



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org
Home Page: www.naesb.org

NAESB Wholesale Gas Executive Committee Meeting -- Thursday, February 5, 10 am to 4 pm MST TABLE OF CONTENTS

Time	Description of Agenda Item	Page
10:00 am	1. Administration and Welcome	
	a) Antitrust Guidelines	
	b) Welcome to members and attendees	
	c) Quorum Establishment: Roll Call of WGQ EC Members and Alternates: http://www.naesb.org/pdf4/ec_terms.pdf (EC) and http://www.naesb.org/pdf4/alt_ec_members.pdf (EC Alt)	1
	d) Adoption of WGQ Agenda (simple majority) http://www.naesb.org/pdf4/ec020309a.doc	11
	2. WGQ Quadrant Draft Minutes (simple majority to approve)	
	a) November 6, 2008: http://www.naesb.org/pdf4/wgq_ec110608dm.doc	18
	b) January 6, 2009: http://www.naesb.org/pdf4/wgq_ec010609dm.doc	25
	c) January 22, 2009: http://www.naesb.org/pdf4/wgq_ec012209dm.doc	28
	3. Discussion, consideration and vote on recommendations for which the comment period ended on January 19, 2009 and none were submitted: (super-majority votes for each)	
	a) Recommendation R06016- "Modify NAESB WGQ Standard No: 4.3.69 to expand the 'Submit' function to include sending records to the TSP for processing from the Matrix to now include the Form as well.": http://www.naesb.org/pdf4/r06016_rec.doc	31
	b) Recommendation R08007- "Modify NAESB WGQ Standard No: 4.3.16 to refer to Appendix C for valid display and download formats.": http://www.naesb.org/pdf4/r08007_rec.doc	34
	4. Update on specific issues – no votes to be taken:	
	a) Confirmation of Publication Schedule for Version 1.9	
	b) Use of the Minor Correction Procedure for modifications to coding http://www.naesb.org/misc/MC_Procedure_112108.doc (Procedures)	37
	http://www.naesb.org/misc/Request_for_MC_Clarification_112408.doc (Blank Request Form),	38
	http://www.naesb.org/misc/Blank_Rec_Form_MC_Clarification_012609.doc (Blank Recommendation Form)	41
	5. Subcommittee Updates and Plan Updates (no votes or action to be taken unless noted):	
	a) Triage Subcommittee	
	b) Business Practices Subcommittee (BPS)	
	c) Information Requirements Subcommittee (IR)	
	d) Technical Subcommittee	
	e) Electronic Delivery Mechanism Subcommittee (EDM)	
	f) Interpretations Subcommittee	
	g) Contracts Subcommittee	



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Time	Description of Agenda Item	Page
	6. Review, discuss, identify changes and vote to approve changes to the 2009 Annual Plan to be proposed to the Board of Directors: http://www.naesb.org/pdf4/draft_wgq_2009_annual_plan.doc	44
	7. Board of Directors, Board Committee and Regulatory Updates (no votes or action to be taken):	
	a) Board Updates - http://www.naesb.org/pdf4/bd121808dm.doc (December 18, 2008)	50
	b) Wholesale Electric and Retail key activities – WEQ Annual Plan, Retail Annual Plan - http://www.naesb.org/pdf4/draft_weq_2009_annual_plan.doc (WEQ), http://www.naesb.org/pdf4/draft_retail_2009_annual_plan.doc (Retail)	57 68
	c) Update on Board Retail Structure Review Committee efforts – http://www.naesb.org/pdf4/rsrc011509w2.doc	75
	d) April 1-2, 2009 Workshop Announcement	
	e) Advisory Council Meeting February 14, 2009	
	f) NARUC Winter Session – February 15-18, 2009	
	8. Other Business	
4:00 pm	Adjourn	

Attire – Business Casual -- Working buffet lunch will be provided.



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NORTH AMERICAN ENERGY STANDARDS BOARD 2009 EXECUTIVE COMMITTEE TERMS – Wholesale Gas Quadrant

PRODUCERS SEGMENT		TERM END:
Jim Busch	Director of Energy Policy and Regulation, BP Energy Company	12-31-2010
Pete Frost	Director – Regulatory Affairs, ConocoPhillips Gas and Power Marketing	12-31-2010
Chuck Cook	Manager - Regulatory Affairs, Chevron	12-31-2009
Richard D. Smith	Regulatory & Compliance Manager, Noble Energy, Inc.	12-31-2009
Mike Shepard	General Counsel, Mewbourne Oil Company	12-31-2009
PIPELINE SEGMENT		
Bill Griffith	Consultant, El Paso Natural Gas Company	12-31-2011
Kathryn Burch	Project Manager, Standards and Regulatory, Spectra Energy Transmission	12-31-2011
Dale Davis	Consultant, Williams Gas Pipeline	12-31-2010
Randy Young	Director Regulatory Compliance and Corporate Services, Boardwalk Pipeline Partners, LP	12-31-2009
Kim Van Pelt	Regulatory Compliance Manager, Panhandle Eastern Pipe Line	12-31-2009
LOCAL DISTRIBUTION COMPANY (LDC) SEGMENT		
Rodger Schwecke	Director – Energy Markets and Capacity Products, Sempra Energy - Southern California Gas	12-31-2011
V A C A N C Y		12-31-2011
Paul Buckley	Director of Rates and Regulatory Affairs, Washington Gas	12-31-2010
Mike Novak	Assistant General Manager, National Fuel Gas Distribution	12-31-2009
Craig Colombo	Energy Trader III, Dominion Resources	12-31-2009
END USERS SEGMENT		
Kelly Daly	Partner, Stinson Morrison Hecker, LLP (rep. Arizona Public Service Company)	12-31-2010
Valerie Crockett	Senior Energy Markets & Policy Specialist, Tennessee Valley Authority	12-31-2010
Lori-Lynn C. Pennock	Senior Fuel Supply Analyst, Salt River Project	12-31-2009
Dona Gussow	Manager, Contract Administration, Florida Power and Light	12-31-2009
Tina Burnett	Natural Gas Operations Administrator, The Boeing Company	12-31-2009
SERVICES SEGMENT		
Steve Abbey	Manager of Regulatory Affairs in the Marketing Department of Anadarko	12-31-2010
Lisa Simpkins	Vice President, Energy Policy – Natural Gas, Constellation Energy Commodities Group	12-31-2010
Leigh Spangler	CEO, Latitude Technologies	12-31-2009
Jim Buccigross	Vice President, 8760 Inc.	12-31-2009
Jeff Jarvis	Senior Counsel, EnCana Marketing (USA) Inc.	12-31-2009

EXECUTIVE COMMITTEE OFFICERS: Jim Buccigross is WGQ chairman of the Executive Committee, Mike Novak is WGQ vice chairman; Mike Novak is the RGQ chairman, Ruth Kiselewich is the REQ chairman, Kathy York is the WEQ chairman and (TBA) is the WEQ vice chairman.



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NORTH AMERICAN ENERGY STANDARDS BOARD 2009 EXECUTIVE COMMITTEE TERMS – Retail Electric Quadrant

SUPPLIERS SEGMENT		TERM END:
Bill Barkas	Manager of Retail State Government Relations, Dominion Retail, Inc.	12-31-2009
V A C A N C Y		12-31-2009
V A C A N C Y		12-31-2010
Jansen Pollock	Manager of Regulatory Affairs, Constellation NewEnergy	12-31-2010
DISTRIBUTORS SEGMENT		
Ruth Kiselewich	Director, Demand Side Management Programs, Baltimore Gas & Electric Company (MAAC NERC Region)	12-31-2009
Patrick Eynon	Supervisor – Retail Access, Ameren Services	12-31-2009
Judy Ray	Industrial Segment Manager – Contract Administrator, Alabama Power Company (SERC NERC Region)	12-31-2010
Mary Edwards	Senior Customer Choice Analyst – Regulation and Competition, Dominion Virginia Power (SERC NERC Region)	12-31-2010
END USERS SEGMENT		
V A C A N C Y		12-31-2009
V A C A N C Y		12-31-2009
V A C A N C Y		12-31-2010
V A C A N C Y		12-31-2010
SERVICE PROVIDERS SEGMENT		
Jim Minneman	Controller, PPL Solutions LLC	12-31-2009
Jennifer Teel	Director – Business Solutions, EC Power	12-31-2009
Susan Munson	ERCOT Retail Market Liaison, Electric Reliability Council of Texas (ERCOT)	12-31-2010
V A C A N C Y		12-31-2010



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NORTH AMERICAN ENERGY STANDARDS BOARD 2009 EXECUTIVE COMMITTEE TERMS – Wholesale Electric Quadrant

TRANSMISSION SEGMENT		TERM END:	SUBSEGMENT:
Patrick McGovern	Manager - System Services, Georgia Transmission Corporation	12-31-2009	Muni/Coop
Wendy D. Weathers	System Operations, Salt River Project	12-31-2010	Fed/State/Prov.
Daryl McGee	Manager – Transmission Services, Southern Company Services	12-31-2010	IOU
Edward Davis	Policy Consultant, Entergy Services, Inc.	12-31-2009	IOU
Mark Hackney	Section Leader of Transmission Services Trading, Arizona Public Service	12-31-2010	at large
Bob Harshbarger	OASIS Trading Manager, Puget Sound Energy	12-31-2009	at large
Michelle Mizumori	Market Interface Manager, Western Electricity Coordinating Council (WECC)	12-31-2009	At-Large
GENERATION SEGMENT			
William J. Gallagher	Special Contracts Chief, Vermont Public Power Supply Authority	12-31-2009	Muni/Coop
Kathy York	Sr. Energy Markets & Policy Specialist, Tennessee Valley Authority	12-31-2010	Fed/State/Prov.
Jalal Babik	Manager – Electric Policy, Dominion Resource Services, Inc.	12-31-2010	IOU
John Ciza	Project Manager Energy Policy and Regulatory Affairs, Southern Company Services	12-31-2009	IOU
Ron Mucci	Consultant, Representing Entegra Power Group LLC	12-31-2010	Merchant
Gary Hinnars	Director- West regulatory Issues, Reliant Energy, Inc.	12-31-2009	at large
Neal Balu	Director of Transmission Policy, Wisconsin Public Service Corporation	12-31-2009	at large
MARKETERS/BROKERS SEGMENT			
Mack Thompson	Vice President – Power Supply Services, American Municipal Power – Ohio, Inc.	12-31-2010	Muni/Coop
Belinda Thornton	General Manager - Energy Origination, Tennessee Valley Authority	12-31-2009	Fed/State/Prov.
V A C A N C Y		12-31-2010	Not IOU Affiliated
Mark Mitchell	Manager of Power Marketing Supply and Trading Department, Salt River Project	12-31-2009	at large
John Apperson	Director – Commercial and Trading, PacifiCorp Energy	12-31-2010	IOU
Roy True	Manager of Regulatory and Markets Development, ACES Power Marketing	12-31-2009	at large
Barry Green	Barry Green Consulting (representing Electric Power Supply Association (EPSA))	12-31-2009	at large



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DISTRIBUTION/LOAD SERVING ENTITIES (LSE) SEGMENT		TERM END:	SUBSEGMENT:
Robert Williams	Director of Regulatory Affairs, Florida Municipal Power Agency	12-31-2010	Muni/Coop
V A C A N C Y		12-31-2009	Muni/Coop
Alan Pritchard	Senior Engineer, Duke Energy Corporation	12-31-2010	IOU
Jeffrey C. Mueller	Manager - ERO / RE Policy and Standards Interface, Public Service Electric and Gas Company	12-31-2009	IOU
Robert Martinko	Consultant FERC Compliance, FirstEnergy Service Company	12-31-2010	at large
Syd Berwager	Industry Restructuring Project Manager, Bonneville Power Administration/Power Business Line	12-31-2009	Other
Andy Rodriguez	Manager of Business Practice Coordination, NERC	12-31-2009	At-Large
END USERS SEGMENT			
V A C A N C Y		12-31-2009	at large
Aaron Breidenbaugh	Senior Manager - Regulatory Affairs and Public Policy - New York, EnerNOC, Inc.	12-31-2010	at large
Lou Ann Westerfield	Policy Strategist, Idaho Public Utilities Commission, rep. National Association of Regulatory Utility Commissioners	12-31-2010	Regulator
V A C A N C Y		12-31-2009	at large
V A C A N C Y		12-31-2010	at large
V A C A N C Y		12-31-2009	at large
Paul Sorenson	Director-Central Markets Strategy, Open Access Technology International, Inc.	12-31-2009	At-Large
INDEPENDENT GRID OPERATORS/PLANNERS			
Stu Bresler	General Manager, Market Operations, PJM Interconnection	12-31-2010	
Jim Castle	Manager, Grid Operations, New York Independent System Operator, Inc.	12-31-2010	
Matt Goldberg	Director Reliability & Operations Compliance ISO New England, Inc.	12-31-2010	
Anjali Sheffrin	Director Market and Product Development and Chief Economist, California ISO	12-31-2010	
Joel Mickey	Manager Market Operations Support, Electric Reliability Council of Texas	12-31-2009	
Ed Skiba	Technical Manager, Standards Compliance & Strategy, Midwest ISO	12-31-2009	
Charles Yeung	Executive Director Interregional Affairs, Southwest Power Pool	12-31-2009	



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NORTH AMERICAN ENERGY STANDARDS BOARD 2009 EXECUTIVE COMMITTEE TERMS – Retail Gas Quadrant

SUPPLIERS SEGMENT		TERM END:
VACANCY		12-31-2009
VACANCY		12-31-2010
VACANCY		12-31-2009
Richard Zollars	Director, Data and Billing, Dominion Retail, Inc.	12-31-2010
VACANCY		12-31-2010
VACANCY		12-31-2009
DISTRIBUTORS SEGMENT		
Dan Jones	Supervisor, Certified Supplier Business Center, Duke Energy	12-31-2009
VACANCY		12-31-2009
Leslie H. Nishida	Manager Gas Regulatory Services, Wisconsin Public Service Corporation	12-31-2009
Michael Novak	Assistant General Manager, National Fuel Gas Distribution Corporation	12-31-2010
VACANCY		12-31-2010
Phil Precht	Management Consultant, Pricing & Regulatory Services Department, Baltimore Gas and Electric Company	12-31-2010
END USERS SEGMENT		
VACANCY		12-31-2010
VACANCY		12-31-2010
VACANCY		12-31-2010
VACANCY		12-31-2009
VACANCY		12-31-2009
VACANCY		12-31-2009
SERVICE PROVIDERS SEGMENT		
VACANCY		12-31-2010
VACANCY		12-31-2010
VACANCY		12-31-2010
VACANCY		12-31-2009
VACANCY		12-31-2009
VACANCY		12-31-2009



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NORTH AMERICAN ENERGY STANDARDS BOARD 2009 EXECUTIVE COMMITTEE ALTERNATES – Wholesale Gas Quadrant

END USER SEGMENT

Paul A. Jones	Senior Marketing Representative, Salt River Project
Art Morris	Gas Originator, Florida Power & Light Company
Kenneth Nordlander	Fuel Procurement, Arizona Public Service Company
Katherine C. Zeitlin	Legal Department, Arizona Public Service Company

DISTRIBUTION SEGMENT

Rick Ishikawa	Interconnect Account Manager in Capacity Products Group, Southern California Gas Company
Phil Precht	Management Consultant, Pricing and Regulatory Services Department, Baltimore Gas and Electric Company
Donald Petersen	Senior Gas Resource Analyst, Pacific Gas and Electric Company
Jim Blasiak	Specialist Federal Regulatory Affairs, Washington Gas Light Company
George Simmons	FERC Specialist, NiSource Inc.
Scott Butler	Project Manager, Energy Markets Policy Group, Consolidated Edison Company of New York, Inc.

PIPELINE SEGMENT

Bill Grygar	Vice President, Panhandle Eastern Pipe Line
Scott Hansen	Questar Pipeline Company
Iris King	Director, Technical and Marketing Support, Dominion Transmission, Inc.
Paul Love	Director, Electronic Customer Services, Natural Gas Pipe Line Company of America
Mark Gracey	Consultant, Tennessee Gas Pipeline Company
Christopher Burden	Consultant e-Commerce & Service Delivery, Williams Gas Pipeline
Tom Gwilliam	Iroquois Gas Transmission System

PRODUCER SEGMENT

David Ogden	Manager, Marketing Administration, Dominion Exploration & Production, Inc.
Rhonda Denton	Regulatory Affairs, BP Energy Company

SERVICES SEGMENT

Keith Sappenfield	Director, US Regulatory Affairs, Midstream and Marketing, EnCana Oil and Gas (USA) Inc.
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NORTH AMERICAN ENERGY STANDARDS BOARD 2009 EXECUTIVE COMMITTEE ALTERNATES – Retail Electric Quadrant

DISTRIBUTION SEGMENT

Keith P. Hock	Director ARES Business Center, Ameren Services
Ripley Newcomb	Manager – Conservation and Load Management Program, Dominion
William J. Welzant	Principal Supplier Services Analyst, Supplier Account Management, Baltimore Gas and Electric

END USER SEGMENT

SERVICES SEGMENT

SUPPLIER SEGMENT



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NORTH AMERICAN ENERGY STANDARDS BOARD 2009 EXECUTIVE COMMITTEE ALTERNATES – Wholesale Electric Quadrant

END USER SEGMENT		SUB-SEGMENT
Robert Schwermann	Manager – Customer Care, Open Access Technology International, Inc.	At-Large
DISTRIBUTION/LSE SEGMENT		SUB-SEGMENT
Gerry Adamski	Vice President of Standards, NERC	At-Large
Lee Hall	Coordination Manager – Power Services, Bonneville Power Administration	Other
GENERATION SEGMENT		SUB-SEGMENT
Joel Dison	Project Manager, Southern Company Generation and Energy Marketing	IOU
Lou Oberski	Director – Electric Market Policy, Dominion Resources Services, Inc	IOU
Francis Halpin	Bonneville Power Administration	Fed/State/Prov.
MARKETER/BROKER SEGMENT		SUB-SEGMENT
Jeff Ackerman	Manager, CRSP-Energy Mgmt., Western Area Power Administration	Fed/State/Prov
Brenda Anderson	Bonneville Power Administration	Fed/State/Prov
Edison G. Elizeh	PacifiCorp	IOU Affiliated
Valerie Crockett	Energy Markets & Policy Specialist, Tennessee Valley Authority	Fed/State/Prov
TRANSMISSION SEGMENT		SUB-SEGMENT
Barbara Rehman	Policy Development & Analysis, Bonneville Power Administration	Fed/State/Prov.
Tim Ponseti	Tennessee Valley Authority	Fed/State/Prov.
Chuck Feagans	Tennessee Valley Authority	Fed/State/Prov.
Bob McKee	American Transmission Company	ITC
Brian Weber	Manager – Transmission Strategy and Policy, PacifiCorp	IOU
Shay Labray	Transmission Strategy Consultant, PacifiCorp	IOU
Jane Daly	Rate & Regulatory Advisor, Arizona Public Service Company	IOU
Marceline Otondo	Regulatory Compliance Advisory, Arizona Public Service Company	IOU
Narinder Saini	Policy Consultant, Entergy Services, Inc.	IOU
J.T. Wood	Southern Company Services	IOU
W. Shannon Black	Market Issues and Standards Processes Manager, Western Electricity Coordinating Council	at large



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INDEPENDENT GRID OPERATORS/PLANNERS SEGMENT	SUB-SEGMENT
Brent Kingsford	Sr. Operations Regulatory Specialist, CAISO
Paul Wattles	Supervisor Demand Side Programs, Electric Reliability Council of Texas (ERCOT)
Bill Blevins	Sr. Market Support Analyst, Electric Reliability Council of Texas (ERCOT)
Robert Coughlin	Principal Scientist Reliability & Operations Compliance, ISO New England, Inc.
Cheryl Mendrala	Principal Engineer, ISO New England, Inc.
Brian Pedersen	Manager Transmission Services, Midwest ISO
Jason Marshall	Technical Manager, Midwest ISO
Dean Hartung	Manager Real Time Market Operations, PJM Interconnection
Cathy Wesley	Sr. Analyst, PJM Interconnection, LLC
Carl Monroe	Sr. Vice President Operations & Chief Operating Officer, Southwest Power Pool
Greg Campoli	Supervisor – Reliability Compliance and Assessment, New York ISO
Diana Pommen	Director Interjurisdictional Affairs, Alberta Electric System Operator
Jimmy Womack	Manager-Tariff Administration, Southwest Power Pool



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NORTH AMERICAN ENERGY STANDARDS BOARD 2009 EXECUTIVE COMMITTEE ALTERNATES – Retail Gas Quadrant

DISTRIBUTORS SEGMENT

Joe Stengel	Manager, Federal Regulatory Affairs, Philadelphia Gas Works
Mike McShane	Program Leader, Gas Choice Programs, Baltimore Gas Electric

END USERS SEGMENT

SERVICE PROVIDERS SEGMENT

SUPPLIER SEGMENT

Paul Cherevka	Project Manager Data Warehouse, Dominion Retail
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January 22, 2009

TO: NAESB Quadrant Executive Committee Members, Alternates and Interested Industry Participants
FROM: Rae McQuade, NAESB President
RE: Quadrant Executive Committee Meeting Announcements and Draft Agendas with links to Meeting Materials

NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETINGS
Hosted by Salt River Project at the PERA Club, 1 East Continental Drive, Tempe, Arizona, 85281
February 3-5, 2009

First, let me thank Lori-Lynn Pennock and Salt River Project for the generosity and commitment to the NAESB organization through hosting this series of meetings. Without such support, it would be very difficult to maintain the NAESB budget and provide various locations around the country to NAESB in-person attendance meetings.

