standards language and is protected?
- Response: The access to protected documents will not change. If the documents are protected because they include existing standards text, they will remain protected. If as a non-member, you need access to the protected document, you should contact the NAESB Office and access may be granted through File Open, a software tool for document access and protection.
- Question: (9) As a non-member, if I have chosen to participate in a subcommittee for a twelve consecutive month period, is my fee transferrable to another individual in my company?
- Response: Meeting attendance fees are not transferrable.
- Question: (10) As a non-member, if I have chosen to participate in a subcommittee meeting and have paid the meeting fee, and then tried to register for the same meeting again, will I be charged again?
- Response: No. If you try to re-register, you will receive a message that you are already registered. Should you have any questions on this process, please call the NAESB Office.



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Figure 1: NAESB Member Login





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Figure 2: Access to “NAESB Committee, Subcommittee and Task Forces” web page

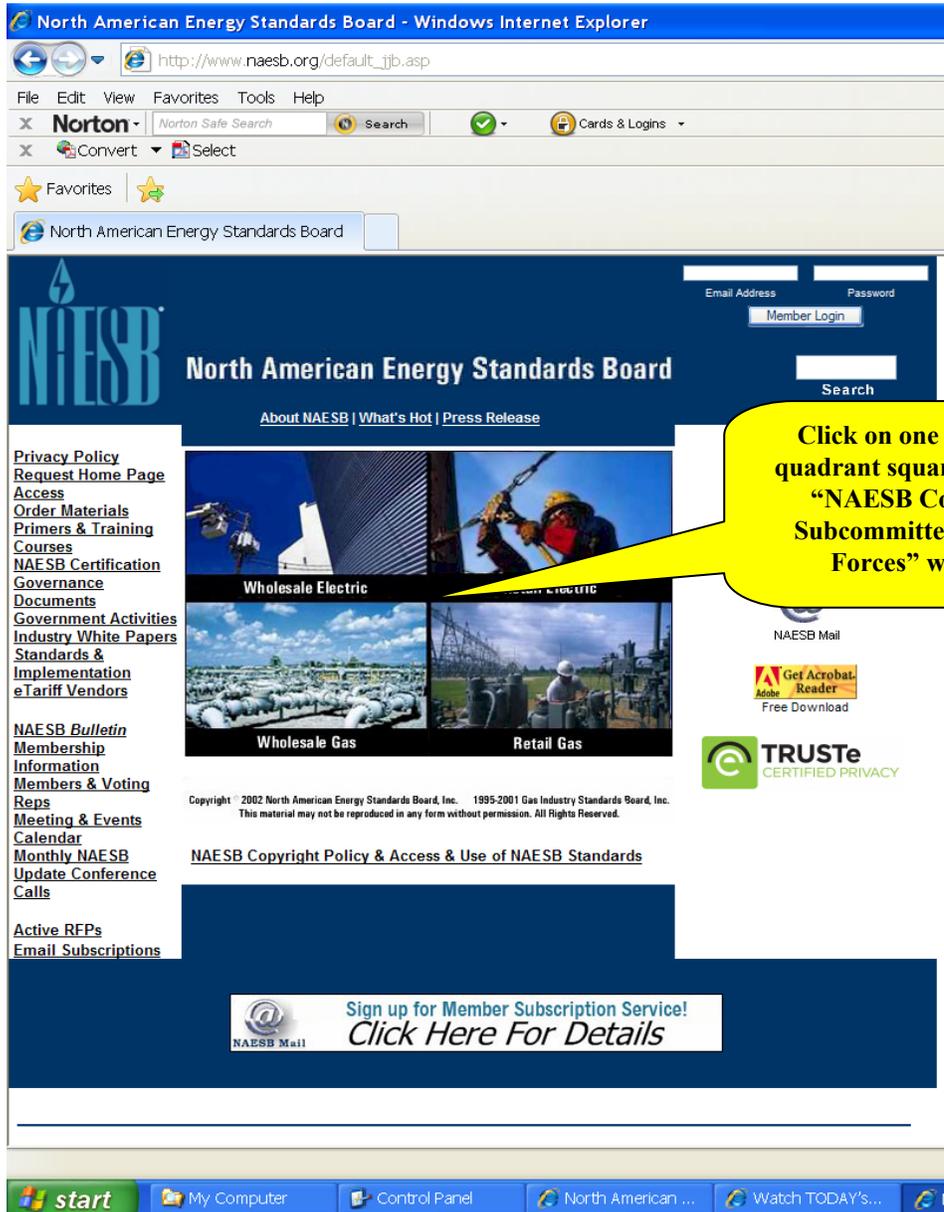




Figure 3: “NAESB Committee, Subcommittee and Task Forces” web page

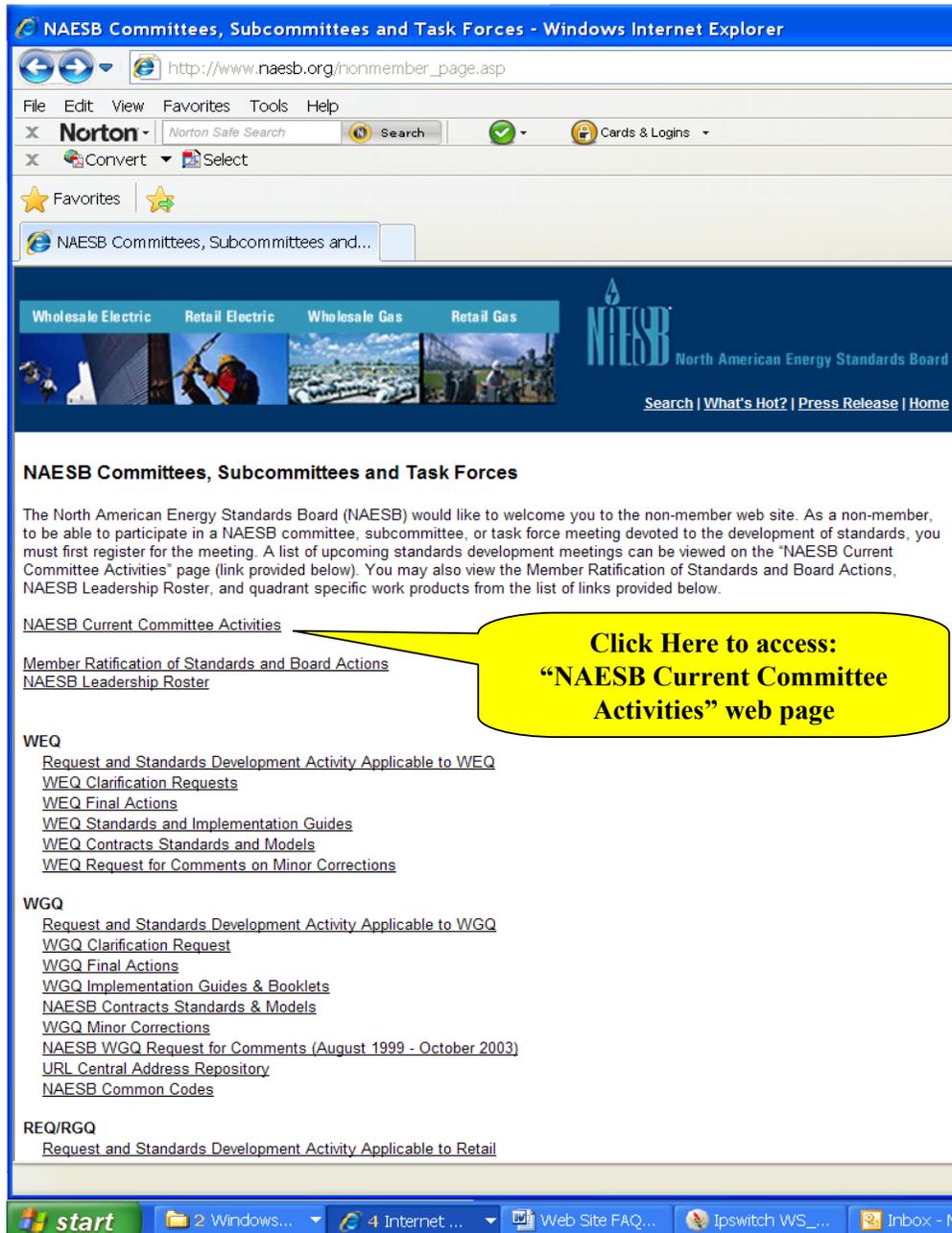
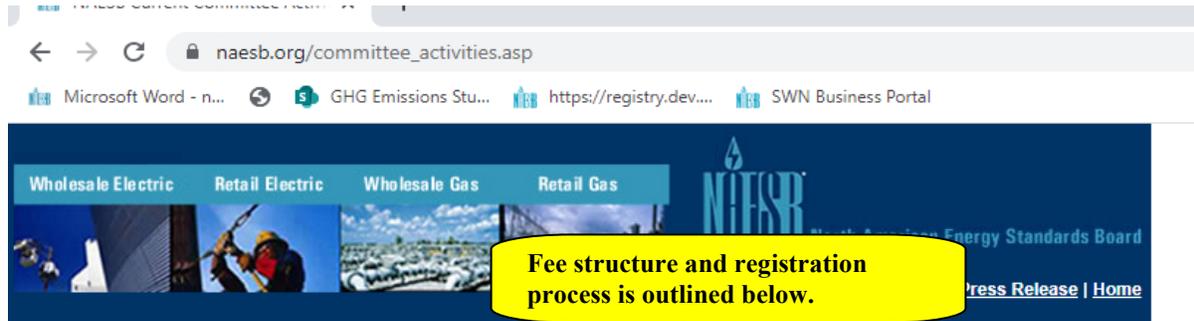




