

Agenda

Joint Interchange Scheduling Working Group

July 15, 2009 | 9 a.m.–5 p.m., PDT

July 16, 2009 | 9 a.m.–5 p.m., PDT

July 17, 2009 | 9 a.m.–noon, PDT

Marriott Vancouver Pinnacle Downtown Hotel
1128 West Hastings Street
Vancouver, British Columbia
Tel: (604) 684–1128

Conference Call Participation:

Telephone: (732) 694-2061

July 15 Code: 1123071509#

July 16 Code: 1123071609#

July 17 Code: 1123071709#

Webcast / WebEx:

<https://nerc.webcast.com/>

Topic: JISWG

Password: JISWG

1. Administrative

- a. Welcome JISWG member and guests — Bob Harshbarger and Jim Hansen
- b. Arrangements — Tom Vandervort
- c. May 13–14, 2009 JISWG Meeting Minutes Approval — Bob Harshbarger
- d. Approval of meeting agenda — Bob Harshbarger
- e. Procedures
 - i. Parliamentary Procedures (**Attachment 1**) — Bob Harshbarger
 - ii. Antitrust Compliance Guidelines (**Attachment 2**) — Tom Vandervort

2. Joint Interchange Scheduling Working Group (JISWG) name change to Joint Electronic Scheduling Subcommittee (JESS) — Tom Vandervort

3. Transition of e-Tag Electric Industry Registry (EIR) from NERC to NAESB — Bob Harshbarger, Tom Vandervort, Jonathan Booe

- 4. Transition of e-Tag Specification and Skema from NERC to NAESB — Bob Harshbarger, Tom Vandervort, Jonathan Booe**
- 5. Develop Industry Implementation Plan for Meeting PKI Standard Requirements for e-Tagging (linked to the transition of the Registry from NERC to NAESB) — Bob Harshbarger**
- 6. e-Tag Version 1.8.1 — Bob Harshbarger**
 - a. Review / Respond to e-Tag Specifications V 1.8.1 Comments
 - b. Continue Revising e-Tag Specifications V 1.8.1
 - i. e-Tag V 1.8.1 Specification Draft, red-line (**Attachment 3**)
 - ii. e-Tag V 1.8.1 Specification Draft, clean (**Attachment 4**)
 - c. Develop and Coordinate e-Tag V 1.8.1 Interoperability Testing
 - d. Develop and Coordinate e-Tag V 1.8.1 Implementation Plan
- 7. Review and Correct WEQ-004 Coordinate Interchange Business Practice Standard (Attachment 5) — Bob Harshbarger**
- 8. Acronym Definition – JISWG Review (Attachment 6) — Bob Harshbarger**
- 9. Develop a Business Practice to Support Coordinate Interchange — Bob Harshbarger**
- 10. NAESB 2009 Annual Plan – JISWG / JESS Assignments / Activities (Attachment 7) — Bob Harshbarger**
- 11. Future Meetings (Attachment 8)**
 - a. September 16–17, 2009 NAESB Office, Houston, TX
 - b. November 18–19, 2009 NAESB Office, Houston, TX
 - c. January 13–14, 2010 TBD (NERC – NAESB)
 - d. March 10–11, 2010 TBD (NERC – NAESB)
 - e. February 10–11, 2010 TBD (NERC – NAESB)
 - f. May 12–13, 2010 TBD (NERC – NAESB)
 - g. July 14–15, 2010 TBD (NERC – NAESB)
 - h. November 17–18, 2010 TBD (NERC – NAESB)

Notes:

1. *Future NERC-hosted JISWG / JESS meetings will be hosted at region, utility, or volunteer facilities.*
2. *Additional meetings, conference calls, or Web casts will be scheduled as deemed necessary to address and accomplish subcommittee or task force business.*
3. *The subcommittee will conduct future meetings only as necessary: 1) to facilitate necessary face-to-face discussions; 2) to focus on deliverables that cannot be achieved by conference calls or Web casts; and 3) to initiate consensus building or decision-making forums.*

Parliamentary Procedures

Based on Robert's Rules of Order, Newly Revised, 10th Edition, plus "Organization and Procedures Manual for the NERC Standing Committees"

Motions

Unless noted otherwise, all procedures require a "second" to enable discussion.