As we have announced at prior Executive Committee meetings, meeting announcements and in other communications, the Executive Committee (EC) will meet in Phoenix/Tempe, AZ on February 3-5, hosted by Salt River Project at the PERA Club, 1 East Continental Drive, Tempe, Arizona, 85281. Below are the meeting arrangements:

Where: PERA Club, 1 East Continental Drive, Tempe, Arizona, 85281
 Meeting Room: Mesquite Hall – 1st floor of the Clubhouse for all EC meetings
Contact: Veronica Thomason, 713-356-0060
When: Tuesday, Feb. 3 -- 10:00 a.m. to 4:00 p.m. Mountain Standard Time¹ – Wholesale Electric Quadrant
 Wednesday, Feb. 4 -- 10:00 a.m. to 4:00 p.m. Mountain Standard Time – Retail Gas/Electric Quadrants
 Thursday, Feb. 5 -- 10:00 a.m. to 4:00 p.m. Mountain Standard Time – Wholesale Gas Quadrant

If you plan to attend any of the above EC meetings and have not already RSVPed to our office through the other announcements, please do so at your earliest convenience to the NAESB office (naesb@naesb.org) so that proper meeting arrangements can be made by NAESB and our host. Hotel information is posted on the NAESB web site on the EC pages and can be directly accessed from the following link: <http://www.naesb.org/pdf4/ec020309ma4.pdf>. If you plan to participate by conference call, please contact the NAESB Office (713-356-0060 or naesb@naesb.org) to obtain the calling number and pass code. The EC meetings will be web cast as well. The meeting, conference calling and web casting is open to any interested party.

The materials for the meeting will be emailed to the participants and posted on the web site shortly. In an effort to control costs and be more environmentally aware, we are not printing Executive Committee books any longer although they will be posted in an assembled pdf document for each quadrant meeting, in addition to the links to the native formatted documents provided in the agendas. For agenda items where materials are already available and have been sent to you in prior communications, or posted on the web site, the links to those documents are included in the agenda for your convenience, and to help you prepare for the meetings. The links are formatted in blue underlined text. As the meeting approaches, this agenda with additional links to documents will be provided, along with the pdf assembled books.

Please note that in discussions with the Retail Quadrants EC chairs and vice chairs, it has been determined that all Retail EC meetings for 2009 will be conference call/web casts in recognition of the small number of in-person attendance from the 2008 records, and also in recognition of the reduced travel budgets for 2009 of many of the Retail EC members. However, since NAESB staff will be on location to provide support for the retail EC meetings, any Retail EC participant may choose to join the staff and participate in-person.

¹ Mountain Standard Time this time of year is one hour earlier than Central Time – so 10 am C in Houston would be 9 am MST in Phoenix/Tempe.



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As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time could be allotted to other agenda items at the discretion of the chair.

There are other NAESB subcommittee meetings being held in conjunction with the EC meetings. They are held in various rooms in the PERA Club, and available via conference call and web cast for WEQ ESS/ITS, and upon advance request² for Joint IR/Technical. The details are:

- Tue, Feb 3 WGQ Joint IR/Technical (day one) 9:00 a.m. to 4:00 p.m. MST
 Meeting Room: Big Horn Terrace – labeled “BHT” – South of Clubhouse
- Wed, Feb 4 WGQ Joint IR/Technical (day two) 9:00 a.m. to 4:00 p.m. MST
 Meeting Room: Big Horn Terrace – labeled “BHT” – South of Clubhouse
 WEQ ESS/ITS (day one) 9:00 a.m. to 4:00 p.m. MST
 Meeting Room: Centennial Conference Center – labeled “Board Room” – West
 of the Clubhouse
- Thu, Feb 5 WEQ ESS/ITS (day two) 9:00 a.m. to 3:00 p.m. MST
 Meeting Room: Centennial Conference Center – labeled “Board Room” – West
 of the Clubhouse

You can access the materials for this meeting from the NAESB web site, at the page specific for the subcommittee noted (WEQ: <http://www.naesb.org/weq/default.asp> and WGQ: <http://www.naesb.org/wgq/default.asp>).

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards, *Rae*

² To set up phone call in capability for the WGQ IR/Technical meetings requires notice by January 30, 2009. Web cast will not be available for this meeting.



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**NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING
 WHOLESALE ELECTRIC QUADRANT DRAFT AGENDA
 Tuesday, February 3, 2009 – 10:00 am to 4:00 pm MST
 Mesquite Hall – 1st floor of the Clubhouse**

1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Quorum Establishment: Roll Call of WEQ EC Members and Alternates: http://www.naesb.org/pdf4/ec_terms.pdf (EC) and http://www.naesb.org/pdf4/alt_ec_members.pdf (EC Alt)
 - Adoption of WEQ Agenda (simple majority) <http://www.naesb.org/pdf4/ec020309a.doc>
2. Wholesale Electric Quadrant Draft Minutes (simple majority to approve)
 - Adoption of the WEQ EC Meeting Minutes
3. Discussion, consideration and vote on recommendation R07007 (Update the Timing Table to Reflect the Categories (On-time, Late, After-the-fact, and Pre-late) used in the latest E-Tag Specification with respect to receipt of an Arranged Interchange (RFI)): (super-majority vote)
 - Recommendation: http://www.naesb.org/pdf3/weq_2008_api_6m_r07007_rec.doc
 - Comments Provided from SRS: http://www.naesb.org/pdf4/weq_101008_6m_srs.doc
4. Discussion, consideration and vote on recommendation R07020 (Delayed for action at the November 2008 WEQ EC meeting, WEQ Annual Plan Item 6b -- Develop a NAESB time and inadvertent management business practice that provides additional inadvertent payback options and improved time control) (super majority vote)
 - Recommendation: http://www.naesb.org/pdf3/weq_2008_api_6b_r07020_rec_clean.doc
 - Recommendation Redlined: http://www.naesb.org/pdf3/weq_2008_api_6b_r07020_rec_redline.doc
 - Comments due Oct. 24, and considered on November 3, 2008:
 - C. Feagans, TVA: http://www.naesb.org/pdf4/weq_092308_6b_r07020tva.doc
 - W. Franklin, Entergy Services: http://www.naesb.org/pdf4/weq_092308_6b_r07020entergy.pdf
 - NAESB SRS: http://www.naesb.org/pdf4/weq_092308_6b_r07020srs.doc
 - L. Larson, Otter Tail Power Company: http://www.naesb.org/pdf4/weq_092308_6b_r07020otter_tail.doc
 - D. Klempel, Basin Electric Power Cooperative: http://www.naesb.org/pdf4/weq_092308_6b_r07020becp.doc
 - J. Cyrulewski, JDRJC Associates: http://www.naesb.org/pdf4/weq_092308_6b_r07020jdrjc.doc
 - E. Davis, Entergy: http://www.naesb.org/pdf4/weq_092308_6b_r07020entergy.doc
 - J. Knight, Great River Energy: http://www.naesb.org/pdf4/weq_092308_6b_r07020gre.doc
 - D. Koehn, Bonneville Power Administration: http://www.naesb.org/pdf4/weq_092308_6b_r07020bpa.doc
 - D. Kimm, MidAmerican Energy Company: http://www.naesb.org/pdf4/weq_092308_6b_r07020mec.doc
 - M. Goldberg, ISO New England: http://www.naesb.org/pdf4/weq_092308_6b_r07020isone.doc
 - A. Rodriguez, NERC Staff: http://www.naesb.org/pdf4/weq_092308_6b_r07020nerc.doc
 - M. Desselle, NAESB Chairman and K. York, NAESB WEQ EC Chairman:
http://www.naesb.org/pdf4/weq_092308_6b_r07020desselle_york.doc
5. Discussion, consideration and vote on minor correction submitted by Barbara Rehman (simple majority vote):
 - Minor Correction: http://www.naesb.org/pdf4/weq_ec020309w1.doc
 - Minor Correction Process: http://www.naesb.org/misc/MC_Procedure_112108.doc
6. Review, discussion and possible change of reporting relationship of JISWG if action is taken, it would be a simple majority vote) – http://www.naesb.org/pdf2/weq_jiswg_mission.doc
7. Discussion on tools/certification process to support industry compliance of NAESB WEQ standards (if action is taken to modify the 2009 annual plan, a simple majority vote is needed)
8. Review, discuss, identify changes and vote to approve changes to the 2009 Annual Plan to be proposed to the Board of Directors



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**NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING
 WHOLESALE ELECTRIC QUADRANT DRAFT AGENDA
 Tuesday, February 3, 2009 – 10:00 am to 4:00 pm MST
 Mesquite Hall – 1st floor of the Clubhouse**

9. Update on specific issues (no votes or action to be taken unless noted):
 - Order No. 890 Plan: http://www.naesb.org/pdf4/order890_121708_naesb_workplan_clean.doc
 - DSM-EE efforts: http://www.naesb.org/pdf4/weq_2008_api_5a_rec.doc
 - Efforts to resolve rollover rights with FERC input (simple majority vote may be needed to redirect effort back to ESS/ITS) – http://www.naesb.org/pdf4/weq_ec010809w3.doc, http://www.naesb.org/pdf4/weq_ec010809w5.doc, http://www.naesb.org/pdf4/weq_ec010809a1.doc
 - Glossary Efforts

10. Subcommittee Updates and Plan Updates (no votes or action to be taken):
 - Triage Subcommittee
 - Business Practices Subcommittee (BPS)
 - Time Inadvertent Management Task Force
 - Electronic Scheduling (ESS) and Information Technology (ITS) Subcommittees
 - Joint Interchange Scheduling Working Group (JISWG)
 - Standards Review Subcommittee (SRS)

11. Board of Directors, Board Committee and Regulatory Updates (no votes or action to be taken)
 - Board Updates
 - Wholesale Gas and Retail key activities – WGQ Annual Plan, Retail Annual Plan -- http://www.naesb.org/pdf4/draft_wgq_2009_annual_plan.doc, http://www.naesb.org/pdf4/draft_retail_2009_annual_plan.doc
 - Update on Board Retail Structure Review Committee efforts – <http://www.naesb.org/pdf4/rsr011509w2.doc>
 - April 1-2, 2009 Workshop Announcement
 - Advisory Council Meeting February 14, 2009
 - NARUC Winter Session – February 15-18, 2009

12. Other Business

Adjourn

Attire – Business Casual



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NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING RETAIL QUADRANTS DRAFT AGENDA

Wednesday, February 4, 2009 – 10:00 a.m. to 4:00 p.m. MST
 Mesquite Hall – 1st floor of the Clubhouse

1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Quorum Establishment: Roll Call of Retail EC Members and Alternates:
http://www.naesb.org/pdf4/ec_terms.pdf (EC) and http://www.naesb.org/pdf4/alt_ec_members.pdf (EC Alt)
 - Adoption of Retail Agenda (simple majority) <http://www.naesb.org/pdf4/ec020309a.doc>
2. Retail Quadrant Draft Minutes (simple majority to approve)
 - Adoption of the Retail EC Meeting Minutes
3. Discussion, consideration and vote on recommendations for which the comment period ends on January 22, 2009: (super-majority votes for each)
 - Recommendation 2008 Retail Annual Plan Item 2a, Part 2 - Customer Enrollment, Drop and Account Information Change including Using a Registration Agent (Data Dictionaries):
http://www.naesb.org/pdf4/2008_retail_api_2a_rec_part2.doc
 - Recommendation 2008 Retail Annual Plan Item 3(iv) and (v), Part 1 - ESI ID Set-up, ESI ID Information Change, and Ad Hoc Historical Usage Using a Registration Agent (Model Business Practices) and Attachment:
http://www.naesb.org/pdf4/2008_retail_api_3iv_v_rec_part1.doc, Attachment:
http://www.naesb.org/pdf4/2008_retail_api_3iv_v_rec_part1_attach.ppt
 - Recommendation 2008 Retail Annual Plan Item 3(iv) and (v), Part 2 - ESI ID Set-up, ESI ID Information Change, and Ad Hoc Historical Usage Using a Registration Agent (Technical X12 Implementation Guidelines and Data Dictionaries): http://www.naesb.org/pdf4/2008_retail_api_3iv_v_rec_part2.doc
4. Discussion, consideration and vote on minor correction submitted by BPS (simple majority vote):
 - Minor Correction: http://www.naesb.org/pdf4/retail_ec020409w1.doc and attachment
http://www.naesb.org/pdf4/retail_ec020409w2.ppt
 - Minor Correction Process: http://www.naesb.org/misc/MC_Procedure_112108.doc
5. Retail Publication Schedule Discussion (no votes to be taken) – <http://www.naesb.org/pdf3/update091008w5.doc>
6. DSM-EE efforts (no votes to be taken): http://www.naesb.org/pdf4/weq_2008_api_5a_rec.doc (WEQ),
http://www.naesb.org/pdf4/dsmee_group2_011509w2.doc (Retail)
7. Subcommittee Updates and Plan Updates – no votes to be taken
 - Triage Subcommittee
 - Business Practices Subcommittee (BPS)
 - Information Requirements Subcommittee (IR)
 - Technical Electronic Implementation Subcommittee (TEIS)
 - Texas Task Force
 - Glossary Subcommittee
8. Review, discuss, identify changes and vote to approve changes to the 2009 Annual Plan to be proposed to the Board of Directors – http://www.naesb.org/pdf4/draft_retail_2009_annual_plan.doc



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NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING RETAIL QUADRANTS DRAFT AGENDA

Wednesday, February 4, 2009 – 10:00 a.m. to 4:00 p.m. MST
Mesquite Hall – 1st floor of the Clubhouse

9. Board of Directors, Board Committee and Regulatory Updates (no votes or action to be taken)
 - Board Updates
 - Wholesale Gas and Electric key activities – WGQ Annual Plan, WEQ Annual Plan --
http://www.naesb.org/pdf4/draft_wgq_2009_annual_plan.doc (WGQ)
 - Update on Board Retail Structure Review Committee efforts – <http://www.naesb.org/pdf4/rsrc011509w2.doc>
April 1-2, 2009 Workshop Announcement
 - Advisory Council Meeting February 14, 2009
 - NARUC Winter Session – February 15-18, 2009

10. Other Business

Adjourn

Attire – Business Casual



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**NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING
 WHOLESALE GAS QUADRANT DRAFT AGENDA
 Thursday, February 5, 2009 – 10:00 a.m. to 4:00 p.m. MST
 Mesquite Hall – 1st floor of the Clubhouse**

1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Quorum Establishment: Roll Call of WGQ EC Members and Alternates:
http://www.naesb.org/pdf4/ec_terms.pdf (EC) and http://www.naesb.org/pdf4/alt_ec_members.pdf (EC Alt)
 - Adoption of WGQ Agenda (simple majority) <http://www.naesb.org/pdf4/ec020309a.doc>
2. WGQ Draft Minutes (simple majority to approve)
 - Adoption of the WGQ EC Meeting Minutes
3. Discussion, consideration and vote on recommendations for which the comment period ended on January 19, 2009 and none were submitted: (super-majority votes for each)
 - Recommendation R06016- “Modify NAESB WGQ Standard No: 4.3.69 to expand the ‘Submit’ function to include sending records to the TSP for processing from the Matrix to now include the Form as well.”:
http://www.naesb.org/pdf4/r06016_rec.doc
 - Recommendation R08007- “Modify NAESB WGQ Standard No: 4.3.16 to refer to Appendix C for valid display and download formats.”: http://www.naesb.org/pdf4/r08007_rec.doc
4. Update on specific issues – no votes to be taken:
 - Confirmation of Publication Schedule for Version 1.9
 - Use of the Minor Correction Procedure for modifications to coding –
http://www.naesb.org/misc/BLANK_REC_FORM_MCC_120508.doc,
http://www.naesb.org/misc/MC_Procedure_112108.doc
5. Subcommittee Updates and Plan Updates – no votes to be taken
 - Triage Subcommittee
 - Business Practices Subcommittee (BPS)
 - Information Requirements (IR) Subcommittee
 - Technical Subcommittee
 - Electronic Delivery Mechanism (EDM) Subcommittee
 - Interpretations Subcommittee
 - Contracts Subcommittee
6. Review, discuss, identify changes and vote to approve changes to the 2009 Annual Plan to be proposed to the Board of Directors –
7. Board of Directors, Board Committee and Regulatory Updates (no votes or action to be taken)
 - Board Updates –
 - Wholesale Electric and Retail key activities – WEQ Annual Plan, Retail Annual Plan --
http://www.naesb.org/pdf4/draft_retail_2009_annual_plan.doc (Retail)
 - Update on Board Retail Structure Review Committee efforts – <http://www.naesb.org/pdf4/rsrc011509w2.doc>
 - April 1-2, 2009 Workshop Announcement
 - Advisory Council Meeting February 14, 2009
 - NARUC Winter Session – February 15-18, 2009
8. Other Business

Adjourn

Attire – Business Casual



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January 26, 2009

TO: NAESB Wholesale Electric Quadrant Executive Committee and Interested Industry Participants
FROM: Jonathan Booe, NAESB Staff Attorney
RE: WGQ Executive Committee Meeting Draft Minutes – November 6, 2008

**NORTH AMERICAN ENERGY STANDARDS BOARD
 WHOLESALE GAS QUADRANT (WGQ)
 EXECUTIVE COMMITTEE MEETING
 Hosted by Dominion – Glen Allen, Virginia
 Thursday, November 6, 2008 – 9:00 am to 2:00 pm Eastern
 DRAFT MINUTES**

1. Welcome

Mr. Novak called the meeting to order and welcomed the Wholesale Gas Quadrant (WGQ) Executive Committee (EC) members and other participants. Mr. Booe gave the antitrust guidance and called the roll of the WGQ EC membership. Quorum was established. The other participants, both in attendance and on the phone, introduced themselves.

2. Adoption of Wholesale Gas Draft Agenda and Minutes

Wholesale Gas Draft Agenda: Mr. Novak reviewed the agenda. Ms. Davis moved to adopt the agenda and Mr. Young seconded the motion. The motion passed without opposition. The participants reviewed the Redlines to the July 14, 2008 WGQ EC Draft Minutes Submitted by K. Daly, Stinson Morrison Hecker. Ms. Davis noted that the redline modifications submitted by Ms. Daly incorporated the modifications submitted by Ms. Davis. Ms. Davis offered a few minor corrections, including the Suggested Correction to July 14, 2008 WGQ EC Draft Minutes Submitted by D. Petersen, PG&E. Ms. Chezar moved to adopt the minutes as revised and Ms. Davis seconded the motion. The motion passed a simple majority vote. The final minutes from the July 14, 2008 WGQ EC meeting can be found on the NAESB web site through the following link: http://naesb.org/pdf4/wgq_ec071408fm.doc.