Figure 4: Fee Structure and Registration Process



NAESB Current Committee Activities

Welcome to the "NAESB Current Committee Activities" web page. Below, you will find a table, sorted by date, which includes all meetings scheduled for the immediate past 30 days, the current day, and the upcoming 30 days.

For individual non-members wishing to participate in a standards development meeting, either by phone or in person, the meeting participation fee is \$250 for individual meetings/conference calls. As an alternative, individual non-members may pay an annual (12 consecutive months) subcommittee/task force fee of \$2000 (specific to a single subcommittee/task force) in lieu of the non-member individual meeting participation fee. The annual subcommittee/task force fee will allow an individual non-member to participate in the single subcommittee/task force meetings/conference calls for a period of 12 consecutive months.

To register, access the "non-member RSVP" link for the meeting or group that is of interest located in the first column of the table below. The link will direct you to the "NAESB Non-Member Committee Registration" web page for payment information. Complete ALL fields in the registration form. After entering the "Billing Address", select the appropriate non-member meeting participation fee from the drop-down menu:

- \$250 for individual meetings/conference calls
- \$2000 for individual non-member annual (12 consecutive months) single subcommittee/task access

Once all fields in the registration form have been completed and submitted, an immediate confirmation will appear on the "NAESB Non-Member Committee Registration" page followed by an email confirmation. The agenda and meeting materials for the meeting of interest is accessed from the "NAESB Committee Activities" page.

Please note for those meetings/conference calls that do not have a "Non-member RSVP" link, there is no fee to attend.

Annual Plans:

- [Current 2023 WGQ Annual Plan](#)
- [Current 2023 WEQ Annual Plan](#)
- [Current 2023 Retail Annual Plan](#)

- [Current 2022 WGQ Annual Plan](#)
- [Current 2022 WEQ Annual Plan](#)
- [Current 2022 Retail Annual Plan](#)

[NAESB Web Site Abbreviations](#)

[Frequently Asked Questions on Participation in NAESB Standards Development Subcommittees and Use of the NAESB Web Site](#)

Date	Event/Location	Agenda	Minutes	Misc.
July 26, 2023	Joint WGQ IR and Technical	9:00am - 11:00am (Central)		
Non-member RSVP link coming soon	Conference Call With Web Conferencing			



Figure 5: Access to “NAESB Non-Member Committee Registration” web page

NAESB Current Committee Activities - Windows Internet Explorer

http://www.naesb.org/committee_activities.asp

Please note for those meetings/conference calls that do not have a "Non-member RSVP" link, there is no fee to attend.

2013 Annual Plans:
[Current 2013 WGQ Annual Plan](#)
[Current 2013 WEQ Annual Plan](#)
[Current 2013 Retail Annual Plan](#)

NAESB Web Site Abbreviations

Date	Event/Location	Agenda	Minutes	Misc.
June 13, 2013	Parliamentary Committee Conference Call	1:00pm - 4:00pm (Central)		
June 12, 2013 Non-member RSVP	Retail BPS Conference Call With Web Conferencing	9:00am - 3:00pm (Central)		
June 11-12, 2013 Non-member RSVP	WEQ JESS Folsom, CA Hosted by CAISO With Web Conferencing	Day 1: 8:00am - 3:00pm Day 2: 8:00am - 12:00pm (Pacific)		Hotels with CAISO Rates Map to Facility
June 6, 2013	Retail EC Single Topic Conference call With Web Conferencing Topic: Retail 2013 Annual Plan Item 2.b	Agenda		Transcripts from the meeting can be ordered from Jill Vaughan, CSR - 1803 Rustic Oak Ln, Seabrook, Texas 77586, 281-853-6807 Notational Ballot due June 5, 2013

Done

start | 2 Windows... | 4 Internet ... | Web Site FAQ... | Ipswitch WS... | Inbox - Micr



Figure 6: NAESB Non-Member Committee Registration

The screenshot shows a web browser window with the URL naesb.org/Paypal/paypaldatacollection-nmsc9.asp?ID=21398. The page title is "NAESB Non-Member Meeting Registration". The form is titled "NAESB Non-Member Meeting Registration" and "Joint WGQ BPS, EDM and Contracts - July 6, 2023".

