

North American Energy Standards Board

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Home Page: www.naesb.org

NORTH AMERICAN ENERGY STANDARDS BOARD 2005 ANNUAL PLAN – RETAIL GAS QUADRANT¹

RGQ EC Revisions (8-24-05) Approved by the NAESB Board Managing Committee (9-22-05)

Item Number & Description	Completion ²	Subcommittee ³ Assignment
1 Billing & Payment Datasets and Models		
a. Develop the Data Dictionaries for the Billing & Payments MBPs Status: Underway	3 rd Qtr 2005	IR
b. Modify Billing & Payments MBPs pursuant to Request R04034. Status: Completed.	3 rd Qtr 2005	BPS
c. Technical Electronic Implementation Standards – Billing & Payments Status: Pending, Discussion Underway	3 rd Qtr 2005	TEIS
2 Market Participant Interactions	1 st Qtr. 2005	SUIS/BPS
Develop model practices to support interactions between Distribution Companies and/or registration agents and Suppliers, such as supplier registration processes, governing documents, and roles and obligations of both Distribution Company and/or registration agent and Supplier (e.g. content and framework of governing documents or orders). Status: Completed		
3 Pre-Enrollment Customer Information	4 th Qtr. 2005	BPS
Develop practices for exchanging customer information necessary for interactions prior to enrollment and billing, i.e., customer authorization procedures identifying types of customer information necessary for pre-enrollment activities, and methodologies for exchanging information. Status: Underway.		
4 Customer Enrollment, Switching & Dropping	2006	BPS
Develop practices for submitting and receiving, processing and fulfilling a customer's request to enroll with or leave a supplier (including suppliers dropping customers) and for maintaining current customer account information, and for notifying affected parties.		
5 Examine Wholesale Gas Quadrant Non-EDM Standards	Ongoing	BPS
Review NAESB Wholesale Gas Quadrant Non-EDM manuals to determine whether the standards within should be modified and/or adopted for use in the Retail Quadrants.		

¹ As outlined in the NAESB Bylaws, the RGQ will also address requests submitted by members and assigned to the RGQ through the Triage Process.

² Dates in the completion column are by end of the quarter for completion by the assigned committee. The dates do not necessarily mean that the standards are fully staffed so as to be implementable by the industry, and/or ratified by membership. If one item is completed earlier than planned, another item can begin earlier and possibly complete earlier than planned. There are no begin dates on the plan.

³ Assignments are subject to approval of the proposal to restructure the subcommittees.

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Item Number & Description	Completion ²	Subcommittee ³ Assignment
Technical Electronic Implementation Subcommittee⁴		
6	2 nd Qtr. 2005	Technical Electronic Implementation
Establish the Quadrant specific EDM (QEDM) standards for REQ and RGQ. Status: Complete.		
7	2006	Contracts Subcommittee
Develop a model RGQ/REQ contract/outline modeled after the NAESB Base Contract for Sale and Purchase of Natural Gas, NAESB Standard 6.3.1 (NAESB Base Contract for Gas) designated for use by electric power markets or competitive gas markets. (R05013) Status:		
8	2006	BPS
Develop model business practices for electronic retail billing transactions and bill payment transactions between customers, suppliers, and utilities pursuant to Request No. R05016. Status:		
Provisional Activities		
Review security standards as may be deemed necessary; Public Key Infrastructure (PKI).		
“Energy Day” Standard - including assessment of changes to existing NAESB standards.		
Electronic Customer Billing - Develop practices for the provision electronically of billing information.		
Future Activities		
Customer Inquiries	TBD	
Develop procedures for responding to customer inquiries directed to Distributors and/or Suppliers and for notification of the other party.		
Supplier Certification	TBD	
Develop practices for Distribution Companies to register/certify new Suppliers when they seek to begin doing business in the Distribution Company’s service area.		
Program of Standards Maintenance & Fully Staffed Standards Work⁵		
Business Practice Requests	Ongoing	Assigned by the EC on a request by request basis

⁴ The TEIS is assigned the completion of any technical work forwarded to them by the business development subcommittees ideally one quarter after receipt of forwarded work.

⁵ This work is considered routine maintenance and thus the items are not separately numbered.