Next, the participants reviewed the Redlines to the June 25, 2008 WGQ EC Draft Minutes Submitted by D. Davis, Williams Gas Pipeline. Mr. Griffith offered a few minor modifications. Ms. Davis moved to adopt the minutes as revised and Mr. Young seconded the motion. The motion passed a simple majority vote. The final minutes from the June 25, 2008 WGQ EC meeting can be found on the NAESB web site through the following link: http://naesb.org/pdf4/wgq_ec062508fm.doc.

3. Discussion and consideration of recommendations for standards, comments submitted, and vote on:

R96121-a23/R07011; R03027; R04001; R04002; R04004; R04012; R04024/R04039/R05024; R04033/R05011/R05023/R05025/R05029; R04041; R05003; R05028; R06013; R06017; R06018; R06019; R06020; R06021; R06023; R07006; R07012; R07016; R07017; R08009: Ms. Davis made a motion to adopt all recommendations in agenda item three as drafted, with the exception that R06023 be modified as noted in the comments submitted by Boardwalk Pipeline. Ms. Van Pelt seconded the motion. Ms. Chezar stated that the Local Distribution Company segment (“LDC”) submitted a work paper noting that the LDC segment is not prepared to vote on all of the recommendations before the EC. She recommended that the motion be modified to adopt the recommendations that the LDC segment is ready to support as referenced in the LDC work paper. The other recommendations could be addressed on an individual basis as they are reviewed. Ms. Davis did not accept the recommendation to modify the motion. Ms. Van Pelt stated that she understands that the LDC segment has concerns regarding the time required to vet recommendations through the NAESB process, but holding recommendations hostage at the EC level is not productive. Ms. Davis stated that she supports Ms. Van Pelt’s statement and that the Information Requirements (IR) and Technical Subcommittees have had several items that have taken priority over some of the older recommendations. Ms. Chezar noted that she is not criticizing the work



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completed by the IR and Technical subcommittees; however, the process of fully staffing the recommendations is taking three to four years in some cases. She stated that she would like to vote on the recommendations supported by the LDC segment and start discussing the necessity of the other recommendations. Mr. Young stated that he is in support of reviewing the process to determine if it can be improved, but believes that it should be done in a subsequent meeting after the recommendations that have already been through the process are approved. He stated that pipelines are required by NAESB WGQ Standard Nos. 4.3.52 and 4.3.67 to submit a standards request when they implement a new feature or service that utilizes existing transaction sets via NAESB WGQ EBB/EDM. The IR and Technical subcommittees then reviews the request and determines if there is a way to make the new feature or service more generally applicable for the entire industry. Mr. Smith stated that he supports Ms. Chezar's suggested modification to the motion, and that he would like to individually address the recommendations that the LDC segment does not support. Ms. Van Pelt noted that the pipelines that submitted the requests currently under consideration as recommendations have already implemented the new service or feature requested and complied with the NAESB standards by submitting the request. Whether the recommendations are adopted or rejected is immaterial to the requesting company. Mr. Buckley stated that the EC is responsible for considering and voting on recommended standards and that taking a block vote is inappropriate if EC members have questions. Mr. Precht stated that he supports the comments of Ms. Chezar, Mr. Smith, and Mr. Buckley and recalls previous discussions about making the code value addition and modification process more efficient. Mr. Buccigross suggested that the WGQ adopt the correction and clarification process for code values utilized by the WEQ. Mr. Smith stated that comments concerning the NAESB process are immaterial to the recommendations before the EC and suggested that group begin reviewing the recommendations questioned by the participants. Ms. Davis modified the original motion to adopt recommendations R03027, R04001, R04002, R04004, R04012, R04033/R05011/R05023/R05025/R05029, R04041, R06019, R07012, R96121-a23/R07011, and R05028. Ms. Van Pelt accepted the modification.

Mr. Novak stated that it is difficult to attend every IR and Technical subcommittee meeting in person and suggested that the technology available through the NAESB office be utilized so that participants may participate by teleconference. Mr. Novak stated that he would support developing an EC Task Force to investigate the potential for improvements to the NAESB process. Ms. McQuade noted that the EC does not have the authority to create a process group and that the issues would need to be addressed by the Parliamentary Committee and/or the general counsel.

Mr. Spangler stated that he had a question about the content of recommendation R03027. Mr. Novak noted that the recommendation was drafted in response to a modification made to a business practice standard regarding the Capacity Type Indicator. Mr. Spangler stated that he does not support making any modifications to the nomination key. Ms. Davis stated that the recommendation is the implementation of a decision made by the WGQ Business Practice Subcommittee ("BPS"). Mr. Novak asked what would result if the EC failed to approve the recommendation. Ms. Van Pelt responded that the business practice standard is already a part of the tariff filed by the company that submitted the request and that the implementation may be used by the requester despite EC approval. Ms. Davis noted that Mr. Novak and Mr. Spangler voted in favor of the related modifications to the business practice standard during the previous BPS meeting. Mr. Griffith stated that the company that made the request has probably already implemented the capability and that NAESB is only deciding whether or not to standardize the implementation. Mr. Spangler stated that EC members can reconsider decisions made by the BPS and that the recommendation does not simply change a code value but modifies the conditionality of a data element and the key to the nomination structure. He stated that such a modification could be problematic. Ms. Van Pelt requested that the motion on the table be modified to remove recommendation R03027 and that the recommendation be sent to the BPS so that the participants can review the previous meeting minutes and reconsider the issues presented by Mr. Spangler. Ms. Davis accepted the modification to the current motion and seconded Ms. Van Pelt's motion to send recommendation R03027 to the BPS for reconsideration. The modified motion to adopt recommendations R04001, R04002, R04004, R04012, R04033/R05011/R05023/R05025/R05029, R04041, R06019, R07012, R96121-a23/R07011, and R05028 passed a supermajority roll call vote. [Vote 1]. The motion to send recommendation R03027 to the BPS for reconsideration passed a simple majority vote without opposition.

Ms. Davis made a motion to adopt R04024/R04039/R05024. Mr. Young seconded the motion. Ms. Davis reviewed the recommendation and noted that the recommendation was drafted in response to three requests for charge types



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submitted by Northern Natural Gas. Mr. Buckley noted that the recommendation and request are very specific to Northern Natural Gas and asked if the requested charge types need to be standardized for the entire industry. Ms. Davis stated that other pipelines track the requests submitted to NAESB and if a capability is standardized other pipelines do not have to submit identical requests. Ms. Crockett stated that she understands Mr. Buckley's concern, but noted that she is a customer of a pipeline that is currently proposing new services that use some of the exact same terminology that is in the recommendation. Mr. Young reminded the participants that the purpose of such recommendations is to ensure that the communication vehicle used by the industry is efficient. Mr. Novak noted that the EC always has the option to send a recommendation back to a subcommittee for review. Ms. Davis reminded the participants that the IR subcommittee has several "high priority" items in its queue and that adding to that work load may be problematic. Ms. Van Pelt noted that the IR reviews each request for a code value and strives to make the code value as generic as possible so that it is not unique to the requester. Ms. Davis stated that she often receives phone calls from pipelines that ask if there are pending requests for certain code values or if there are already other code values that would allow for a capability before they submit a request. She noted that a significant amount of research goes into each request before and after it is submitted. Ms. Davis also stated that the issues presented by the EC members today would have been more efficiently addressed if they were submitted during the 30 day formal comment period, rather than at the EC meeting. Ms. Chezar asked if Ms. Davis would consider broadening her motion to include all of the recommendations questioned in the LDC work paper, given the previous discussion and for the purpose of efficiency.

Ms. Davis modified her motion to adopt R04024/R04039/R05024, R05003, R06013, R06017, R06018, R06020, R06021, R06023, R07006, R07016, R07017, and R08009 incorporating the modifications to R06023 included in the comments submitted by Boardwalk Pipeline. Mr. Young accepted the modification.

Ms. Van Pelt reviewed the recommendation for request R05003. Mr. Buckley stated that he interpreted the recommendation to be a direct implementation of a settlement entered into by Florida Power and Light, the requester. Ms. Van Pelt stated that the request was for a specific fuel surcharge code value and was modified to be generic and applicable to other pipelines for use in the future. Mr. Novak stated that the code value could be beneficial for the entire industry. Ms. Burch reviewed recommendation R06013. She stated that the request deals with park and loan charge types on the sales invoice and that the recommendation was generalized so that it could be used by the entire industry. Mr. Buckley asked if there were other code values that could provide the same capability. Ms. Davis stated that there are other code values that address park and loan charge types, but several customers have asked for an increased level of granularity for the charge type. Mr. Novak asked if future requests concerning park and loan charge types would be evaluated against the recommendation. Ms. Davis responded in the affirmative. Mr. Smith confirmed that the recommendation does not provide a new service type but only adds a standardized communication for companies that have this type of service approved in their tariff. Mr. Novak reviewed recommendations R06017 and R06018 and asked if code values have already been created that could address the requests. Ms. Davis replied that code values have not already been created and that the code values are simply validation code warnings. Mr. Novak asked if the usage of the code value would be mandatory if adopted by NAESB. Mr. Young responded that the usage would not be mandatory, but the code values would be available and standardized for the industry. Mr. Novak reviewed R06020, R06021, and R06023. He stated that he did not have any additional questions concerning the recommendations, given the previous discussion. Ms. Davis noted that correction contained in the Boardwalk Pipeline comments concerning R06023. Mr. Novak reviewed recommendation R07006 and stated that the recommendation is unique to the request and is not generally applicable to others in the industry. Ms. Davis stated that she would suggest that the EC not make modifications to the recommendation during the meeting as the data sets would need to be reviewed to ensure that the modifications do not overlap current code values. Mr. Novak suggested that the recommendation be rescinded to the IR subcommittee so that the participants can attempt to make the recommendation more generally applicable. Mr. Novak reviewed recommendations R07016 and R07017. He stated that he does not have any questions regarding the recommendations, given the previous discussion. Mr. Novak reviewed recommendation R08009 and stated that the recommendation was unique to the pipeline that made the request. Ms. Davis responded that the recommendation may be specific to the requester but other pipelines that could also use the code value. Mr. Novak stated that the industry might be better served if the recommendation was sent back to the IR subcommittee so that



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they may make an attempt to modify the terminology of the code value so that is more generally applicable. Ms. Davis encouraged the participation of EC members at the IR meetings scheduled to review the recommendations being rescinded. Ms. Schmitz stated that she reviewed the code values related to R07006 and that the requested code values exist in the shipper scheduled quantity data set. She continued that the recommendation would simply add those code values to the operator schedule quantity data set. Mr. Novak stated that, given that information, he would withdraw his request that recommendation R07006 be rescinded to the subcommittee.

Ms. Davis modified her motion to adopt R04024/R04039/R05024, R05003, R06013, R06017, R06018, R06020, R06021, R06023, R07006, R07016, R07017, and R08009 incorporating the modifications to R06023 included in the comments submitted by Boardwalk Pipeline by removing recommendation R08009. Mr. Young accepted the modification. The motion passed a supermajority roll call vote. [Vote 2]. Ms. Davis made a motion to rescind R08009 to the IR subcommittee for review and modification as discussed during the meeting. Mr. Young seconded the motion. The motion passed a simple majority vote without opposition.

Mr. Buccigross reminded the EC members that the Parliamentary Committee and/or the general counsel would review the process for approving code values and that a modification may be made.

4. Update on specific issues

e-Tariff: Ms. McQuade provided a quick update concerning the e-Tariff courses being offered by NAESB. She stated that the first course was held in Baltimore, Maryland and was very well attended. Two additional courses are being offered in Austin, Texas and New Orleans, Louisiana on November 21, 2008 and January 12, 2009, respectively. Ms. McQuade noted that course is relatively inexpensive and provides 6.25 hours of CLE credits. Ms. Davis noted that FERC is holding a technical conference in December.

Publication Schedule for 1.9: Ms. McQuade asked the participants if a publication date for WGQ Version 1.9 could be determined. Ms. Davis responded that the IR subcommittee is still on track to complete the Order 712 and Order 698 implementation work as discussed at the last meeting. Ms. Van Pelt stated that she would like to get the Standards of Conduct recommendation related to Order 717 approved and filed with the FERC as soon as possible. She stated that she believes the standards could be ratified as early as late January 2009. Ms. McQuade asked if the EC members still believed a May or June WGQ Version 1.9 publication date would be possible. Ms. Van Pelt responded affirmatively and stated that a FERC report could be submitted shortly after the publication. Mr. Novak stated that he would support shortening the formal comment period concerning the Standards of Conduct recommendation. Ms. Van Pelt made a motion to shorten the formal comment period to 15 days concerning the Standards of Conduct recommendation resulting from Order 717. Ms. Crockett seconded the motion. Mr. Novak clarified that the 15 day period would be calendar days rather than business days. Ms. Davis stated that the IR subcommittee would schedule a conference call shortly after the BPS meeting on the topic to ensure that no technical changes would be necessary for implementation. The motion passed a simple majority vote.

5. Subcommittee Updates and Plan Updates

Business Practices Subcommittee: Ms. Van Pelt stated that the BPS will have a conference call on November 13, 2008 to discuss the proposed Standards of Conduct standards previously discussed. She stated that she will post a work paper for the meeting with proposed modifications after she conducts a review. She stated that the subcommittee will also discuss a request concerning pipeline damage reporting and a request concerning gas quality. Mr. Novak noted that the item concerning pipeline damage reporting might be handled through a clarification.

Triage Subcommittee: Ms. McQuade reviewed the triage documents distributed on October 20, 2008 and September 8, 2008 contained in tab 5 on page 260 of the WGQ EC Meeting Materials. She stated that the e-mail process for triaging items has been efficient and that there are some new items that will be distributed shortly.

Information Requirements (IR) and Technical Subcommittees: Ms. Davis suggested that the IR and Technical update be given jointly due to the subcommittees recent joint efforts. She stated the two subcommittees have been working exclusively on the implementation of the Order 698 and Order 712 items and have met 16 days since April. The next joint meeting will be held on December 16-17, 2008 at the Panhandle Eastern Pipe Line offices.



North American Energy Standards Board

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Electronic Delivery Mechanism (EDM) Subcommittee: Mr. Burden provided an update of the EDM subcommittee activities. He stated that the subcommittee has not met since the last EC meeting but will meet in December to address two of the recently triaged items and conduct a technical review of the appendices prior to the WGQ Version 1.9 release. He noted that the subcommittee will also meet if needed after the IR and Technical subcommittees review the Order 717 BPS recommendation.

Interpretations Subcommittee: Mr. Love stated the Interpretations subcommittee has nothing new to report.

Contracts Subcommittee: Mr. Jarvis stated that Contracts subcommittee has nothing new to report.

6. Review, discuss, identify changes and vote to approve changes to the 2008 Annual Plan to be proposed to the Board of Directors and the process for 2009 Annual Plan creation.

Due to time constraints, Ms. McQuade suggested that the participants email proposed modifications and updates to the 2008 WGQ Annual Plan to the NAESB office. She stated that the NAESB office will compile the updates and email the updated plan to the members for approval. Ms. McQuade encouraged the participants to submit items they would like to include on the 2009 WGQ Annual Plan to the NAESB office. Ms. Van Pelt requested that the Order 717 Standards of Conduct item be added to the 2008 Annual Plan with a completion date of 4th Quarter 2008 and assigned to the BPS.

7. Board of Directors, Board Committee and Regulatory Updates

Board Updates: Ms. McQuade reviewed the materials provided for the [Board update](#) and [policy changes](#). She noted that at the September 25, 2008 Board of Directors meeting, the Board voted to modify the NAESB Certificate, Bylaws, and Standard Operating Practices, as well as increase membership fees and change the revenue structure. The Board approved a membership fee increase from \$5,000 to \$6,500, which has not been modified since 1996. The increased revenue from the membership fee adjustment should help address some financial issues as well as allow the organization to make some modifications to the website. A drop down box reminding users of the NAESB copyright policy is being added to the website, and software that will prohibit users from downloading the standards to multiple computers is currently being negotiated. NAESB is also raising the price of its work product and will now charge non-members \$900 for the NAESB standards. This action was proposed in response to extensive research on the price point of work products distributed by other organizations. Ms. Burnett asked if the new software would prohibit users from burning the standards to a disk. Ms. McQuade responded that it would prohibit copying the standards and the program is similar to the electronic FERC Library. Ms. Davis expressed concern about attaining the standards after a computer which has been granted access crashes. Ms. McQuade noted that this option is available to non-members at a significantly reduced rate for single computer use. Should anything happen to the computer, the user would be required to repurchase.

Wholesale Electric and Retail Activities; Regulatory Updates: Due to time constraints, Mr. Novak asked the participants to review the updates contained in the meeting materials off line and contact the Quadrant leadership with any questions.

8. New Business

Process for Election of 2009 Officers: Ms. McQuade stated that the NAESB office will be asking the organization's officers if they are interested in holding their position in 2009 later in the month. If participants wish to run against the officers or for empty positions they need to give the NAESB office notice as soon as possible.

9. Adjourn

Ms. Davis moved to adjourn the meeting and Mr. Young seconded. The meeting was adjourned at 1:54 PM Eastern.



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12. Attendance and Voting Record

		PRESENT	VOTE 1	VOTE 2
PRODUCERS SEGMENT				
Rhonda Denton for Jim Busch	BP Energy Company	Phone	Support	Support
Pete Frost	ConocoPhillips Gas and Power Marketing			
Chuck Cook	ChevronTexaco			
Richard Smith	Noble Energy	In Person	Support	Support
Mike Shepard	Mewbourne Oil Company			
PIPELINE SEGMENT				
PRESENT				
Bill Griffith	El Paso Natural Gas Company	In Person	Support	Support
Kathryn Burch	Spectra Energy Transmission	In Person	Support	Support
Dale Davis	Williams Gas Pipeline	In Person	Support	Support
Randy Young	Boardwalk Pipeline	In Person	Support	Support
Kim Van Pelt	Natural Gas Pipeline Company of America	In Person	Support	Support
LOCAL DISTRIBUTION COMPANY (LDC) SEGMENT				
PRESENT				
George Simmons for Rodger Schwecke	NiSource Inc.	Phone	Support	Support
Dolores Chezar	National Grid Gas Distribution Company	In Person	Support	
Paul Buckley	Washington Gas	In Person	Support	Support
Mike Novak	National Fuel Gas Distribution	In Person	Support	Support
Phil Precht for Craig Colombo	Baltimore Gas and Electric Company	In Person	Support	Support
END USERS SEGMENT				
PRESENT				
Kelly Daly	Arizona Public Service Company			
Valerie Crockett	Tennessee Valley Authority	In Person	Support	Support
Lori Lynn Pennock	Salt River Project	In Person	Support	Support
Dona Gussow	Florida Power and Light	Phone	Abstain	
Tina Burnett	The Boeing Company	In Person	Support	Support
SERVICES SEGMENT				
PRESENT				
Steve Abbey	Anadarko Petroleum Corporation	Phone	Support	
Lisa Simpkins	Constellation Energy Commodities Group	In Person	Support	Support
Leigh Spangler	Latitude Technologies	Phone	Support	Support
Jim Buccigross	8760 Inc.	Phone	Support	Support
Jeff Jarvis	EnCana Marketing (USA) Inc.	Phone	Support	Support
Super Majority Vote Result:		Supported	20	18
		Opposed	0	0



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Other Participant Attendance

Participant	Organization	Attendance
Jonathan Booe	NAESB	In Person
Christopher Burden	Williams Gas Pipeline	In Person
Deonne Cunningham	NAESB	Phone
Mark Gracey	Tennessee Gas Pipeline	In Person
Tom Gwilliam	Iroquois Gas Transmission System, L.P.	Phone
Brenda Horton	Kern River Gas Transmission Company	Phone
Bill Lohrman	FERC	In Person
Paul Love	NGPL	In Person
Marcy McCain	Spectra Energy Transmission	Phone
Rae McQuade	NAESB	In Person
Lou Oberski	Dominion	In Person
Denise Rager	NAESB	In Person
Dorothy Rull	Preferred Legal	In Person
Micki Schmitz	Northern Natural Gas	Phone
Veronica Thomason	NAESB	In Person
Ronald Tomlinson	Dominion Transmission	In Person



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January 26, 2008

TO: NAESB Wholesale Electric Quadrant Executive Committee, Alternates, and Interested Industry Participants
FROM: Cory Galik, Staff Attorney
RE: WGQ Executive Committee Conference Call Draft Minutes

NORTH AMERICAN ENERGY STANDARDS BOARD
Wholesale Gas Quadrant (WGQ) Executive Committee Single Topic Conference Call
Tuesday, January 6 from 1:00 pm to 3:00 pm C

1. Welcome

Mr. Buccigross called the meeting to order and welcomed the Wholesale Gas Quadrant (WGQ) Executive Committee (EC) members and other participants. Ms. Galik gave the antitrust guidance and called the roll of the WGQ EC members. Quorum was established. The other participants introduced themselves. Mr. Buccigross reviewed the agenda. Ms. Van Pelt made a motion to adopt the agenda and Mr. Young seconded the motion. The motion passed without opposition.