Registration Information:

- First Name:
- Last Name:
- Organization:
- Email Address:
- Email Address (confirm):
- Participating by:
- Card Type:
- Card Number:
- Expiration Date:
- Card Verification Number:

Billing Address:

- Address 1:
- Address 2: (optional)
- City:
- State/Province:
- ZIP Code: (5 or 9 digits)
- Country:
- Phone:
- Amount: USD

[Return to Committee Activities](#)

Callouts:

- Yellow callout: "Enter 'All' requested registration information." points to the registration fields.
- Yellow callout: "Click the drop-down menu to select the appropriate non-member meeting participation fee." points to the "Amount" field.

Text below form:

You may also join the WGQ Contracts Subcommittee for an entire year by paying \$2000. If you have already registered and have mislaid the meeting details, please contact the NAESB Office 713-356-0060 or naesb@naesb.org. A listing of participants with one year committee access can be found [here](#).



Figure 7: Completed NAESB Non-Member Committee Registration

NAESB Non-Member Meeting Registration

Joint WGQ BPS, EDM and Contracts - July 6, 2023

First Name:

Last Name:

Organization:

Email Address:

Email Address (confirm):

Participating by:

Card Type:

Card Number:

Expiration Date:

Card Verification Number:

Billing Address:

Address 1:

Address 2: (optional)

City:

State/Province:

ZIP Code: (5 or 9 digits)

Country:

Phone:

Amount: USD

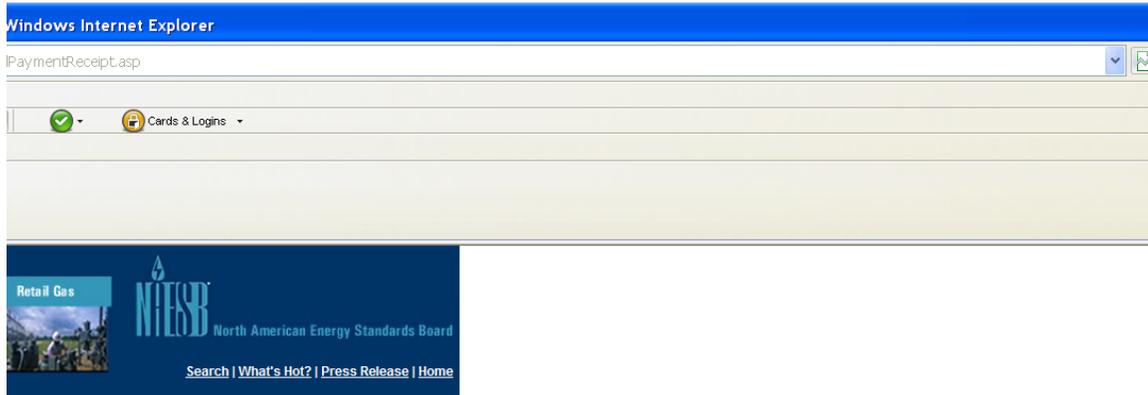
You may also join the WGQ Contracts Subcommittee for an entire year by paying \$2000.
If you have already registered and have mislaid the meeting details,
please contact the NAESB Office 713-356-0060 or naesb@naesb.org.
A listing of participants with one year committee access can be found
[here](#).

IMPORTANT
Verify your email address and
all other information is correct
before you Click Here to
register

[Return to Committee Activities](#)
[Privacy Policy](#)



Figure 8: Immediate confirmation on the “NAESB Non-Member Committee Registration” web page



NAESB Non-Member Committee Registration Receipt

Thank you for your payment to register for the WEQ BPS meeting/conference call to be held on November 14-15, 2013.

The dial in number for the meeting is: 713-555-1212, the access code is: 9876543, the security code is 12345689

We appreciate your level of support, as NAESB is funded through membership dues and sales of product, and costs are contained through non-member fees for participation.

