June 16, 2016

**TO:** NAESB Wholesale Electric Quadrant (WEQ) Members, Wholesale Gas Quadrant (WGQ) Members, and posted other Interested Industry Parties

**FROM:** Caroline Trum, NAESB Deputy Director

**RE:** Conference Call of the NAESB WEQ/WGQ FERC Forms Subcommittee – June 28, 2016

Dear All,

As previously announced, a conference call of the NAESB WEQ/WGQ FERC Forms Subcommittee has been scheduled for Tuesday, June 28, 2016 from 1:00 PM – 4:00 PM Central. During the meeting, the subcommittee will discuss potential ways to address CPA certifications and the treatment of positive and negative numbers as well as continue discussions on potential validations that should be included in the forms and the XML implementation and structure for element referencing (page/line/column numbering). Participants are encouraged to submit any work papers to assist in subcommittee discussions on these topics.

Please note that an additional conference call of the subcommittee has been scheduled for Friday, July 15, 2016 from 9:00 AM – 12:00 PM Central. An agenda for this meeting will be made available following the conference call on June 28, 2016.

All meeting materials will be posted to the subcommittee website (<https://www.naesb.org/ferc_forms.asp>) for members and the NAESB Current Committee Activities website (<https://www.naesb.org/committee_activities.asp>) for nonmembers. A list of all current NAESB members can be found through the following hyperlink: <https://www.naesb.org//pdf4/memstats.pdf>

As with all NAESB subcommittees, participation in this subcommittee is open to anyone wishing to participate or monitor; however, non-members will be charged a meeting attendance fee.  Inclusion on NAESB distribution lists, email exploders providing information concerning future meetings and other activities of the subcommittee is a membership benefit. Non-members can monitor the NAESB Current Committee Activities website noted above for information on meetings and work papers.

Members: If you plan to dial-in, please RSVP to the NAESB office through email ([naesb@naesb.org](mailto:naesb@naesb.org)) or phone (713-356-0060). Also, please let us know if you would like to be added to the subcommittee distribution list and email exploder to receive future notices.

Non-members: Individual non-members wishing to participate in a NAESB committee, subcommittee, or task force meeting must first register for the meeting and submit a meeting attendance fee.  The meeting participation fee, either by phone or in person, is $100 for meetings/conference calls of 4 hours or less and $300 for meetings/conference calls lasting more than 4 hours.  As an alternative, individual non-members may pay an annual (12 consecutive months) subcommittee/task force fee of $1000 (specific to a single subcommittee/task force) in lieu of the non-member individual meeting participation fee.  The annual subcommittee/task force fee will allow an individual non-member to participate in the single subcommittee/task force meetings/conference calls for a period of 12 consecutive months.  Please note that registration for the meetings is on an individual basis and does not extend to other employees from the same company.  Non-members wishing to follow the project may view the “NAESB Current Committee Activities” webpage (<http://www.naesb.org/committee_activities.asp>) for information on future meetings.

If you have any questions about participation on the subcommittee, please do not hesitate to contact the NAESB office at any time.

With Best Regards,

*Caroline Trum*

**NORTH AMERICAN ENERGY STANDARDS BOARD**

**WEQ/WGQ FERC Forms Subcommittee**

**Conference Call and Webcasting**

**June 28, 2016 – 1:00 PM to 4:00 PM Central**

**DRAFT AGENDA**

1. Welcome and Administrative Item

* Antitrust Guidance: <http://www.naesb.org/misc/antitrust_guidance.doc>
* Adoption of Agenda
* Adoption of Draft Minutes
  + June 2, 2016

1. Discuss CPA Certifications
2. Discuss the Treatment of Positive/Negative Numbers
3. Discuss Potential Validations
   * Existing Form 1 Validations: <https://naesb.org/pdf4/weq_wgq_ffs062816w1.xls>
   * Validations Spreadsheet submitted by J. Johnson: <https://naesb.org/pdf4/weq_wgq_ffs062816w2.xls>
   * FERC Form 2 Mapping/Validations Work Paper submitted by M. Miller: <https://naesb.org/pdf4/weq_wgq_ffs062816w3.xlsx>
4. Discuss XML Implementation/Structure for Element Referencing (Page/Line/Column Numbering)
5. Discuss Future Assignments
6. Review Next Steps and Future Meetings
7. Adjourn