2. Discussion of Recommendation and Comments

Ms. Van Pelt moved to adopt recommendation (http://www.naesb.org/pdf4/r08026_rec.doc) as drafted. Mr. Young seconded the motion. Mr. Shepard reviewed the [comments](#) submitted by Mewbourne Oil Company. He urged deferral of the passage of this standard until FERC releases its Order on the Merits of Rehearing. He noted that the FERC might restore parts of Order 2004, which would result in NAESB re-addressing this standard. Ms. Van Pelt stated that the FERC Order that the recommendation follows is unambiguous. In the past, NAESB has begun work on items while they were still a Notice of Proposed Rulemaking (NOPR). There are clear requirements in the FERC Order and there was no reason to delay passing the recommendation. Mr. Shepard noted paragraphs 249 and 210 of Order 717 as examples of the ambiguity he described. Ms. Van Pelt said that the recommendation under consideration responded only to unambiguous sections of the Order. The sections Mr. Shepard referred to did not have any bearing on the passage of this recommendation because all of the non-discrimination requirements were eliminated, modified or addressed with the new standard of conduct links. Mr. Griffith stated that paragraph 249 notes that if there is any disparity between the Order and the current NAESB standard that results in a requirement to post the same information twice, they are not required to do so. For this standard, the group tried to develop a new format in which to show the information that is currently required that was similar among companies in an effort to avoid confusion.

Mr. Petersen addressed the [comments](#) submitted by Mr. Novak on behalf of National Fuel Gas Distribution. Mr. Petersen agreed with Mr. Shepard but was also sympathetic that much of the recommendation contained valuable work. Mr. Novak's comments were an attempt to find a middle ground. Ms. Van Pelt noted that the language additions that were suggested by Mr. Novak had been added to the recommendation.

Mr. Frost clarified a comment made by Mr. Griffith. He heard Mr. Griffith say that regardless of the standards developed by NAESB, the pipelines are going to abide by the FERC's Order and provide only the information that is required regardless of the NAESB format. Mr. Griffith agreed. The way the Order is written, the paragraph that states that a difference between the requirements and the NAESB standards provides guidance that double posting is not required. Mr. Frost asked if that paragraph moots whether or not to adopt the recommendation, as the pipelines will provide the information they consider to be required under the Order regardless of the NAESB standard. They can provide the information in the current format or they do not have to provide the information, based on this paragraph of the Order, if they do not consider it to be required information. Mr. Griffith stated that would depend on the way in which the pipelines interpret the requirements.



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With this recommendation, NAESB is attempting to provide common ground on the way in which the information should be posted in an effort to provide consistency as the pipelines determine the best way to respond to the Order. If the recommendation does not obtain EC approval then every company could provide different answers on their websites. Mr. Buccigross noted that if the recommendation passes today’s vote the standards would be included as part of Version 1.9 to be filed in the second quarter of 2009.

Mr. Buccigross commented that FERC determines the information that the pipelines will be required to post and NAESB determines the way in which that information will be posted. He wanted to see the standard passed so that the industry would know the format in which to post the required information. He encouraged EC members to pass the recommendation because a delay would prevent its inclusion in Version 1.9. Several EC members agreed with Mr. Buccigross’ comments. Mr. Frost asked how NAESB would address the standard if the FERC decided to reverse its Order. Mr. Buccigross stated that if FERC made changes to the Order the pipelines would be required to follow it. NAESB would then standardize the way in which the information would be displayed on the website. He encouraged meeting participants to avoid if/then scenarios as NAESB has faced these challenges in the past and the NAESB process worked. If FERC does make change to the requirements, NAESB will react and address those changes.

The motion passed a super majority roll call vote.

3. Other Business

No other business was discussed.

4. Adjourn

The meeting adjourned at 2:03 PM Central.

5. WGQ EC Attendance and Voting Record

		PRESENT	VOTE 1
PRODUCERS SEGMENT			
Jim Busch	BP Energy Company		
Pete Frost	ConocoPhillips Gas and Power Marketing	Phone	S
Chuck Cook	ChevronTexaco		
Richard Smith	Noble Energy	Phone	S
Mike Shepard	Mewbourne Oil Company	Phone	S
PIPELINE SEGMENT			
Bill Griffith	El Paso Natural Gas Company	Phone	S
Kathryn Burch	Spectra Energy Transmission	Phone	S
Christopher Burden for Dale Davis	Williams Gas Pipeline	Phone	S
Randy Young	Boardwalk Pipeline	Phone	S
Kim Van Pelt	Natural Gas Pipeline Company of America	Phone	S
LOCAL DISTRIBUTION COMPANY (LDC) SEGMENT			
Phil Precht for Rodger Schwecke	Southern California Gas	Phone	S
Paul Buckley	Washington Gas	Phone	S
Donald Petersen for Mike Novak	Pacific Gas & Electric Company	Phone	S
Craig Colombo	Dominion Resources	Phone	S



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	PRESENT	VOTE 1
END USERS SEGMENT		
PRESENT		
Kelly Daly	Arizona Public Service Company	
Valerie Crockett	Tennessee Valley Authority	Phone S
Lori Lynn Pennock	Salt River Project	
Art Morris for Dona Gussow	Florida Power and Light	Phone S
Tina Burnett	The Boeing Company	Phone S
SERVICES SEGMENT		
PRESENT		
Keith Sappenfield for Steve Abbey	Anadarko Petroleum Corporation	Phone S
Lisa Simpkins	Constellation Energy Commodities Group	
Leigh Spangler	Latitude Technologies	
Jim Buccigross	8760 Inc.	Phone S
Jeff Jarvis	EnCana Marketing (USA) Inc.	Phone S
Super Majority Vote Result:		Supported 18 Opposed 0

S = Support; O = Opposed; A = Abstain

6. Other Participants

Name	Organization
Dona Gussow	Florida Power and Light
Cory Galik	NAESB
Mark Gracey	Tennessee Gas Pipeline Company
Richard Ishikawa	Southern California Gas Company
Joe Kardas	National Fuel Supply
Iris King	Dominion
Paul Love	NGPL
Rae McQuade	NAESB
Denise Rager	NAESB
Dorothy Rull	Preferred Legal Services, Inc.
Micki Schmitz	Northern Natural Gas



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January 22, 2009

TO: NAESB Wholesale Gas Quadrant (WGQ) Executive Committee (EC) and Interested Industry Participants
FROM: Jonathan Booe, NAESB Staff Attorney
RE: WGQ EC Conference Call Regarding the 2009 Annual Plan – Draft Minutes – January 22, 2009

**NORTH AMERICAN ENERGY STANDARDS BOARD
 WHOLESALE GAS QUADRANT (WGQ)
 EXECUTIVE COMMITTEE MEETING
 Thursday, January 22, 2009 – 2:00 pm to 4:00 pm Central
 DRAFT MINUTES**

1. Welcome

Mr. Buccigross called the meeting to order and welcomed the Wholesale Gas Quadrant (WGQ) Executive Committee (EC) members and other participants. Mr. Booe gave the antitrust guidance and called the roll of the WGQ EC members and alternates. Quorum was established. Mr. Buccigross reviewed the agenda. Mr. Young moved to adopt the agenda and Ms. Davis seconded the motion. The motion passed without opposition.

2. Review of Comments and Adoption of 2009 Wholesale Gas Quadrant Annual Plan

Mr. Buccigross noted that the comments submitted in response to the 2009 Wholesale Gas Quadrant Annual Plan have been incorporated in the [Proposed 2009 Annual Plan with the WGQ Comments Included](#) work paper, with the exception of the comments submitted by [EnCana](#). Ms. McQuade noted that the EnCana comments suggest revising the completion date of item 2.a (1st Q, 2009) and the status (underway) of item 2.b. Mr. Buccigross asked if any of the participants had any other comments not reflected in the work paper. None were offered. Ms. Burch stated, as a general comment, that the WGQ EC should set realistic completion dates, update the Annual Plan often, and note as part of the description additional work that is added to projects once underway. Ms. Davis and Ms. Van Pelt concurred.

Mr. Buccigross reviewed each item included in the proposed 2009 Annual Plan with the WGQ comments included. Modifications were made to the 2009 WGQ Annual Plan based upon the discussion of the participants. These modifications can be found on the NAESB website through the following hyperlink: http://www.naesb.org/pdf4/wgq_ec012209a1.doc.

Ms. Van Pelt made a motion to adopt the 2009 WGQ Annual Plan as revised by the WGQ EC. Mr. Smith seconded the motion and the motion passed a simple majority vote without opposition. The adopted 2009 WGQ Annual Plan will be reviewed at the February 5, 2009 WGQ EC meeting.

3. New Business

No new business was discussed.

4. Adjourn

Ms. Davis moved to adjourn the meeting and Mr. Novak seconded the motion. The meeting was adjourned at 2:59 PM Central.



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5. Executive Committee Attendance

WHOLESALE GAS QUADRANT EXECUTIVE COMMITTEE		ATTENDANCE
PRODUCERS SEGMENT		
Jim Busch	BP Energy Company	
Pete Frost	ConocoPhillips Gas and Power Marketing	
Chuck Cook	ChevronTexaco	
Richard Smith	Noble Energy	Present
Mike Shepard	Mewbourne Oil Company	
PIPELINE SEGMENT		
Bill Griffith	El Paso Natural Gas Company	Present
Kathryn Burch	Spectra Energy Transmission	Present
Dale Davis	Williams Gas Pipeline	Present
Randy Young	Boardwalk Pipeline	Present
Kim Van Pelt	Panhandle Eastern Pipe Line	Present
LOCAL DISTRIBUTION COMPANY (LDC) SEGMENT		
Rick Ishikawa for Rodger Schwecke	Southern California Gas	Present
Phil Precht for VACANCY	Baltimore Gas and Electric	Present
Paul Buckley	Washington Gas	
Mike Novak	National Fuel Gas Distribution	Present
Craig Colombo	Dominion Resources	Present
END USERS SEGMENT		
Kelly Daly	Arizona Public Service Company	
Valerie Crockett	Tennessee Valley Authority	Present
Lori Lynn Pennock	Salt River Project	Present
Dona Gussow	Florida Power and Light	Present
Tina Burnett	The Boeing Company	Present
SERVICES SEGMENT		
Steve Abbey	Anadarko Petroleum Corporation	
Lisa Simpkins	Constellation Energy Commodities Group	
Leigh Spangler	Latitude Technologies	
Jim Buccigross	8760 Inc.	Present
Keith Sappenfield for Jeff Jarvis	EnCana Marketing (USA) Inc.	Present




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6. Other Participants in Attendance

Participant	Organization
Jonathan Booe	NAESB
Brenda Horton	Kern River Gas Transmission
Iris King	Dominion Transmission
Paul Love	National Gas Pipeline
Rae McQuade	NAESB
Art Morris	FPL
Denise Rager	NAESB
Keith Sappenfield	EnCana
Micki Schmitz	Northern Natural Gas
Carlos Thillet	PECO Energy
Ron Tomlinson	Dominion Transmission
David Webster	El Paso Natural Gas

	RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE
	Requester: Texas Gas Transmission, LLC Request No.: R06016

1. RECOMMENDED ACTION:

- Accept as requested
- Accept as modified below
- Decline

EFFECT OF EC VOTE TO ACCEPT RECOMMENDED ACTION:

- Change to Existing Practice
- Status Quo

2. TYPE OF MAINTENANCE

Per Request:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

Per Recommendation:


- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

3. RECOMMENDATION

SUMMARY:

Modify NAESB WGQ Standard No: 4.3.69 to expand the 'Submit' function to include sending records to the TSP for processing from the Matrix to now include the Form as well.



RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE

Requester: Texas Gas Transmission, LLC
Request No.: R06016

TECHNICAL CHANGE LOG (all instructions to accomplish the recommendation)

Document Name and No.: NAESB WGQ Std. No. 4.3.69

On Customer Activities Web sites, the following standard nomenclature should be used for processing functions, when the associated function is supported by the Transportation Service Provider (TSP). TSPs may also support additional processing functions.

<u>Processing Function</u>	<u>Nomenclature</u>
Create a new line item for data entry in the Matrix.	New
Copy existing data on a screen or window.	Copy
Delete the current line item from the Matrix, the screen or the window prior to Submit.	Delete
Back out of a screen or window without executing the process, which will cause the loss of all updates since the last Submit.	Cancel
Print application data.	Print
Send record/records from the Matrix <u>or Form</u> to the TSP for processing.	Submit
Sort displayed records based on specified criteria.	Sort
Retrieve information from the TSP based on specified criteria.	Retrieve
Post a line item from the Form to the Matrix as a change to the current line item in the Matrix prior to Submit.	Change
Clear fields on the Form.	Clear
Post a line item from the Form to the Matrix as a new record.	Add
Provide information regarding the current page or function.	Help
Filter displayed records based on specified criteria.	Filter

4. SUPPORTING DOCUMENTATION

a. Description of Request:


Texas Gas Transmission, LLC requests to modify NAESB WGQ Std. No. 4.3.69 to accommodate the sending of record(s) from the Matrix and the Form to allow for more efficient use of the interactive website.

b. Description of Recommendation:

Electronic Delivery Mechanism Subcommittee

See meeting minutes for Information Requirements Subcommittee as follows:

- December 9, 2008



RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE

Requester: Texas Gas Transmission, LLC
Request No.: R06016

Motion: Modify NAESB WGQ Standard No. 4.3.69 as follows:

On Customer Activities Web sites, the following standard nomenclature should be used for processing functions, when the associated function is supported by the Transportation Service Provider (TSP). TSPs may also support additional processing functions.

<u>Processing Function</u>	<u>Nomenclature</u>
Create a new line item for data entry in the Matrix.	New
Copy existing data on a screen or window.	Copy
Delete the current line item from the Matrix, the screen or the window prior to Submit.	Delete
Back out of a screen or window without executing the process, which will cause the loss of all updates since the last Submit.	Cancel
Print application data.	Print
Send record/records from the Matrix <u>or Form</u> to the TSP for processing.	Submit
Sort displayed records based on specified criteria.	Sort
Retrieve information from the TSP based on specified criteria.	Retrieve
Post a line item from the Form to the Matrix as a change to the current line item in the Matrix prior to Submit.	Change
Clear fields on the Form.	Clear
Post a line item from the Form to the Matrix as a new record.	Add
Provide information regarding the current page or function.	Help
Filter displayed records based on specified criteria.	Filter

Segment	Votes Cast			Balanced Vote		
	YES	NO	TOTAL	YES	NO	TOTAL
End Users				0	0	0
LDCs				0	0	0
Pipeline	4	0	4	2	0	2
Producer				0	0	0
Services	1	0	1	1	0	1
Total				3	0	3

Motion Passes

c. Business Purpose:

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):



RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE

Requester: Natural Gas Pipeline of America
Request No.: R08007

1. RECOMMENDED ACTION:

- Accept as requested
X Accept as modified below
Decline

EFFECT OF EC VOTE TO ACCEPT RECOMMENDED ACTION:

- X Change to Existing Practice
Status Quo

2. TYPE OF MAINTENANCE

Per Request:

- Initiation
X Modification
Interpretation
Withdrawal
Principle (x.1.z)
Definition (x.2.z)
X Business Practice Standard (x.3.z)
Document (x.4.z)
Data Element (x.4.z)
Code Value (x.4.z)
X12 Implementation Guide
Business Process Documentation


Per Recommendation:

- Initiation
X Modification
Interpretation
Withdrawal
Principle (x.1.z)
Definition (x.2.z)
X Business Practice Standard (x.3.z)
Document (x.4.z)
Data Element (x.4.z)
Code Value (x.4.z)
X12 Implementation Guide
Business Process Documentation

3. RECOMMENDATION

SUMMARY:

Modify NAESB WGQ Standard No: 4.3.16 to refer to Appendix C for valid display and download formats.



RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE

Requester: Natural Gas Pipeline of America
Request No.: R08007

Document Name and No.: NAESB WGQ Std. No. 4.3.16

On the Informational Postings Web site, ~~the Index of Customers document~~ postings as specified in NAESB WGQ Standard No. 4.3.23 may be displayed, or downloaded (when applicable), in RTF format or in other formats that comply with the Browser Capabilities as specified in Appendix C of the NAESB WGQ Quadrant Electronic Delivery Mechanism Related Standards.

~~#~~The Index of Customers should also be downloadable in a defined, tab-delimited ASCII text file, with provisions for title information and footnote capability, as set forth in Code of Federal Regulations Part 284, Section 223. (Reference Order Number 637, Docket No. RM98-10-000, issued February 9, 2000, "Appendix A, Instruction Manual for Electronic Filing of the Index of Customers" issued pursuant to the above referenced order.)

4. SUPPORTING DOCUMENTATION

a. Description of Request:

Natural Gas Pipeline Company of America requests to modify NAESB WGQ Std. No. 4.3.16 to accommodate RTF format or other formats that comply with the browser capabilities as specified in Appendix C of the NAESB WGQ Quadrant Electronic Delivery Mechanism Related Standards. By referring to the Appendix C of the NAESB WGQ Quadrant Electronic Delivery Mechanism Related Standards for valid display and download formats, it will keep current, as technology is available, valid formats for displaying and downloading information posted to a TSP Informational Postings web site unless other standards explicitly define a specific format.

b. Description of Recommendation:

Electronic Delivery Mechanism Subcommittee

See meeting minutes for Information Requirements Subcommittee as follows:

- December 9, 2008


Motion: Modify NAESB WGQ Standard No. 4.3.16 as follows:

On the Informational Postings Web site, ~~the Index of Customers document~~ postings as specified in NAESB WGQ Standard No. 4.3.23 may be displayed, or downloaded (when applicable), in RTF format or in other formats that comply with the Browser Capabilities as specified in Appendix C of the NAESB WGQ Quadrant Electronic Delivery Mechanism Related Standards.

~~#~~The Index of Customers should also be downloadable in a defined, tab-delimited ASCII text file, with provisions for title information and footnote capability, as set forth in Code of Federal Regulations Part 284, Section 223. (Reference Order Number 637, Docket No. RM98-10-000, issued February 9, 2000, "Appendix A, Instruction Manual for Electronic Filing of the Index of Customers" issued pursuant to the above referenced order.)

REC FORM

Electronic Delivery Mechanism 12/09/08

	<p>RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE</p> <p>Requester: Natural Gas Pipeline of America Request No.: R08007</p>
---	--

Segment	Votes Cast			Balanced Vote		
	YES	NO	TOTAL	YES	NO	TOTAL
End Users				0	0	0
LDCs				0	0	0
Pipeline	4	0	4	2	0	2
Producer				0	0	0
Services	1	0	1	1	0	1
Total				3	0	3

Motion Passes

c. Business Purpose:

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002
 Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org
 Home Page: www.naesb.org

January 22, 2009

RE: Excerpt of 11-21-08 Naesb Operating Practices – Minor Corrections

Minor Clarifications and Corrections to Standards

Minor clarifications and corrections to existing standards include: (a) clarifications or corrections made by a regulatory agency to standards that are of a jurisdictional nature, or by the American National Standards Institute or its successor; (b) clarifications or corrections to the format, appearance, or descriptions of standards in standards documentation; (c) clarifications or corrections to add code values to tables; and (d) clarifications and corrections that do not materially change a standard.