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Item Number & Description	Completion²	Subcommittee³ Assignment
Information Requirements and Technical Mapping of Business Practices	Ongoing	Assigned by the EC on a request by request basis
Ongoing Interpretations for Clarifying Language Ambiguities	Ongoing	Assigned by the EC on a request by request basis
Ongoing Maintenance of Code Values and Other Technical Matters	Ongoing	Assigned by the EC on a request by request basis
Ongoing Development and Maintenance of Definitions	Ongoing	Glossary Subcommittee

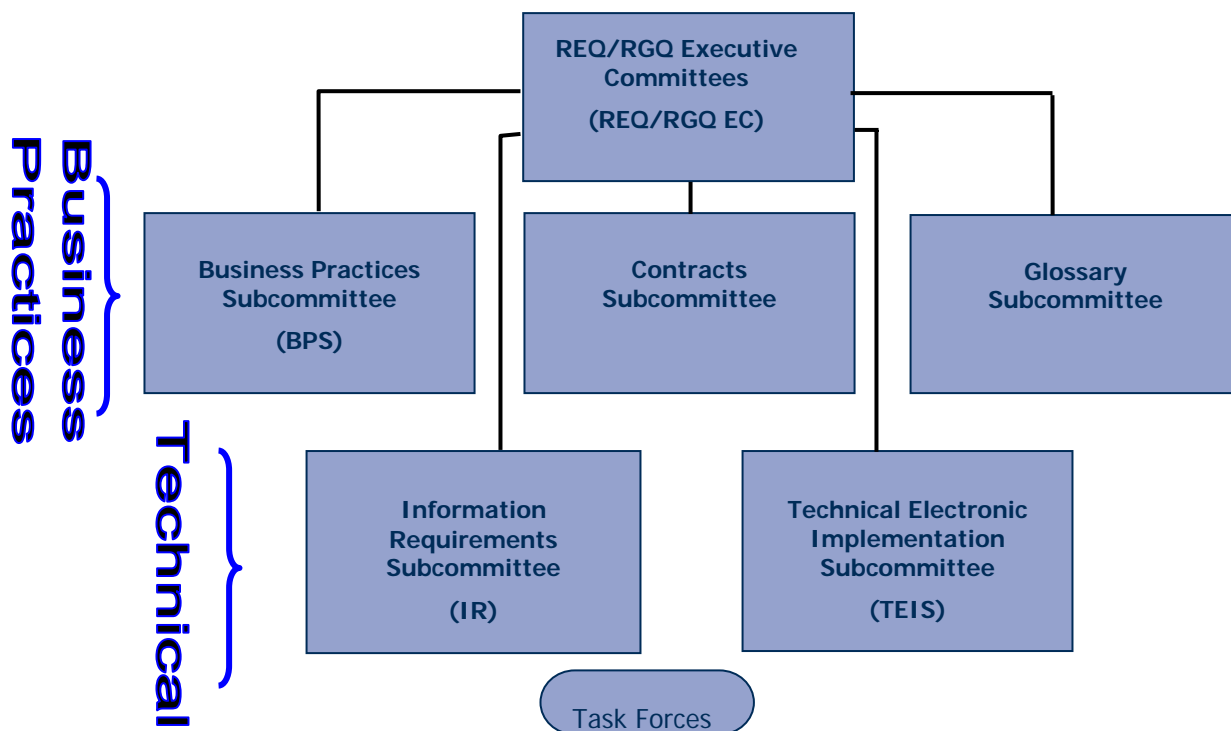
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NAESB Joint Retail Electric Quadrant and Retail Gas Quadrant Committee Structure



NAESB RGQ EC and Subcommittee Leadership:

Executive Committee: Mike Novak, Chair and Suzanne Calcagno, Vice-Chair

Business Practices Subcommittee: Phil Precht

Information Requirements Subcommittee: George Behr

Technical Electronic Implementation Subcommittee: George Behr

Contracts Subcommittee: Marcy McCain and Suzanne Calcagno

Glossary Subcommittee: Don Sytsma

NAESB REQ EC and Subcommittee Leadership:

Executive Committee: Ruth Kiselewich, Chair and Jim Minneman, Vice-Chair

Business Practices Subcommittee: Mary Edwards and Dan Jones

Information Requirements Subcommittee: Ed Overtree

Technical Electronic Implementation Subcommittee: Mark Jarrett

Contracts Subcommittee: Ed Overtree

Glossary Subcommittee: Mary Edwards and Patrick Eynon