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**TO:** NAESB Wholesale Electric Quadrant (WEQ) and Retail Markets Quadrant (RMQ) Business Practices Subcommittees (BPS) Participants and Interested Parties

**FROM:** Caroline Trum, Director, Wholesale Electric Quadrant

**RE:** Joint WEQ and RMQ BPS Meeting – April 2, 2024

**DATE:** March 22, 2024

Dear NAESB WEQ and RMQ BPS Participants and Interested Parties,

As previously discussed, a joint WEQ and RMQ BPS meeting will be held on Tuesday, April 2, 2024 from 1:00 PM – 4:00 PM Central to continue addressing Standards Request 24001. Submitted jointly by the U.S. Department of Energy (DoE) the request proposes NAESB develop a standardized distribution services contract for distributed energy resource (DER) aggregations. During the meeting, the participants will review contracts currently in use by the industry and begin drafting model terms and conditions for a standardized contract. Ahead of the meeting, the joint WEQ and RMQ BPS co-chairs have requested participants provide examples of existing contracts used to acquire distribution services from DERs or DER aggregations and/or relevant draft contract language parties may have developed. Please submit work papers to the NAESB office (naesb@naesb.org). All submitted documents will be posted as work papers and reviewed during the April 2, 2024 meeting

The agenda for the meeting can be found on the next page. The request and white paper can be accessed through the following links:

* Standards Request R24001: <https://naesb.org/pdf4/r24001.docx>
* Attachment – U.S. DoE Standard Distribution Services Contract White Paper: <https://naesb.org/pdf4/R24001_attachment.docx>

Also, please note that a subsequent meeting to continue the effort has been scheduled for the joint WEQ and RMQ on Wednesday, April 17, 2024 from 1:00 – 4:00 PM Central. An agenda for this meeting will be made available following the April 2, 2024 meeting.

As with all NAESB meetings, this meeting is open to any interested party regardless of membership status within NAESB.

Consistent with the NAESB non-member meeting participation [policy](http://www.naesb.org/pdf4/naesb_web_site_faq.pdf), non-members must register through the following hyperlink and pay the non-member meeting participation fee: <https://naesb.org/committee_activities.asp>

All participants are encouraged to read the NAESB Antitrust and Other Meetings Policies prior to the meeting: <http://www.naesb.org/misc/antitrust_guidance.doc>. Unless otherwise requested, NAESB members participating in the meeting will be added to the subcommittee distribution list and receive future meeting announcements.

Best Regards,

Caroline Trum

**WHOLESALE ELECTRIC QUADRANT**

**RETAIL MARKETS QUADRANT**

**Joint WEQ and RMQ Business Practices Subcommittees**

**Conference Call**

**April 2, 2024 – 1:00 PM to 4:00 PM Central**

**DRAFT AGENDA**

1. Welcome
* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
* Adoption of Draft Minutes
	+ March 12, 2024
1. Review Industry Submitted Contract Examples, White Papers, and Other Documentation
2. Discuss Development of Standardized Terms and Conditions
3. Identify Next Steps and Action Items
4. Discuss Future Meetings
* Wednesday, April 17, 2024 from 1:00 PM – 4:00 PM Central
* Tuesday, April 30, 2024 from 1:00 PM – 4:00 PM Central
* Thursday, April 16, 2024 from 1:00 PM to 4:00 PM Central
1. Adjourn

Antitrust and Other Meeting Policies

Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anticompetitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.

Any views, opinions or positions presented or discussed by meeting participants are the views of the individual meeting participants and their organizations. Any such views, opinions or positions are not the views, positions or opinions of NAESB, the NAESB Board of Directors, or any NAESB Committee or Subcommittee, unless specifically noted otherwise.

As it is not the purpose of the meeting to discuss any antitrust topics, if anyone believes we are straying into improper areas, please let us know and we will redirect the conversation.

Participants recording any portion of a NAESB meeting or conference call are reminded that federal and state statutes mandate various disclosure and consent requirements. It is NAESB’s policy that participants comply with all applicable state and federal statutes related to the recording of conversations. As a courtesy to the meeting attendees, anyone taping a meeting should announce that they are doing so in the meeting before beginning the recording.

Participants should understand that NAESB meetings are open to any interested party, who may or may not declare themselves present when attending by phone/web cast.

Participants are advised to review the NAESB Intellectual Property Rights Policy Concerning Contributions and Comments.