Any request for a minor clarification or correction to an existing standard should be submitted in writing to the executive director. This request shall include a description of the minor clarification or correction and the reason the clarification or correction should be implemented.

1. Processing of Requests

The executive director shall promptly notify the EC and any appropriate subcommittee(s) of the receipt of the request. The members of the applicable quadrant's EC shall promptly determine whether the request meets the definition of a minor clarification or correction. Through the decision of the vice chair of the applicable quadrant, this determination may be delegated to one of the quadrant's subcommittees, with the concurrence of the subcommittee chair, in which case the subcommittee shall make a prompt decision.

If the request is determined to meet the definition of minor clarification or correction, the applicable quadrant's EC, with input from any subcommittee(s) to which the request has been forwarded, shall act on the request within one month of its receipt. A meeting to discuss the request is not required; the decision may be made by notational vote. A simple majority of the votes received shall determine the outcome. The members of the applicable quadrant's EC shall be given at least three working days to consider and vote on the request.

2. Public Notice

The results of the vote on the request for a minor clarification or correction shall be posted on the NAESB website and the members of the applicable quadrant shall be notified of the request by e-mail. If the request has been approved by the applicable quadrant's EC, the notification shall include a brief description of the request, the contact name and number of the requester so that further information can be obtained, and the proposed effective date of the clarification or correction. The proposed effective date of the minor clarification or correction shall normally be one month from the date of the public notice. Any interested party shall have an opportunity to comment on the request, and the comments shall be posted on the NAESB website. The comment period is two weeks.

3. Final Disposition of Approved Requests

If no comments are received on an approved request, the standard shall be clarified or corrected as specified in the approved request on the effective date proposed. If comments are received, they shall be forwarded to the members of the applicable quadrant's EC for consideration. Each comment requires a public written response from the applicable quadrant's EC. The applicable quadrant's EC shall determine whether changes are necessary as a result of the comments. Members of the applicable quadrant's EC shall be given three working days to consider the comments and determine the outcome, which shall be decided by a simple majority of the votes received. A meeting to discuss the request is not required; the decision may be made by notational vote. The standard shall be clarified or corrected in accordance with the outcome of the vote, effective with the completion of voting, and notice thereof shall be posted on the NAESB website.

North American Energy Standards Board

**Request for Minor Correction/Clarification of a NAESB Business Practice Standard, Model
Business Practice or Electronic Transaction**

Instructions:

- 1. Please fill out as much of the requested information as possible. It is mandatory to provide a contact name, phone number and fax number to which questions can be directed. If you have an electronic mailing address, please make that available as well.**
- 2. Attach any information you believe is related to the request. The more complete your request is, the less time is required to review it.**
- 3. Once completed, send your request to:**
Rae McQuade
NAESB, Executive Director
1301 Fannin, Suite 2350
Houston, TX 77002

Phone: 713-356-0060
Fax: 713-356-0067

by either mail, fax, or to NAESB's email address, naesb@naesb.org

Once received, the request will be routed to the appropriate subcommittees for review.

North American Energy Standards Board

Request for Minor Correction/Clarification of a NAESB Business Practice Standard, Model Business Practice or Electronic Transaction

NAESB Correction/Clarification Procedure

Minor Clarifications and Corrections to Standards

Minor clarifications and corrections to existing standards include: (a) clarifications or corrections made by a regulatory agency to standards that are of a jurisdictional nature, or by the American National Standards Institute or its successor; (b) clarifications or corrections to the format, appearance, or descriptions of standards in standards documentation; (c) clarifications or corrections to add code values to tables; and (d) clarifications and corrections that do not materially change a standard. Any request for a minor clarification or correction to an existing standard should be submitted in writing to the executive director. This request shall include a description of the minor clarification or correction and the reason the clarification or correction should be implemented.

1. Processing of Requests

The executive director shall promptly notify the EC and any appropriate subcommittee(s) of the receipt of the request. The members of the applicable quadrant's EC shall promptly determine whether the request meets the definition of a minor clarification or correction. Through the decision of the vice chair of the applicable quadrant, this determination may be delegated to one of the quadrant's subcommittees, with the concurrence of the subcommittee chair, in which case the subcommittee shall make a prompt decision.

If the request is determined to meet the definition of minor clarification or correction, the applicable quadrant's EC, with input from any subcommittee(s) to which the request has been forwarded, shall act on the request within one month of its receipt. A meeting to discuss the request is not required; the decision may be made by notational vote. A simple majority of the votes received shall determine the outcome. The members of the applicable quadrant's EC shall be given at least three working days to consider and vote on the request.

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3. Final Disposition of Approved Requests

If no comments are received on an approved request, the standard shall be clarified or corrected as specified in the approved request on the effective date proposed. If comments are received, they shall be forwarded to the members of the applicable quadrant's EC for consideration. Each comment requires a public written response from the applicable quadrant's EC. The applicable quadrant's EC shall determine whether changes are necessary as a result of the comments. Members of the applicable quadrant's EC shall be given three working days to consider the comments and determine the outcome, which shall be decided by a simple majority of the votes received. A meeting to discuss the request is not required; the decision may be made by notational vote. The standard shall be clarified or corrected in accordance with the outcome of the vote, effective with the completion of voting, and notice thereof shall be posted on the NAESB website.

North American Energy Standards Board

Request for Minor Correction/Clarification of a NAESB Business Practice Standard, Model Business Practice or Electronic Transaction

Date of Request: _____

1. Submitting Entity & Address:

2. Contact Person, Phone #, Fax #, Electronic Mailing Address:

Name : _____
Title : _____
Phone : _____
Fax : _____
E-mail : _____

3. Version and Standard Number(s) suggested for correction or clarification:

4. Description of Minor Correction/Clarification including redlined standards corrections:

5. Reason for of Minor Correction/Clarification:



**RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE
Minor Correction / Clarification**

Requester:

Request No.:

1. RECOMMENDED ACTION:

- Accept as requested
- Accept as modified below
- Decline

EFFECT OF EC VOTE TO ACCEPT RECOMMENDED ACTION:

- Change to Existing Practice
- Status Quo

2. TYPE OF DEVELOPMENT/MAINTENANCE

Per Request:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

Per Recommendation:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

3. RECOMMENDATION

SUMMARY:

STANDARDS LANGUAGE:

DATA DICTIONARY (for new documents and addition, modification or deletion of data elements)

Document Name and No.:

Business Name (Abbreviation)	Definition	Usage	Condition

* Indicates Common Code

CODE VALUES LOG (for addition, modification or deletion of code values)

Document Name and No.:



**RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE
Minor Correction / Clarification**

Requester: Request No.:

Code Value Description	Code Value Definition	Code Value

BUSINESS PROCESS DOCUMENTATION (for addition, modification or deletion of business process documentation language)

Standards Book:

Language:

TECHNICAL CHANGE LOG (all instructions to accomplish the recommendation)

Document Name and No.:

Description of Change:

4. SUPPORTING DOCUMENTATION

a. Description of Request:

b. Description of Recommendation:

Business Practices Subcommittee

Balanced Vote: <date> ___ In Favor ___ Opposed

INCLUDE BALANCED VOTE MATRIX

Information Requirements Subcommittee

Balanced Vote: <date> ___ In Favor ___ Opposed



RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE
Minor Correction / Clarification

Requester:

Request No.:

INCLUDE BALANCED VOTE MATRIX

Technical Subcommittee

Balanced Vote: <date> ___In Favor ___Opposed

INCLUDE BALANCED VOTE MATRIX

c. Business Purpose:

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):



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January 22, 2009

TO: NAESB Wholesale Gas Quadrant EC Members and Interested Industry Participants
FROM: Rae McQuade
RE: 2009 Annual Plan for the Wholesale Gas Quadrant

Dear Wholesale Gas Quadrant EC Members and Interested Parties,

The Wholesale Gas Quadrant Executive Committee met on January 22 and voted unanimously to support the attached 2009 annual plan. The WGQ EC will have another opportunity to modify this plan on February 5 before it is forwarded to the Board for its consideration and approval.

Many thanks go to all who contributed to this document. We look forward to hearing from you on February 5 at the upcoming WGQ EC meeting. Should you have any questions or need additional information, do not hesitate to contact the NAESB office at 713-356-0060 or vthomason@naesb.org.

Best Regards,

Rae

Rae McQuade
President, NAESB



North American Energy Standards Board

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NORTH AMERICAN ENERGY STANDARDS BOARD

2009 WGQ Annual Plan Adopted by the NAESB WGQ EC on January 22, 2009

Item Description	Completion ⁱ	Assignment ⁱⁱ
1. Damage Reporting for Natural Gas Pipeline Facilities		
Review and develop standards as appropriate to support posting of information as noted in Docket No. RM06-18-000, Order No. 682 and Docket No. RM06-18-001, Order No. 682-A . Review transmission line damage reporting to identify commonality and apply as appropriate. Status: Underway	2 nd Q, 2009	Interpretations
2. Contracts Activities		
a. Update ISDA Gas Annex to correspond to the updated NAESB Base Contract for Sale and Purchase of Sale of Natural Gas, dated September 5, 2006. Status: Underway	1 st Q, 2009	Contracts
b. Revise the Trading Partner Agreement TPA by removing the Exhibits from the agreement and relegate such information as contained in the Exhibits to operational worksheet(s), (R08015). Status: Underway	1 st Q, 2009	Joint Retail/WGQ Contracts
3. Gas-Electric Interdependency		
Respond to directives of FERC Order No. 698 issued 6-25-07 , Docket Nos. RM05-5-001 and RM96-1-027 as related to the NAESB reports submitted in Docket No. RM05-28-000 :		
a. ¶ 56 of Order No. 698: "... Under the Commission regulations, the releasing shipper is responsible for clearly setting out the terms and conditions of the release and that would include the means for implementing the formula rate. <u>This is also an issue on which NAESB can develop standards to ensure that such releases can be processed quickly and efficiently.</u> " (emphasis added)		
i.) Prepare fully staffed recommendation Status: Underway (This item is being developed in conjunction with Items 4.a and 4.b)	2 nd Q, 2009	BPS, IR/Technical
b. Provide for Enhanced Granularity for Public Utilities in Identifying Critical Operational Flow Orders. (R08020) Status: Not Started (Completion Date to be determined on February 5, 2009)	TBD	BPS jointly with WEQ BPS
4. Promotion of a More Efficient Capacity Release Market		
Review FERC Order Nos. 712 and 712A and modify NAESB standards as appropriate (Docket Nos. RM08-1-000, RM08-1-001).		
a. Develop business practice standards as appropriate Status: Underway (This item is being developed in conjunction with Item 3.a.i)	2 nd Q, 2009	BPS/Interpretations
b. Prepare fully staffed recommendation Status: Underway (This item is being developed in conjunction with Item 3.a.i)	2 nd Q, 2009	BPS, Interpretations, IR and Technical



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NORTH AMERICAN ENERGY STANDARDS BOARD

2009 WGQ Annual Plan Adopted by the NAESB WGQ EC on January 22, 2009

Item Description	Completion ⁱ	Assignment ⁱⁱ
5. Capacity Release EDI Review		
Review capacity release transactions upload and related responses to determine suitability for EDI		
a. Conduct Technical Investigation and prepare report for BPS consideration Status: Not Started (Dependent on conclusion of Item 4)	3 rd Q, 2009	IR/Technical
b. Develop Business Practice Standards as appropriate Status: Not Started (Adjustments may be made to Completion Dates based on report from Item 5.a)	3 rd Q, 2009	BPS
c. Prepare fully staffed recommendation Status: Not Started (Adjustments may be made to Completion Dates based on report from Item 5.a)	1 st Q, 2010	BPS, IR/Technical
6. Customer Security Administration		
Review and develop standards as appropriate to support Customer Security Administration Standards (Comment Submittal, 10-29-07) Status: Not started (Scoping to take place 1 st Q, 2009 after which a Completion Date will be set)	2009	BPS
7. Gas Quality Reporting		
a. Respond to directives of FERC Docket No. RP07-504-000: ¶ 10 "... develop a uniform set of standards regarding the posting of rapidly changing gas quality information applicable to those pipelines which are required by their tariffs to do so." (Docket No. RP07-504-000) Status: Complete	1 st Q, 2009	BPS
b. Prepare fully staffed recommendation Status: Not started	2 nd Q, 2009	IR/Technical
8. Standards of Conduct		
Review and develop standards, as appropriate, to support posting of standards of conduct information pursuant to Docket No. RM07-1-000, Order No. 717 Status: Complete	1 st Q, 2009	BPS
9. Electronic Delivery Mechanisms		
Review minimum technical characteristics in Appendices B, C, and D of the WGQ QEDM Manual, and make changes as appropriate. Status: Complete	1 st Q, 2009	EDM



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NORTH AMERICAN ENERGY STANDARDS BOARD

2009 WGQ Annual Plan Adopted by the NAESB WGQ EC on January 22, 2009

Item Description	Completion ⁱ	Assignment ⁱⁱ
Program of Standards Maintenance & Fully Staffed Standards Work		
Business Practice Requests	Ongoing	Assigned by the EC ⁱⁱⁱ
Continue review against plan for migration to ANSI ASC X12 new versions as needed and coordinate such activities with DISA.	Ongoing	ANSI X12 Subcommittee
Information Requirements and Technical Mapping of Business Practices	Ongoing	Assigned by the EC ⁴
Interpretations for Clarifying Language Ambiguities	Ongoing	Assigned by the EC ⁴
Maintenance of Code Values and Other Technical Matters	Ongoing	Assigned by the EC ⁴

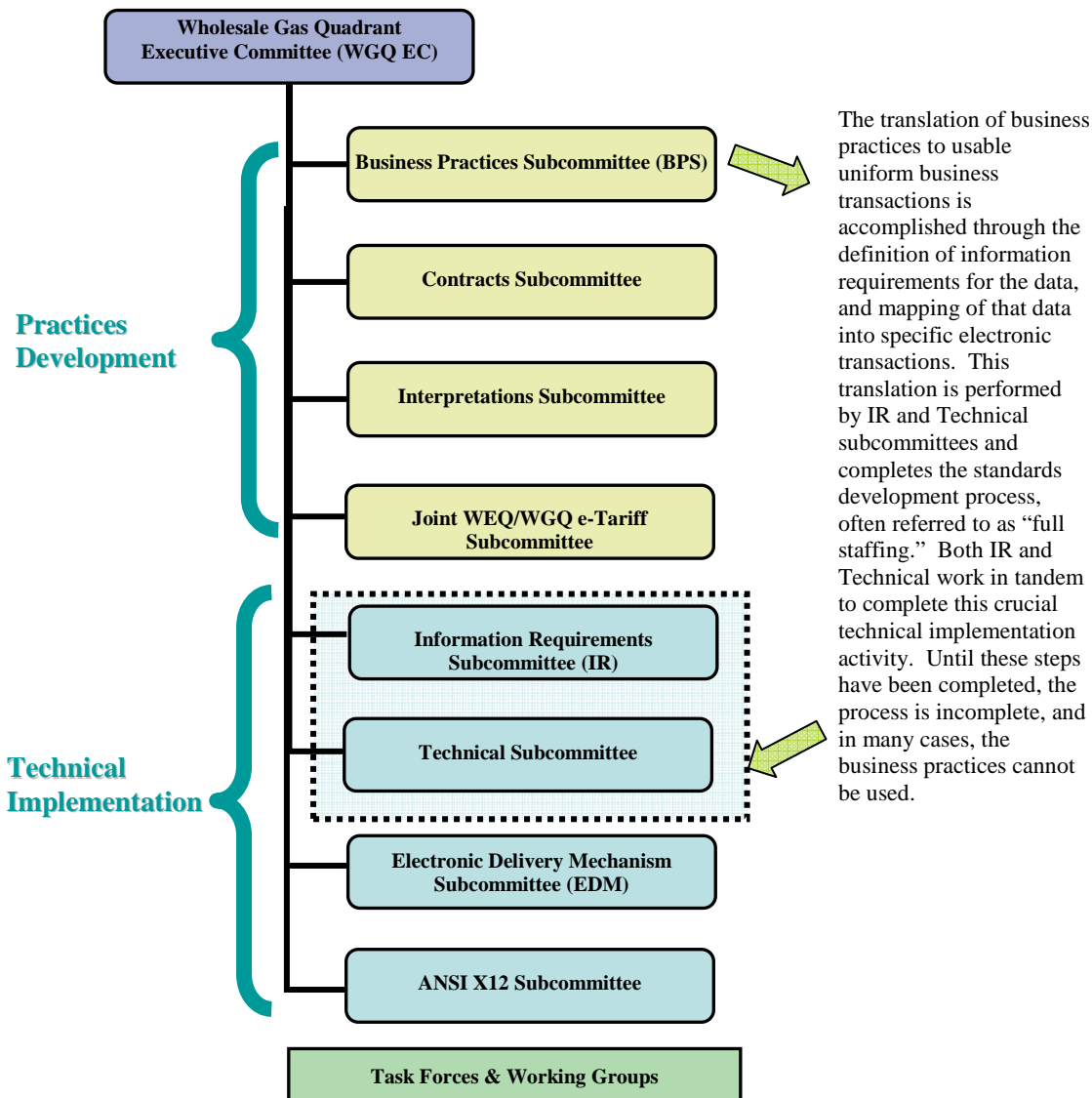
Provisional Activities

Respond to requests as received that are related to Docket No. [AD06-11-000](#) (Market Transparency Reporting).



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NAESB 2009 WGQ EC and Subcommittee Leadership:

- Executive Committee: Jim Buccigross, Chair and Mike Novak, Vice-Chair
- Business Practices Subcommittee: Kim Van Pelt, Valerie Crockett, Steve Abbey and Richard Smith
- Information Requirements Subcommittee: Dale Davis
- Technical Subcommittee: Mike Stender, Kim Van Pelt
- Contracts Subcommittee: Keith Sappenfield
- Electronic Delivery Mechanism Subcommittee: Leigh Spangler, Christopher Burden
- Interpretations Subcommittee: Paul Love
- Joint WEQ/WGQ e-Tariff Subcommittee: Keith Sappenfield, Jane Daly



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End Notes WGQ 2009 Annual Plan:

ⁱ Dates in the completion column are by end of the quarter for completion by the assigned committee. The dates do not necessarily mean that the standards are fully staffed to be implementable by the industry, and/or ratified by membership. If one item is completed earlier than planned, another item can begin earlier and possibly complete earlier than planned. There are no begin dates on the plan.

ⁱⁱ The assignments are abbreviated. The abbreviations and committee structure can be found at the end of the annual plan document.

ⁱⁱⁱ The EC assigns maintenance of existing standards on a request-by-request basis.



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January 27, 2009

TO: NAESB Board Members, Posting for Interested Industry Participants
FROM: Deonne Cunningham, Meeting Administrator / Project Manager
RE: Draft Minutes from the NAESB Board of Directors Meeting – December 18, 2008

**NORTH AMERICAN ENERGY STANDARDS BOARD
 NAESB BOARD OF DIRECTORS MEETING
 December 18, 2008 – Hilton Houston North Hotel - Houston, TX
 Draft Minutes**

1. Administration and Welcome

Ms. Crockett welcomed the Board members and guests in the room and on the phone. Mr. Boswell read the antitrust guidelines. Ms. Cunningham read the roster of the names and quorum was established.

The Board members reviewed the draft agenda. Mr. Lucas moved to adopt the agenda. The motion was seconded by Mr. Oberski and the agenda was adopted as written. The Board members reviewed the draft minutes from the September 25, 2008 meeting. Mr. Smead moved to adopt the draft minutes and the motion was seconded by Mr. Templeton. The motion passed without objection. The final minutes are available for viewing via the following link: <http://naesb.org/pdf4/bd092508fm.doc>.

2. Membership and Financial Report

Membership Report: Ms. McQuade reviewed the [membership report](#). The membership profile reflects a 10 member loss from year end 2007 to present day. In total, there have been 16 new membership and 29 resignations from all four quadrants. With the further development of the DSM-EE efforts and other key projects plus changes in the fees charged to new members, a net gain in membership is expected to occur in 2009.