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TIMESTAMP	2013-05-21T17:12:23Z
CORRELATIONID	5fb890e495670
ACK	Success
VERSION	92.0
BUILD	5908853
AMT	1.00
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AVSCODE	Y
CVV2MATCH	M
TRANSACTIONID	7T246371NT263101A

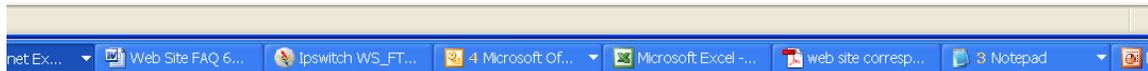
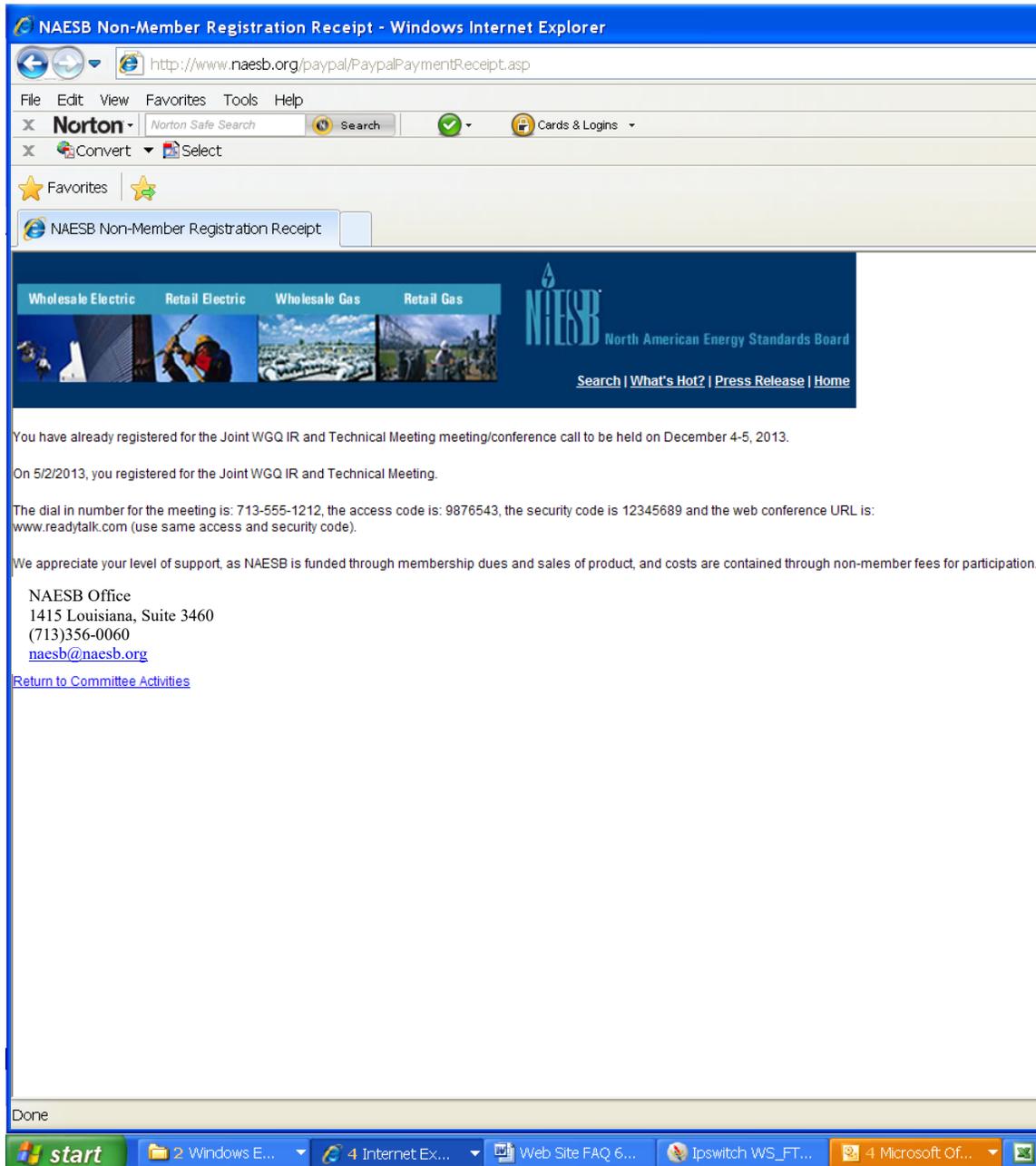




Figure 9: If you have already registered, immediate notification will be displayed on the web page and payment will not be processed.





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Figure 10: Non-Member registration confirmation including meeting/conference call access information.