When you want to...	Procedure	Debatable	Comments
Raise an issue for discussion	Move	Yes	The main action that begins a debate.
Revise a Motion currently under discussion	Amend	Yes	Takes precedence over discussion of main motion. Motions to amend an amendment are allowed, but not any further. The amendment must be germane to the main motion, and can not reverse the intent of the main motion.
Reconsider a Motion already approved	Reconsider	Yes	Allowed only by member who voted on the prevailing side of the original motion.
End debate	Call for the Question or End Debate	Yes	If the Chair senses that the committee is ready to vote, he may say "if there are no objections, we will now vote on the Motion." Otherwise, this motion is debatable and subject to 2/3 majority approval.
Record each member's vote on a Motion	Request a Roll Call Vote	No	Takes precedence over main motion. No debate allowed, but the members must approve by 2/3 majority.
Postpone discussion until later in the meeting	Lay on the Table	Yes	Takes precedence over main motion. Used only to postpone discussion until later in the meeting.
Postpone discussion until a future date	Postpone until	Yes	Takes precedence over main motion. Debatable only regarding the date (and time) at which to bring the Motion back for further discussion.
Remove the motion for any further consideration	Postpone indefinitely	Yes	Takes precedence over main motion. Debate can extend to the discussion of the main motion. If approved, it effectively "kills" the motion. Useful for disposing of a badly chosen motion that can not be adopted or rejected without undesirable consequences.
Request a review of procedure	Point of order	No	Second not required. The Chair or secretary shall review the parliamentary procedure used during the discussion of the Motion.

Notes on Motions

Seconds. A Motion must have a second to ensure that at least two members wish to discuss the issue. The "second" is not recorded in the minutes. Neither are motions that do not receive a second.

Announcement by the Chair. The Chair should announce the Motion before debate begins. This ensures that the wording is understood by the membership. Once the Motion is announced and seconded, the Committee "owns" the motion, and must deal with it according to parliamentary procedure.

Voting

Voting Method	When Used	How Recorded in Minutes
Unanimous Consent	When the Chair senses that the Committee is substantially in agreement, and the Motion needed little or no debate. No actual vote is taken.	The minutes show "by unanimous consent."
Vote by Voice	The standard practice.	The minutes show Approved or Not Approved (or Failed).
Vote by Show of Hands (tally)	To record the number of votes on each side when an issue has engendered substantial debate or appears to be divisive. Also used when a Voice Vote is inconclusive. (The Chair should ask for a Vote by Show of Hands when requested by a member).	The minutes show both vote totals, and then Approved or Not Approved (or Failed).
Vote by Roll Call	To record each member's vote. Each member is called upon by the Secretary,, and the member indicates either "Yes," "No," or "Present" if abstaining.	The minutes will include the list of members, how each voted or abstained, and the vote totals. Those members for which a "Yes," "No," or "Present" is not shown are considered absent for the vote.

Notes on Voting

(Recommendations from DMB, not necessarily Mr. Robert)

Abstentions. When a member abstains, he is not voting on the Motion, and his abstention is not counted in determining the results of the vote. The Chair should not ask for a tally of those who abstained.

Determining the results. The results of the vote (other than Unanimous Consent) are determined by dividing the votes in favor by the total votes cast. Abstentions are not counted in the vote and shall not be assumed to be on either side.

"Unanimous Approval." Can only be determined by a Roll Call vote because the other methods do not determine whether every member attending the meeting was actually present when the vote was taken, or whether there were abstentions.

Majorities. Robert's Rules use a simple majority (one more than half) as the default for most motions. NERC uses 2/3 majority for all motions.