Financial Report for 2008: Ms. McQuade provided an account of the [financial report](#) and [financial chart](#). The meeting statistics show the number of meeting held by conference call, in person and the number of hours allocated for these meeting for 2008. The report also lists the number of products sold, a month-by-month accounting of membership, and membership changes by segments and quadrants. In reviewing the balance sheet, it shows an increase in expenses which are directly related to the increase in the number of meetings held. Nonetheless, the balance sheet dictates a negative net income of over \$100,000 due to loss of 10 memberships rather than a net gain of 20 membership (a swing of thirty memberships -- \$150,000)..

Presentation of 2009 Budget Proposal for Vote for Adoption: The Board reviewed the [Budget Proposal for 2009](#). Ms. McQuade indicated that the \$200,000 swing in revenues for 2009 represents 40% of the amount that will be realized in 2010. It is expected that there will be an increase in revenue resulting from the membership dues increases and the affects of less expenses by the organization. It is further expected that NAESB will recognize the full impact of the membership dues increase and is forecasted have positive retained earnings for 2010-2011. Ms. Barry questioned whether the change in membership occurred because of the membership dues increase. Ms. McQuade responded that those memberships that chose not to renew did so to reduce cost and this determination was made before the Board voted on the increase in membership dues. She indicated that membership dues reminders have been to those that must renew in January 2009. Mr. Lucas moved to approve the 2009 Budget Proposal. The motion was seconded by Mr. Templeton. The motion was approved with no opposition or further discussion.

3. Reports from Board Committees

Resources Committee: Mr. Brown provided a review of the progress of the [Resources Committee](#). He indicated that the organization has net increase of 22 members since 2008, but saw a decline in 2009 of 10 members, which



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brought the previously noted gain of 32 members in 2008 to 22 net as of YE 2009. He noted that an increase in participation with Board members to reach out to trade association for leadership opportunities should yield additional memberships. He further noted that there have been many new participants involved in the DSM-EE meetings, which will continue to be an opportunity to gain members. During the November 2008 NARUC meeting, the group made a membership presentation which received positive reception from the participants. The group will make a similar presentation during the February 2009 NARUC meeting in Washington, DC. Board members were encouraged to identify additional contacts within those companies and firms. During the September 2008 meeting, the Resources Committee presented a challenge to Board members to increase membership within the quadrants. A prize would be awarded to the quadrants that gained the most members. For YE 2009, the WGQ was the winner of the challenge and Mr. Hebenstreit accepted the award on its behalf.

Retail Restructuring Considerations: Mr. Minneman provided an update on the [Retail Restructuring Considerations](#). At the request of the NAESB Board of Directors, the Retail Structure Review Committee met on December 10, 2008 to discuss the future of the Retail Quadrants. During this meeting, the participants discussed five potential solutions to the membership issues faced by both the Retail Gas and Retail Electric Quadrants. These solutions included: (1) merging the Retail Gas and Retail Electric Quadrants, (2) merging the Retail Quadrants and the Wholesale Quadrants, (3) indefinitely discontinuing the work of the Retail Quadrants or significantly restricting the work that will be undertaken by the Retail Quadrants, (4) dissolving the Retail Quadrants, or (5) continuing the existing structure for 2009-2010. The Committee recommended that the Retail Quadrants focus development work on the emerging areas of energy efficiency and demand side management. As a result the current segment structure should be modified. The current segment structure of the Quadrants was appropriate for development of model business practices for customer choice and competition but is no longer appropriate given the shifting focus of the Quadrants' work. The Quadrants could be restructured so that current members, including those holding Retail Board and Executive Committee seats, would be minimally affected, and more accurately represent the current Retail market activities. This course of action would be presented to the Board at its next meeting.

Mr. Kruse stated that the Retail quadrant appears to lack participation given the Committee's perception that work remains to be completed. Mr. Minneman responded that the market has not been one that has maintained membership but the quadrant has seen an increase in participation due to the DSM-EE efforts. Mr. Lawson questioned whether the Retail quadrant would receive enough of a gain in membership that will allow them to continue operation as noted in the NAESB governance documents. Mr. Desselle moved to accept the report and the recommendation from the Committee. Mr. Burks seconded the motion. During the discussion of the motion, Mr. Kruse addressed his concern that the Retail quadrant does not reflect the consensus of the industry. Mr. Boswell explained that this action pertaining to the Retail quadrant will allow it to continue to operate and exist until a final decision can be determined by the Board during the March 2009 meeting. He noted that this decision will allow the Retail quadrant to continue its work with the DSM-EE efforts in developing a recommendation to be fully staffed by the March 2009 meeting. The motion passed with no opposition.

Managing Committee: Ms. Crockett provided a brief update on the activities of the [Managing Committee](#). She indicated that Committee met via conference call on December 10, 2008 to review the proposed 2009 budget. After review and discussion, a motion was made by Mr. Templeton and seconded by Ms. Crockett to approve the 2009 budget as presented. The 2009 budget was unanimously approved.

4. Updates on specific efforts

WEQ: Ms. York provided an update on the activities related to [FERC Order No. 890](#), coordination with NERC, ATC deliverable deadlines, OASIS change progress, NAESB filing of Version 2 with FERC. She noted that the 17 ATC-related efforts have been completed and filed with FERC. She further noted that the CBM recommendation was recently ratified and will be filed with Version 2.1 during the 1st quarter of 2009.

During the November 2008 WEQ EC meeting, the EC could not reach a consensus in regards to modifications to 2008 WEQ Annual Plan Item 2.a.iv, 3.a.vii., and 6.l. A section, WEQ-001-9.7 was pulled from the recommendation and the WEQ EC assigned a task force to review this section pertaining to rollover of redirects on a firm basis. The



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WEQ EC task force will meet with FERC staff in early January 2009. Since the last Board meeting, there have been 27 meetings in total between the WEQ EC and subcommittees combined.

WGQ: Mr. Buccigross provided a brief update on the capacity release price indexing technical implementation and progress report on FERC Order No. 712. He indicated that the technical implementation for capacity release price indexing was on schedule and will be completed by first quarter 2009. He stated the publication of Version 1.9 with technical implementations is scheduled to be completed by second quarter 2009.

WEQ and Retail: DSM/EE efforts: Mr. True reviewed the DSM/EE efforts. Since the last Board meeting, the subcommittee has held two meetings to finalize the Wholesale demand response program measurement and verification proposed business practice standards. Ms. McQuade noted that the recommendation received 15 sets of comments that contributed 90 distinct comments related to specific areas of the recommendation. She further noted that the recommendation received only three negative votes at the subcommittee level. During the December 2, 2008 meeting, the [Wholesale DSM-MV recommendation](#) was voted out of the subcommittee and is out for a 30-day formal comment period. The deadline for industry comments to be received by the NAESB has been extended to January 12, 2009 due to the upcoming Holiday break. A WEQ EC Single Topic call to review the recommendation has been scheduled for January 14, 2009. The WEQ EC will meet on January 27, 2009 for a possible vote on the recommendation.

In regards to the [Retail DSM/EE efforts](#), the subcommittee determined that the recommendation would be fashioned after the characteristics of the Wholesale demand response program measurement and verification proposed business practice standards. The group is currently drafting a white paper that will specifically outline the Retail market efforts. The group is scheduled to meet January 15, 2009 and has several other meeting arranged to reach the goal of drafting a recommendation.

Retail: Progress on next publication: Ms. McKeever provided a brief update on the progress of the next Retail publication. She indicated that the group is currently working on the centralized process for the Texas Registration Agent model. The group has completed work on all technical guidelines and process loads including switch move in, move outs, drops, and ad hoc historical usage requests. She stated that the group will meet the publication deadline for first quarter 2009.

5. Executive Committee Reports

Review of WGQ Annual Plan: Mr. Buccigross reviewed the [2008 WGQ Annual Plan](#). He indicated that there carry-over items listed on the plan as it relates to FERC Order No. 698. He noted that the addition of 2008 WGQ Annual Plan Item 10, which was added as result of FERC action. He further noted that the WGQ EC will schedule a conference call for January 2009 for a possible vote on this recommendation. Mr. Sappenfield noted that the status for 2008 WGQ Annual Plan 3.a is underway. This change was approved by the Board and the Annual Plan was subsequently modified to reflect this revision. The approved revisions are available for viewing via the following link: <http://naesb.org/pdf4/bd121808a2.doc>.

Review of Retail Annual Plan: Ms. Kiselewich provided a brief review of the [2008 Retail Annual Plan](#). There was no discussion regarding the changes that were completion date related. The approved version of the Plan is available for viewing via the following link: <http://naesb.org/pdf4/bd121808a3.doc>.

Review of WEQ Annual Plan: Ms. York reviewed possible modifications to the [2008 WEQ Annual Plan](#). In regards to Item 1, she noted that five of the listed items have been completed and three items will continue to the 2009 WEQ Annual Plan. She further noted that the subcommittees have worked diligently on all of the FERC Order No. 890 items. In regards to the OASIS-related items, 14 Annual Plan items will carry-over to the 2009 WEQ Annual Plan. Ms. York indicated that as it relates to DSM-EE, 8 items are set for completion for January 2009 and these items may require further clarification and granularity. In relation to Section 6 of the 2008 WEQ Annual Plan, 6 items will continue forward to the 2009 WEQ Annual Plan. Mr. Burke moved to approve the revisions to the Annual Plan. Mr. Lucas seconded the motion. The motion unanimously passed with no further discussion. The approved version of the 2008 WEQ Annual Plan is available for viewing via the following link: <http://naesb.org/pdf4/bd121808a1.doc>.



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2009 Plan Development: The comments for the 2009 Annual Plans are due to January 16, 2009. The WGQ, Retail, and WEQ have scheduled meetings the week of January 21-23, 2009 to approve the 2009 plans. Subsequently, the plans will be submitted to the Board for approval by a simple majority vote.

6. Plan for March 2009 Board Meeting

Members and participants were encouraged to contact Ms. McQuade and Mr. Desselle if they would like to include items on the agenda for the March 2009 Board meeting.

7. Old and New

Liaisons with external groups: FERC, NARUC, NERC, Other groups: Ms. McQuade stated that in earlier in the month, she, along with Ms. Crockett and Mr. Desselle, met with FERC Commissioners to discuss NAESB efforts. The Commission is pleased of NAESB's progress with Order 890 and DSM-EE efforts. During the November NARUC meeting, Ms. McQuade made a presentation as it relates to the DSM-EE efforts. She noted that NAESB will continue to work closely in coordination with NERC in regards to Order 890 efforts. She further noted that NAESB must involve NARUC and state commissioner staff with respect to the Retail Restructuring issue.

The dates for next year's board meetings have been [scheduled](#). They will be held on March 26, June 25, September 24 and December 10 at the Houston – Marriott IAH.

8. Adjourn

Mr. Templeton moved to adjourn the meeting. Mr. True seconded the motion. The meeting adjourned at 10:59a.m. Central on December 18, 2008.

9. Board Attendance and Voting Record (Vacancies Omitted)

		ATTENDANCE
WGQ PRODUCERS SEGMENT		
Jay Ellzey	Vice President Commercial Operations, Chevron Natural Gas	
William T. Benham	Vice President – Regulatory Affairs, BP Energy Company	
Keith Sappenfield	Regional Director – US Regulatory Affairs, EnCana Oil & Gas (USA) Inc.	In Person
Marty Patterson	Vice President – Commercial Operations, Foothills Energy Ventures LLC	
Pete Frost	Director - Regulatory Affairs, ConocoPhillips Gas and Power Marketing	
WGQ PIPELINE SEGMENT		
Cathie Legge	Manager – Customer Service, Alliance Pipeline LP	In Person
Bill Grygar	Vice President, Panhandle Eastern Pipe Line	In Person
Susanna B. Barry	Vice President – Commercial Operations, Tennessee Gas Pipeline Company	In Person
Anne Bomar	Vice President, Dominion	In Person
Richard Kruse	Senior Vice President, Spectra Energy Transmission	In Person
WGQ LOCAL DISTRIBUTION COMPANY (LDC) SEGMENT		
Clifton Olson	Vice President of Supply and Transmission, Energy East Corporation	On Phone
Adrian Chapman	Vice President, Regulatory Affairs & Energy Acquisition, Washington Gas	In Person
Carlos Thillet	Manager, Gas Supply & Transportation, PECO Energy Co.	On Phone
Mike Novak	Asst. General Manager, National Fuel Gas Distribution Corporation	
Lee Stewart	Senior Vice President, Gas Transmission, Southern California Gas Company	On Phone
WGQ END USERS SEGMENT		
Valerie Crockett	Senior Energy & Policy Specialist, Tennessee Valley Authority	In Person
Timothy W. Gerrish	Director of Origination-Energy Marketing and Trading, Florida Power & Light	
Tina Burnett	Natural Gas Resources Administrator, The Boeing Co.	
Lori-Lynn C. Pennock	Senior Fuel Supply Analyst, Salt River Project	In Person
Jim Templeton	Principal, Comprehensive Energy Services	In Person



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			ATTENDANCE
WGQ SERVICES SEGMENT			
John Bretz	Vice President - Gas Marketing, Anadarko Energy Services Company		In Person
Rusty Braziel	Managing Director, Bentek Energy, LLC		
Jim Buccigross	Vice President Energy Industry Practice, 8760 Inc.		On Phone
Bill Hebenstreit	Marketing Manager, Goodrich Petroleum Company, LLC		In Person
REQ SUPPLIERS SEGMENT			
Robert K. Koger	President, North Carolina Advanced Energy Corporation		In Person
REQ DISTRIBUTORS SEGMENT			
David Koogler	Director – State Regulation, Dominion Virginia Power (SERC NERC Region)		In Person
Dennis Derricks	Director Regulatory Policy and Analysis, Wisconsin Public Service Corporation		On Phone
Ruth Kiselewich	Director, Conservation Programs, Baltimore Gas & Electric Company (MAAC NERC Region)		On Phone
Debbie McKeever	Market Advocate, Oncor		In Person
REQ END USERS SEGMENT			
Sonny Popowsky	Consumer Advocate, Pennsylvania Office of Consumer Advocate		
REQ SERVICE PROVIDERS SEGMENT			
Jim Minneman	Controller, PPL Solutions LLC		On Phone
David Pickles	Vice President, ICF International		
J Cade Burks	President, EC Power		In Person
WEQ TRANSMISSION SEGMENT		SUB SEG:	
Dan Klempe	Director Transmission Regulatory Compliance, Basin Electric Power Cooperative	Muni/Coop	On Phone
Chuck Feagans	Senior Manager, Reliability Policy, Tennessee Valley Authority	Fed/State/Prov.	On Phone
John E. Lucas	Director - Transmission Policy and Services, Southern Company Transmission	IOU	In Person
Jerry Smith	Alliance/Partnership Manager, Arizona Public Service Co.	IOU	In Person
Jill Horswell	Director Transmission, Southern California Edison	at large	On Phone
Terri Grabiak	Director – FERC and RTO Internal Affairs, Allegheny Energy, Inc.	at large	
Michelle Mizumori	Market Interface Manager, Western Electricity Coordinating Council (WECC)	At-Large	On Phone
WEQ GENERATION SEGMENT			
Curtis Winterfeld	Vice President of Power Marketing, Deseret Generation & Transmission Cooperative	Muni/Coop	
Belinda Thornton	General Manager - Energy Origination, Tennessee Valley Authority	Fed/State/Prov.	
Lou Oberski	Director – Electric Market Policy, Dominion Resources Services, Inc.	IOU	In Person
Charles W. Severance	Manager – Supply & Wholesale Services, Wisconsin Public Service Corporation	IOU	In Person
Ron Mucci	Consultant, Representing Entegra Power Group LLC	Merchant	In Person
Gloria Ogenyi	Vice President Energy Policy, Conectiv Energy Supply, Inc.	Merchant	
Shah Hossain	Senior Regulatory Specialist, Westar Energy, Inc.	at large	
WEQ MARKETERS/BROKERS SEGMENT			
Roy True	Manager of Regulatory and Markets Development, ACES Power Marketing	Muni/Coop	In Person
Jeff Ackerman	Manager, Colorado River Storage Project Energy Management and Marketing Office, Western Area Power Administration	Fed/State/Prov.	In Person
Jack Cashin	Senior Manager of Policy, Electric Power Supply Association (EPSA)	at large	
Sam Forrest	Vice President, Energy Marketing and Trading, Florida Power & Light	IOU	
R. Scott Brown	Vice President and Director, Exelon Generation Power Team	IOU	On Phone
Rick Smead	Director, Navigant Consulting, Inc.	At-Large	In Person



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			ATTENDANCE
WEQ DISTRIBUTION/LOAD SERVING ENTITIES (LSE) SEGMENT			
Arthur G. Fusco	Vice President and General Counsel, Central Electric Power Cooperative Inc.	Muni/Coop	In Person
Barry R. Lawson	Manager-Power Delivery, National Rural Electric Cooperative Association	Muni/Coop	In Person
Frank Johnson	Senior Vice President Electric Transmission and Distribution, Consumers Energy	IOU	
Thomas Burgess	Director – FERC Compliance, FirstEnergy Service Company	at large	In Person
Joe Hartsoe	Managing Director – Federal Policy, American Electric Power Service Corp.	at large	On Phone
Bruce Ellsworth	New York State Reliability Council	At-Large	In Person
WEQ END USERS SEGMENT			
Thomas G. Dvorsky	Director of the Office of Electricity, Gas, and Water at the New York State Department of Public Service	Regulator	
Michehl Gent	Open Access Technology International, Inc.	At-Large	In Person
WEQ INDEPENDENT GRID OPERATORS/PLANNERS			
Michael Desselle	Vice President Process Integrity, Southwest Power Pool		On Phone
Kent Saathoff	Vice President of System Operations, ERCOT		
Kevin Kirby	Vice President Market Operations, ISO New England, Inc.		On Phone
Rana Mukerji	Vice President Market Structures, New York Independent System Operator, Inc. (NYISO)		
Andy Ott	Senior Vice President Marketing, PJM Interconnection		On Phone
Bill Phillips	Vice President Standards Compliance & Strategy, Midwest ISO (MISO)		On Phone
Don Tench	Director Planning & Assessments, Independent Electricity System Operator (IESO)		
RGQ DISTRIBUTORS SEGMENT			
Alonzo Weaver	Vice President of Engineering and Operations, Memphis Light, Gas & Water Division (APGA)		In Person
Ralph Cleveland	Senior Vice President – Engineering and Operations, AGL Resources, Inc.		In Person
SERVICE PROVIDERS SEGMENT			
Leigh Spangler	President, Latitude Technologies Inc.		In Person
Dave Darnell	President & CEO, Systrends USA		
Greg Lander	President, Capacity Center		
The subsegments noted in the above roster are:			
At-Large -- Regional reliability organizations, regional transmission organizations, consultants, service companies, information services and software companies, law firms, and other such organizations that are not specifically encompassed in the other subsegments for a given segment.	ITC – Independent Transmission Company		
Competitive Retailer (not available to MUNI/COOP, IOU or IOU affiliates)	Large Industrials (not in other segments)		
End Use (also in another segment)	Merchant		
Federal/State/Provincial	Muni/Coop – Municipals, Cooperatives		
IOU – Investor Owned Utility or IOU Affiliated	Not IOU Affiliated		
	OTHER -- (not available to MUNI/COOP, IOU or IOU affiliates)		
	Regulator		
	Residential/Commercial		
	End Use (Self Generation)		

The numbers of seats within each segment that are allotted to sub-segments are controlled through the WEQ Procedures.



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10. Other Attendance

Name	Organization	Attendance
Jonathan Booe	NAESB	In Person
Bill Boswell	NAESB	In Person
John Bretz	Anadarko Energy Services Company	In Person
Kathryn Burch	Spectra Energy Transmission	In Person
Christopher Burden	Williams Gas Pipeline	In Person
Ralph Cleveland	AGL Resources	In Person
Deonne Cunningham	NAESB	In Person
Dale Davis	Williams Gas Pipeline	In Person
Ed Davis	Entergy	In Person
Bruce Ellsworth	New York State Reliability Council	In Person
Cory Galik	NAESB	In Person
Mark Gracey	Tennessee Gas Pipeline	In Person
Bill Irwin	FERC	Phone
Melissa Lauderdale	Integrus Energy	Phone
Bill Lohrman	FERC	Phone
Rae McQuade	NAESB	In Person
Denise Rager	NAESB	In Person
Andy Rodriquez	NERC	In Person
Gwen Schoepp	Williston Basin	Phone
Micki Schmitz	Northern Natural Gas	Phone
Ed Skiba	Midwest ISO	In Person
Richard Smith	Noble Energy	In Person
Veronica Thomason	NAESB	In Person
Kim Van Pelt	Panhandle Eastern Pipeline	In Person
Jill Web	Preferred Legal Services	In Person
Marcie Otondo	APS	In Person
Charles Yeung	SPP	In Person
Kathy York	Tennessee Valley Authority	In Person



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January 23, 2009

TO: NAESB Wholesale Electric Quadrant EC Members and Interested Industry Participants
FROM: Rae McQuade
RE: 2009 Annual Plan for the Wholesale Electric Quadrant

Dear Wholesale Electric Quadrant EC Members and Interested Parties,

The Wholesale Electric Quadrant Executive Committee met on January 23 and voted unanimously to support the attached 2009 annual plan. The WEQ EC will have another opportunity to modify this plan on February 3 before it is forwarded to the Board for its consideration and approval.

Many thanks go to all who contributed to this document. We look forward to hearing from you on February 3 at the upcoming WEQ EC meeting. Should you have any questions or need additional information, do not hesitate to contact the NAESB office at 713-356-0060 or vthomason@naesb.org.

Best Regards,

Rae

Rae McQuade
President, NAESB



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NORTH AMERICAN ENERGY STANDARDS BOARD

2009 WEQ Annual Plan Approved by the WEQ EC on January 23, 2009

Item Description	Completion ¹	Assignment ²
1 Develop business practices standards as needed to complement reliability standards		
Develop business practice standards to support and complement NERC reliability standards, NERC policies and NERC standards authorization requests (SARs) using the NERC/NAESB Coordination Joint Standards Development Process as appropriate. Current NAESB activities underway to develop business practice standards that are supportive of this annual plan item are:		
a) Develop business practices to support Coordinate Interchange – R05020 “Include a guideline for rounding schedules with partial MWh's in the coordinate interchange business practice WEQ BPS-002-000” the rounding standard recommendation Status: Underway	3 rd Q, 2009	JISWG
b) Continuous support of TLR Procedure in alignment with NERC efforts on TLR Phase II and Phase III development.		
i) Parallel Flow Visualization/Mitigation for Reliability Coordinators in the Eastern Interconnection. Note: Activity is dependent on NERC approval of SAR expected in 2 nd Q, 2009. Upon approval of the SAR and NAESB action on this item, consideration should be given to provisional item 4. Status: Not Started	4 th Q, 2009	BPS
ii) Update WEQ-008 Appendix D to include the Market Flow Threshold Percentage recommended by NERC working group/task force Status: Not Started (dependent on successful field test - expected Oct. 2009) Upon receipt of recommendation, completion date may be adjusted.	4 th Q, 2009	BPS
c) Conduct analysis as to whether standards can be developed which outline a standardized process for the coordination and execution of emergency energy schedules. These would be complementary standards to EOP-002-2 Requirements R4 and R6 (SRS Analysis of EOP-002-2 R4 & R6) Status: Completed and as a result item (3)(a)(viii) has been added to the plan	1 st Q, 2009	JISWG
d) Time Error and Inadvertent (BAL-004 and BAL-006) Coordination with NERC Status: Not Started (upon initiation of this item by NAESB, a completion date will be determined)	2009	TIMTF
e) DCS and AGC (BAL-002 and BAL-005) Coordination with NERC Status Not Started (upon initiation of this item by NAESB, a completion date will be determined)	2009	BPS
f) Develop complementary standards that align with NERC Project 2008-01 Voltage and Reactive Control Status: Not Started (upon initiation of this item by NAESB, a completion date will be determined)	2009	BPS



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NORTH AMERICAN ENERGY STANDARDS BOARD

2009 WEQ Annual Plan Approved by the WEQ EC on January 23, 2009

Item Description	Completion ¹	Assignment ²
2 Develop business practice standards in support of the FERC RM05-25-000 and RM05-17-000 (OATT Reform)		
a) Develop version 2 business practice standards to better coordinate the use of the transmission system among neighboring transmission providers. Such business practice standards would be based on recommendations from NERC's Long Term ATC/AFC Task Force and would involve revised procedures for the ATC calculation and/or revised protocols as determined by the final order.		
Status: Underway		
Development is using joint standards development process with NERC. Request R050004 was expanded to include the Order No. 890 (Docket Nos. RM05-25-000 and RM05-17-000) and Order No. 890-A (Docket Nos. RM05-17-001, 002 and RM05-25-001, 002), "Preventing Undue Discrimination and Preference in Transmission Services", issued April 11, 2007).		
i) Group 3: Network Service On OASIS		
1. Use of OASIS to Make Electronic Requests to Designate and Terminate Network Resource	3 rd Q, 2009	ESS/ITS
Status: Underway		
2. Ability to Query Requests to Designate and Terminate Network Resources and Allow for Queries of All Information Provided with Designation Requests	3 rd Q, 2009	ESS/ITS
Status: Underway		
3. Masking of Designated Network Resource Operating Restrictions and Generating Cost Information	3 rd Q, 2009	ESS/ITS
Status: Underway		
4. Procedural Requirements for Submitting Designations over new OASIS Functionality	3 rd Q, 2009	ESS/ITS
Status: Underway		
5. Specify How Designated Network Service Informational Postings are Posted on OASIS	3 rd Q, 2009	ESS/ITS
Status: Underway		
6. Develop standards for the treatment of OASIS Requests when the Customer Fails to Provide the Necessary Attestation	3 rd Q, 2009	ESS/ITS
Status: Underway		
7. Procedural Requirements for Submitting Both Temporary and Indefinite Terminations of Network Resources	3 rd Q, 2009	ESS/ITS
Status: Underway		
8. Procedures for Submitting and Processing Requests for Concomitant Evaluations of Transmission Requests and Temporary Terminations	3 rd Q, 2009	ESS/ITS
Status: Underway		
ii) Group 4: Pre-Emption; Request No. R05019; and Revisions to Standard 9.7		



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2009 WEQ Annual Plan Approved by the WEQ EC on January 23, 2009

Item Description	Completion ¹	Assignment ²
1. Pre-Emption Status: Not Started	4 th Q, 2009	ESS/ITS
2. Request No. R05019 Status: Not Started	4 th Q, 2009	ESS/ITS
3. Modify WEQ-001-9.7 Rollover Rights for Redirect on a Firm Basis Status: Underway	1 st Q, 2009	EC Task Force, ESS/ITS
iii) Group 5: Paragraph 1377		
1. Paragraph 1377 Status: Not Started	4 th Q, 2009	ESS/ITS
2. Re-Bid Of Partial Service across Multiple Transmission Providers' Systems Status: Not Started	4 th Q, 2009	ESS/ITS
iv) Group 6: Miscellaneous (Paragraphs 1390 and 1627 of Order 890)		
1. Paragraph 1390 of Order 890 Status: Not Started	4 th Q, 2009	ESS/ITS
2. Paragraphs 1627 of Order 890 Status: Not Started	4 th Q, 2009	ESS/ITS
3. Redispatch Cost Posting to allow for posting of third party offers of planning redispatch services. Status: Not Started	4 th Q, 2009	ESS/ITS
b) Develop the needed business practices as companion to the NERC standards for ATC related efforts		
i) Develop standards to support existing Request No. R05004 .		
1. The processing of transmission service requests, which use TTC/ATC/AFC, in coordination with NERC changes to MOD 001 where the allocation of flowgate capability based on historical Network Native Load impacts the evaluation of transmission service requests, requiring the posting of those allocation values in conjunction with queries of service offerings on OASIS Status: Underway	3 rd Q, 2009	ESS/ITS
3 Develop business practices standards to improve the current operation of the wholesale electric market and develop and maintain business practice and communication standards for OASIS and Electronic Scheduling		
a) Develop and/or maintain business practice standards as needed for OASIS and electronic scheduling. Specific items to address include:		



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2009 WEQ Annual Plan Approved by the WEQ EC on January 23, 2009

	Item Description	Completion ¹	Assignment ²
i)	Network Services: Determine and develop needed business practice standards or other support is needed to support use of OASIS for Network Service transactions (R04006E). (Related to AP 2(a)(iii)) Status: Underway	3 rd Q, 2009	ESS/ITS
ii)	Registry (TSIN): Determine and develop needed business practice standards to support the registry functions currently supported by NERC (R04037 , R06027).		
	1) Work with the NAESB counsel to develop a confidentiality agreement, (R07013) Status: Underway	2 nd Q, 2009	BPS
	2) Transition the TSIN Registry from NERC to NAESB as the enhanced Electric Industry Registry (EIR), (R06027). Status: Underway	4 th Q, 2009	NAESB/NERC Administration, JISWG
iii)	Document procedures used to implement the displacement/interruption terms of the Pro Forma tariff (R05019). Status: Not Started	4 th Q, 2009	ESS/ITS
iv)	Make remaining incremental enhancements to OASIS as an outgrowth of the NAESB March 29, 2005 conference on the future of OASIS (R05026). Scoping statement completed by SRS and assignments made to BPS and ESS/ITS.		
	1) Eliminate Masking of TSR tag source and sink when requested status is denied, withdrawn refused, displaced, invalid, declined, annulled or retracted Status: Not Started	4 th Q, 2009	ESS/ITS
	2) Initiate standard that eliminates the disparity of posting "sensitive" information. This standard should also include procedures of user certification that allows access to this class of information. Status: Underway (upon further development of this item by NAESB, a completion date will be determined)	2010	ESS/ITS
	3) Enhance the TSR result postings to allow showing of (i) limiting transmission elements and (ii) available generation dispatch options that would allow acceptance of reservation request. Status: Not Started (upon initiation of this item by NAESB, a completion date will be determined)	2010	ESS/ITS
v)	Develop, coordinate inoperability testing, and implement e-Tag version 1.8.1 Status: Underway	4 th Q, 2009	JISWG
vi)	Transition e-Tag Specification and schema to NAESB Status: Underway	1 st Q, 2009	JISWG



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NORTH AMERICAN ENERGY STANDARDS BOARD

2009 WEQ Annual Plan Approved by the WEQ EC on January 23, 2009

	Item Description	Completion ¹	Assignment ²
vii)	Review and correct the WEQ-004 Coordinate interchange Business Practice Standard as noted during the development of the e-Tag 1.8 development process. Status: Underway	4 th Q, 2009	JISWG
viii)	Review and correct WEQ-004 Coordinate Interchange Business Practice Standard as needed based on activities in NERC Project 2008-12, Coordinate Interchange Standards Revisions and supporting EOP-002-2 R4 and R6. [note: this is a new item] Status: Not started – dependent on NERC activity (upon initiation of this item by NAESB, a completion date will be determined)	2010	JISWG
b)	Develop and/or maintain standard communication protocols and cyber-security business practices as needed.		
i)	Develop PKI certification program for e-Tag and OASIS Status: Not Started (upon initiation of this item by NAESB, a completion date will be determined)	2009	Board Cert. Prgm Comm
ii)	Develop PKI standards for OASIS. Status: Not Started (upon initiation of this item by NAESB, a completion date will be determined)	2009	ESS/ITS
iii)	Develop PKI Standards for e-tagging (Develop Implementation Plan). Status: Underway (upon further development of this item by NAESB, a completion date will be determined) eTagging items are linked to the transition of the Registry from NERC to NAESB.	2 nd Q, 2009	JISWG
c)	Develop needed business practice standards for organization/company codes for NAESB standards – and address current issues on the use of DUNs numbers. Status: Underway (upon further development of this item by NAESB, a completion date will be determined) Common code usage is linked to the transition of the Registry from NERC to NAESB	2009	NAESB Staff with WEQ support
d)	Develop business practice standards in support of FERC Order No. 717 Status: Not Started (upon initiation of this item by NAESB, a completion date will be determined)	2009	BPS



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NORTH AMERICAN ENERGY STANDARDS BOARD

2009 WEQ Annual Plan Approved by the WEQ EC on January 23, 2009

Item Description	Completion ¹	Assignment ²
4 Review and develop business practices standards to Demand Response, Demand Side Management and Energy Efficiency Programs		
Review and develop needed model business practices for a standardized method for quantifying benefits, savings, cost avoidance and/or the reduction in energy demand and usage derived from the implementation of demand side management and energy efficiency programs. This effort will include demand side response, energy efficiency programs and metering, including the 'curtailment service provider' program.		
a) Develop matrix and business practice standards for measurement and verification for demand response programs in ISO/RTO footprint areas. Status: Completed (examples still to be provided)	4 th Q, 2008	WEQ Section of the Joint WEQ/REQ DSM Subcommittee
b) Develop preamble for business practice standards for measurement and verification for demand response and energy efficiency programs. Status: Underway	2 nd Q, 2009	Joint WEQ/Retail DSM-EE Subcommittee
c) Develop glossary for business practice standards Status: Underway	2 nd Q, 2009	Joint WEQ/Retail DSM-EE Subcommittee
d) Support retail development of matrix and model business practice standards for measurement and verification for demand response programs Status: Underway	2 nd Q, 2009	Retail Section of Joint WEQ/Retail DSM-EE Subcommittee
e) Develop business practice standards to measure and verify energy reductions that are made to comply with a Renewable Portfolio Standard that included energy efficiency or a stand-alone Energy Efficiency Portfolio Standard. Status: Not Started (Scope to be initiated in 2 nd Q, 2009, after which a completion date will be set)	Phase 2	WEQ Section/Joint WEQ/Retail DSM-EE Subcommittee
f) Develop business practice standards to factor Demand Control and Energy Efficiency programs into reliability / supply decisions at the wholesale level for generation and transmission planning and operations in ISO/RTO footprint areas. Status: Not Started (Scope to be initiated in 2 nd Q, 2009, after which a completion date will be set)	Phase 2	WEQ Section/Joint WEQ/Retail DSM-EE Subcommittee
g) Develop business practice standards for cap and trade programs for green house gas Status: Not Started (Scope to be initiated in 2 nd Q, 2009 at the earliest. Upon conclusion of the scoping statement it will be determined whether NAESB standards development is appropriate)	Phase 2	Joint WEQ/Retail DSM-EE Subcommittee



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NORTH AMERICAN ENERGY STANDARDS BOARD

2009 WEQ Annual Plan Approved by the WEQ EC on January 23, 2009

Item Description	Completion ¹	Assignment ²
6 Maintain existing body of Version 2 standards		
a) Make consistency changes to Version 1.0 standards as directed by the WEQ Leadership Committee on December 12, 2007 (R08001 – BPS, ESS/ITS, R08002 - ESS/ITS, R08003 - ESS/ITS - BPS, R08004, R08005 - ESS/ITS)		
1) OASIS Consistency Changes (R08001, R08002, R08003, R08005) Status: Not Started (upon initiation of this item by NAESB, a completion date will be determined)	2009	ESS/ITS
2) Gas / Electric Communication Consistency Changes (R08004) Status: Underway	2 nd Q, 2009	BPS
b) Modify NAESB definitions to address internal inconsistencies and inconsistencies with the NERC glossary. Revise existing NAESB glossary/definition of terms to be applicable to entire set of WEQ Business Practices. (http://www.naesb.org/pdf3/weq_ec051308w3.doc) Status: Underway Subcommittee co-chairs are developing WEQ-000 Definition of Terms/Acronyms to replace definitions being included in each NAESB Business Practice.	2 nd Q, 2009	BPS/ESS/ITS/S RS Co-chairs
c) Develop standards to allow for registered Market Operators to request changes to the Market Level profile of Implemented Interchange (R06006) Status: Complete	1 st Q, 2009	JISWG
d) Consistent with ¶51 of FERC Order No. 890-A, add AFC and TFC values to the “System_Attribute” data element of the NAESB Standard WEQ-003: OASIS S&CP Data Dictionaries. (R08011) Status: Not Started This Standards Request was assigned to the ESS/ITS in May 2008.	3 rd Q, 2009	ESS/ITS
e) Provide for Enhanced Granularity for Public Utilities in Identifying Critical Operational Flow Orders. (R08020) Status: Not Started. This Standards Request was assigned to the BPS in August 2008 (upon initiation of this item by NAESB, a completion date will be determined)	2009	BPS jointly with WGQ BPS
f) Synchronize Bidding Credit Requirements for FTR, TCC and CRR (R08025) Posting of collateral is an important issue for financial marketers. Most financial marketers and smaller entities are required to post cash for FTR transactions, while most utilities post unsecured credit. Therefore, the timing for posting collateral is especially crucial to financial marketers. There are two posting periods for FTRs: 1. The Bidding Requirement: Credit must be posted with FTR bids and these monies are held until bids are cleared. 2. The Holding Requirement: After bids are cleared and FTRs awarded, collateral is required for the amount of time the FTR is active. Status: Not Started (upon initiation of this item by NAESB, a completion date will be determined)	2009	SRS (Scoping)



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NORTH AMERICAN ENERGY STANDARDS BOARD

2009 WEQ Annual Plan Approved by the WEQ EC on January 23, 2009

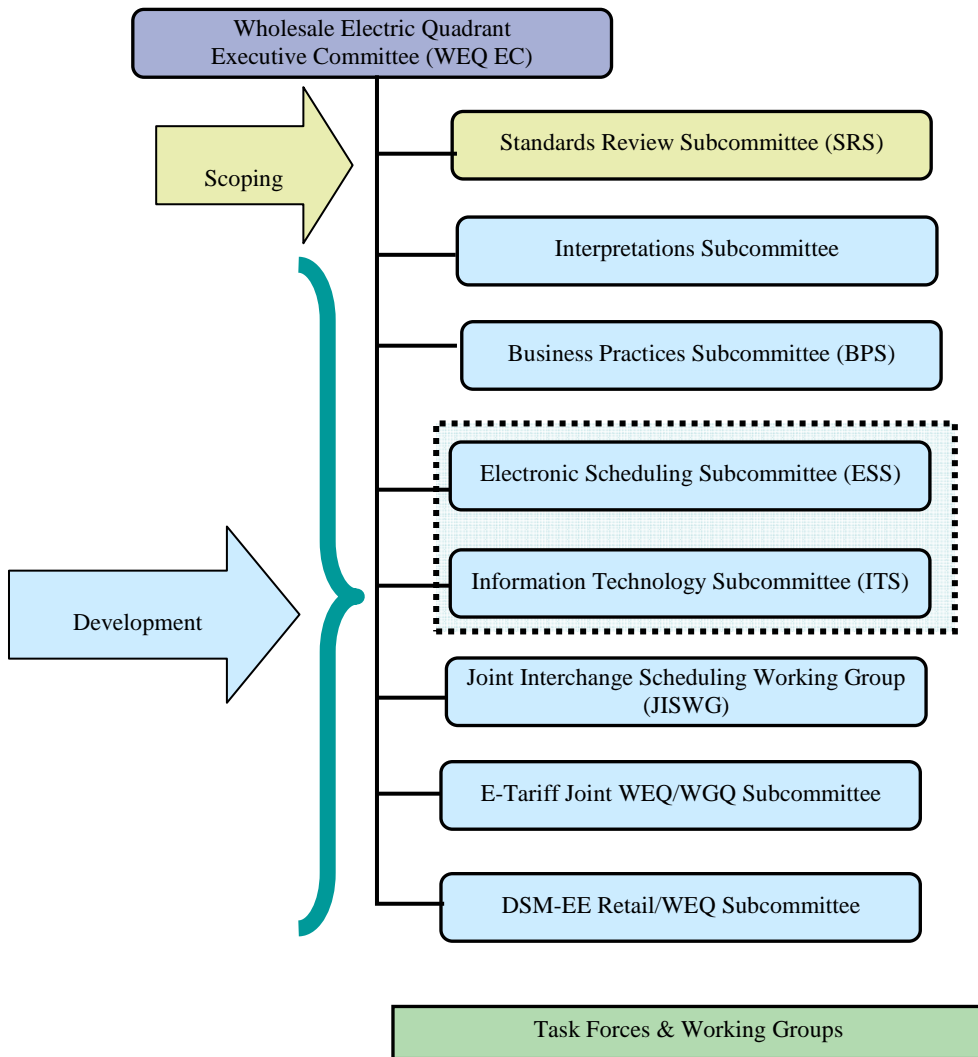
PROVISIONAL ITEMS

- 1 Develop and or modify business practices related to support of NERC effort on the NERC Resources and Transmission Adequacy (Project 2009-05 Resource Adequacy Assessment).
- 2 Develop business practices for allocating capacity among requests received during a submittal window Order 890-A ([Docket Nos. RM05-17-001, 002 and RM05-25-001, 002](#) - Paragraph 805).
- 3 Determine any needed NAESB action in support of the Interchange Distribution Calculator (IDC) and develop any necessary standards.
- 4 Prepare recommendations for future path for TLR (equity concerns) in concert with NERC, which may include alternative congestion management procedures³. Work on this activity is dependent on completing 2009 WEQ Annual Plan 1.c.i (Parallel Flow Visualization/Mitigation for Reliability Coordinators in the Eastern Interconnection).



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NAESB WEQ EC and Subcommittee Leadership:

- Executive Committee: Kathy York (WEQ EC Chair) and TBA (WEQ EC Vice Chair)
- Standards Review Subcommittee: Narinder Saini, Ed Skiba
- Interpretations Subcommittee: Robert Schwermann
- Business Practices Subcommittee & Task Forces: Jim Busbin (TLR), Ed Skiba
- Electronic Scheduling Subcommittee/Information Technology Subcommittee & Task Forces: Paul Sorenson, J.T. Wood, Marcie Otondo
- Joint Interchange Scheduling Working Group (JISWG): Bob Harshbarger (NAESB), Jim Hansen (NERC)
- e-Tariff Joint WEQ/WGQ Subcommittee (e-Tariff): Jane Daly (WEQ), Keith Sappenfield (WGQ)
- DSM-EE Joint Retail/WEQ Subcommittee: Ruth Kiselewich and David Koogler (Retail), Roy True and Paul Wattles (WEQ)



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End Notes WEQ 2009 Annual Plan:

¹ Dates in the completion column are by end of the quarter for completion by the assigned committee. The dates do not necessarily mean that the standards are fully staffed to be implementable by the industry, and/or ratified by membership. If one item is completed earlier than planned, another item can begin earlier and possibly complete earlier than planned. There are no begin dates on the plan.

² The assignments are abbreviated. The abbreviations and committee structure can be found at the end of the annual plan document.

³ For additional information, please see comments submitted by PJM and MISO for this Annual Plan Item:
http://www.naesb.org/pdf3/weq_aplan102907w1.pdf.



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January 21, 2009

TO: NAESB Retail Gas and Electric Quadrant Members and Interested Industry Participants
FROM: Rae McQuade
RE: 2009 Annual Plan for the Retail Quadrants

Dear Retail Quadrants EC Members and posting for Interested Parties,

The Retail Gas and Electric Executive Committees met on January 21 and voted unanimously to support the attached 2009 annual plan. The Retail ECs will have another opportunity to modify this plan on February 4 before it is forwarded to the Board for its consideration and approval. Please keep in mind that the Board Retail Structure Review Committee is considering changes to better position the two quadrants to address retail market needs, which may also contribute additional changes not reflected in this plan.

Many thanks go to all who contributed to this document. We look forward to hearing from you on February 4 at the upcoming Retail ECs meeting. Should you have any questions or need additional information, do not hesitate to contact the NAESB office at 713-356-0060 or vthomason@naesb.org.

Best Regards,

Rae

Rae McQuade
President, NAESB



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NORTH AMERICAN ENERGY STANDARDS BOARD
2009 ANNUAL PLAN for the RETAIL GAS and ELECTRIC QUADRANTS
Adopted by the NAESB Retail Executive Committees on January 21, 2009

Item Number & Description ⁱ	Completion ⁱⁱ	Assignment ⁱⁱⁱ
1 Electronic Retail Billing. Develop Technical Electronic Implementation Standards – Electronic Retail Billing, R05016 and Attachment , submitted by Wal-Mart/J.C. Penney) Status: Underway	2 nd Q, 2009	TEIS
2 Customer Inquiries		
a. Develop Model Business Practices and procedures for responding to customer inquiries directed to Distributors and/or Suppliers and for notification of the other party. Status: Underway	2 nd Q, 2009	BPS
b. Develop Technical Electronic Implementation Standards to support MBPs for customer inquiries directed to Distributors and/or Suppliers and for notification of the other party. Status: Not Started	3 rd Q, 2009	IR/TEIS/Texas Task Force
3 Develop NAESB Certification checklist criteria for Retail Quadrants to be used in the NAESB Certification Program. Status: Not Started. Dependent upon publication of Version 1.1 at a minimum, but more dependent upon completion of Customer Choice efforts.	4 th Q, 2009	Ad Hoc EC Certification Group
4 Review and develop needed model business practices for a standardized method for quantifying benefits, savings, cost avoidance and/or the reduction in energy demand and usage derived from the implementation of demand side management and energy efficiency programs. This effort will include demand side response, energy efficiency programs and metering, including the 'curtailment service provider' program. Status: Underway	2008	Joint WEQ/REQ DSM Subcommittee
a. Develop matrix and business practice standards for measurement and verification for demand response programs in ISO/RTO footprint areas. Status: Completed	4 th Q, 2008	WEQ Section of the Joint WEQ/REQ DSM Subcommittee
b. Develop matrix and business practice standards for measurement and verification for demand response programs in non-ISO/RTO footprint areas. Status: On hold	TBD	WEQ Section of the Joint WEQ/REQ DSM Subcommittee
c. Develop preamble for business practice standards for measurement and verification for demand response and energy efficiency programs. Status: Underway	3 rd Q, 2009	Joint WEQ/REQ DSM Subcommittee
d. Develop glossary for business practice standards Status: Underway	3 rd Q, 2009	Joint WEQ/REQ DSM Subcommittee
e. Support retail development of matrix and model business practice standards for measurement and verification for demand response programs Status: Underway	2 nd Q, 2009	Retail Section of the Joint WEQ/REQ DSM Subcommittee
f. Develop business practice standards to measure and verify energy reductions that are made to comply with a Renewable Portfolio Standard that included	Phase 2*	WEQ Section of the Joint WEQ/REQ

* These items may be moved to Provisional Activities



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Item Number & Description ⁱ	Completion ⁱⁱ	Assignment ⁱⁱⁱ
energy efficiency or a stand-alone Energy Efficiency Portfolio Standard. Status: Not Started		DSM Subcommittee
g. Develop business practice standards to factor Demand Control and Energy Efficiency programs into reliability / supply decisions at the wholesale level for generation and transmission planning and operations. Status: Not Started	Phase 2 [*]	WEQ Section of the Joint WEQ/REQ DSM Subcommittee
h. Develop business practice standards to support cap and trade programs for green house gas. Status: Not Started	Phase 2 [*]	Joint WEQ/REQ DSM Subcommittee
5. Revise the Trading Partner Agreement TPA by removing the Exhibits from the agreement and relegate such information as contained in the Exhibits to operational worksheet(s), (R08015). Status: Underway	1 st Q, 2009	Joint Retail/WGQ Contracts
6. Billing and Payments		
a. Develop Process Flows to be included as models in book 3 – billing and payments Status: Underway	2 nd Q, 2009	BPS
b. If the development of Process Flows indicate a gap in the model business practices, then develop new model business practices to address the gap. Status: Not Started	2 nd Q, 2009	BPS
7. Model Business Practices User Guide Add a new section to Book 0 to describe what Books have been developed, how the Books are laid out, and revised the title of the Book to reflect the additions Status: Not Started	3 rd Q, 2009	BPS
8. Additional Registration Agent Processes		
a. Review all existing Model Business Practices to determine if the Service Request process is already covered, and if necessary develop any new Model Business Practices required Status: Not Started	4 th Q, 2009	BPS
b. Review all existing Model Business Practices to determine if the update Customer Information process is already covered, and if necessary develop any new Model Business Practices required Status: Not Started	4 th Q, 2009	BPS
c. Review all existing Model Business Practices to determine if the disconnection and reconnection process is already covered, and if necessary develop any new Model Business Practices required. Status: Not Started	4 th Q, 2009	BPS
d. Review all existing Model Business Practices to determine if the billing & payment process is already covered, and if necessary develop any new Model Business Practices required Status: Not Started	4 th Q, 2009	BPS



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Item Number & Description ⁱ	Completion ⁱⁱ	Assignment ⁱⁱⁱ
9 Supplier Certification Review Book 1 – Market Participant Interactions to determine if Supplier Certification is fully covered, and if necessary develop any new Model Business Practices required with the potential of moving all related Model Business Practices to a new Book Status: Not Started	4 th Q, 2009	BPS
10 Supplier Marketing Practices Develop Model Business Practices providing for a “Consumer Disclosure Statement” to be presented to residential and small commercial customers describing the Supplier’s service offering and related contract provisions. This statement would also identify how certain Supplier-Customer interactions are conducted. Amongst the topics to be considered for inclusion on the statement would be the following: <ul style="list-style-type: none"> • the most important terms of the Supplier agreement, such as the contract’s term and termination fee provisions; • training and identification of Supplier marketing representatives; • protocols for Supplier in-person and telephone contacts with customers; • added measures for protecting non-English speaking customers; and • Processes for handling customer complaints and resolving disputes arising from Supplier marketing activities. Status: Not Started	4 th Q, 2009	BPS
Program of Standards Maintenance & Fully Staffed Standards Work^{iv}		
Business Practice Requests	Ongoing	Assigned by the EC
Information Requirements and Technical Mapping of Business Practices	Ongoing	Assigned by the EC
Ongoing Interpretations for Clarifying Language Ambiguities	Ongoing	Assigned by the EC
Ongoing Maintenance of Code Values and Other Technical Matters	Ongoing	Assigned by the EC
Ongoing Development and Maintenance of Definitions	Ongoing	Glossary

Provisional Activities

Joint Effort:

Supplier Certification: Develop practices for Distribution Companies to register/certify new Suppliers when they seek to begin doing business in the Distribution Company’s service area.

Modify TPA as necessary.

Review security standards as may be deemed necessary, such as Public Key Infrastructure (PKI).

Review existing body of model business practices for consistency and develop or modify model business practices as needed.

Retail Electric Quadrant Effort Only:

Retail Meter Data Validation, Editing & Estimating: Develop procedures for insuring the integrity and validity of retail customer metering data that is needed by utilities and suppliers for billing, etc. Issues related to unbundled or competitive metering are not to be considered.



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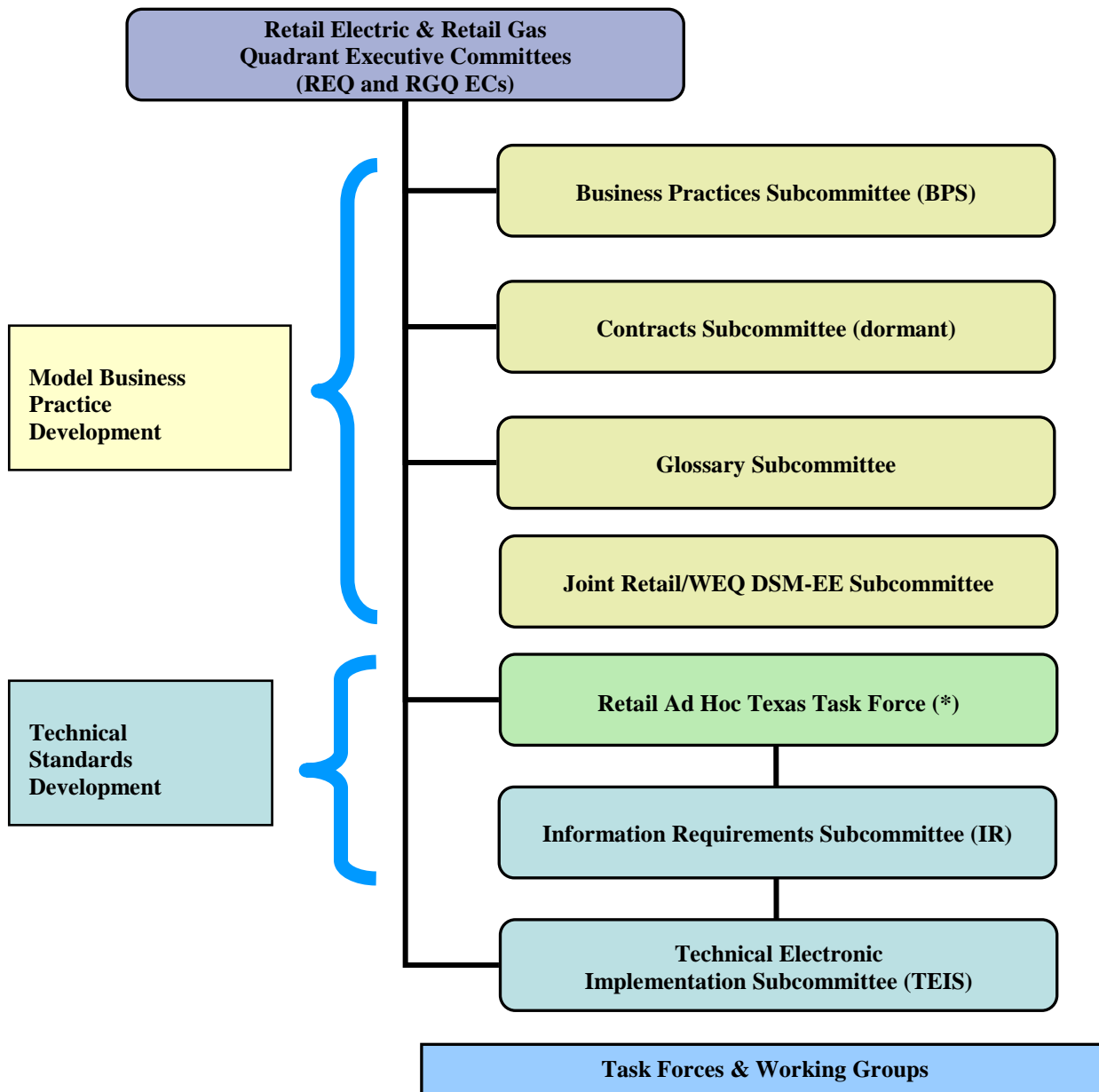
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Item Number & Description ⁱ	Completion ⁱⁱ	Assignment ⁱⁱⁱ
Settlement Process: Reconcile energy schedules and energy delivered by suppliers within a given market. Note: will need to be coordinated with the WEQ for the REQ.		
Retail Gas Quadrant Effort Only:		
Examine Wholesale Gas Quadrant Non-EDM Standards for applicability to retail business practices.		
Settlement Process: Reconcile energy schedules and energy delivered by suppliers within a given market.		



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NAESB Retail Subcommittee Leadership: ^v

- Executive Committee: Mike Novak, Chair (RGQ), Ruth Kiselewich, Chair (REQ)
- Business Practices Subcommittee: Phil Precht (RGQ), Mary Edwards and Dan Jones (REQ)
- Information Requirements Subcommittee: Jennifer Teel (REQ)
- Technical Electronic Implementation Subcommittee: TBD
- Glossary Subcommittee: Don Sytsma (RGQ), Mary Edwards and Patrick Eynon (REQ)
- DSM-EE Subcommittee: Ruth Kiselewich, David Koogler (REQ), Roy True (WEQ), and Paul Wattles (WEQ)
- Retail Ad Hoc Texas Task Force: Debbie McKeever (REQ), Jennifer Teel (REQ), and Susan Munson (REQ)

(*) The Retail Ad Hoc Texas Task Force may draft MBPs, process flows, implementation guides and technical standards supportive of the Registration Agent.



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Retail 2009 Annual Plan End Notes:

ⁱ As outlined in the NAESB Bylaws, the REQ and RGQ will also address requests submitted by members and assigned to the REQ and RGQ through the Triage Process.

ⁱⁱ Dates in the completion column are by end of the quarter for completion by the assigned committee. The dates do not necessarily mean that the standards are fully staffed to be implementable by the industry, and/or ratified by membership. If one item is completed earlier than planned, another item can begin earlier and possibly complete earlier than planned. There are no begin dates on the plan.

ⁱⁱⁱ The assignments are abbreviated. The abbreviations and committee structure can be found at the end of the annual plan document.

^{iv} This work is considered routine maintenance and thus the items are not separately numbered. The REQ and RGQ ECs will assign maintenance efforts on a request-by-request basis.

^v The ECs and the subcommittees can create task forces and working groups to support their development activities for development of model business practices and technical standards.



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NAESB Retail Structure Review Committee

At the request of the NAESB Board of Directors, the Retail Structure Review Committee met on December 10, 2008 to discuss the future of the Retail Quadrants. During this meeting, the participants discussed five potential solutions to the membership issues faced by both the Retail Gas and Retail Electric Quadrants. These solutions included: (1) merging the Retail Gas and Retail Electric Quadrants, (2) merging the Retail Quadrants and the Wholesale Quadrants, (3) indefinitely discontinuing the work of the Retail Quadrants or significantly restricting the work that will be undertaken by the Retail Quadrants, (4) dissolving the Retail Quadrants, or (5) continuing the existing structure for 2009-2010. The following resulted from that meeting:

Goals

The participants determined that the course of action pursued by the Organization should not conflict with the following overarching goals:

- (1) The course of action should not negatively affect the overall membership of NAESB.
- (2) The course of action should not negatively affect the current financial standing of the Organization.
- (3) The course of action should increase the credibility of the membership and representation of the retail market.
- (4) The course of action should strengthen the leadership of the organization and address the number of vacant Board and Executive Committee seats in both the Retail Gas and Retail Electric Quadrants.

Solutions

The participants reviewed the five courses of action outlined above and discussed how those courses of action relate to the overarching goals established by the participants.

Merging the Retail Gas and Retail Electric Quadrants: Based upon the current membership, if the Retail Quadrants merged, the combined membership of the two Quadrants would not satisfy the minimum requirements for a Quadrant established in the NAESB By-Laws. Also, it would become unnecessary for companies that currently hold memberships in both Quadrants to continue with multiple memberships. This would result in a reduction to the overall membership while not achieving the minimum membership goal in the By-Laws.

Merging the Retail Quadrants and the Wholesale Quadrants: The interests of the Wholesale Quadrants and Retail Quadrants are very different. As a result, members, whose interests lie within the Retail market or Wholesale market, would have to spend a significant amount of time addressing issues which are not applicable to their interests. This would diminish the value of membership within NAESB and damage the credibility of the Organization, as standards would be evaluated by members of unaffected markets.

Indefinitely discontinuing the work of the Retail Quadrants or significantly restricting the work that will be undertaken by the Retail Quadrants: This course of action would be appropriate if there is no further work of value to industry to be done by the Quadrants. The Retail industry's focus on business practice standards has shifted from those relating to customer choice and competition to those concerning DSM/EE programs. As such, the Retail Quadrants role in facilitating that standards development is significant and should not be discontinued or limited.

Dissolving the Retail Quadrants: See above

Continuing the existing structure for 2009-2010: The membership issues faced by the Retail Quadrants have been unresolved for several years. Given the condition of the current market and the Quadrant's potential for growth, it is in the Organizations best interest to take action to address the Quadrants issues and develop a sustainable structure within the Organization.

Suggested Course of Action

The Retail Structure Review Committee recommends that the Retail Quadrants focus development work on the emerging areas of energy efficiency and demand side management. As a result the current segment structure should



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be modified. The current segment structure of the Quadrants was appropriate for development of model business practices for customer choice and competition but is no longer appropriate given the shifting focus of the Quadrants' work.. The Quadrants could be restructured so that current members, including those holding Retail Board and Executive Committee seats, would be minimally affected, and more accurately represent the current Retail market activities. This course of action would satisfy the goals established by the Retail Structure Review Committee and lead to the sustainability of the Retail Quadrants.