

Standards Review Subcommittee

Scope of Work

I. Background:

The Wholesale Electric Quadrant (WEQ) Standards Review Subcommittee (SRS) was initially established by the WEQ Executive Committee (EC) on December 12, 2002. An initial work paper outlining the scope and mission statement for the SRS and process flow were developed and reviewed at the SRS kickoff meeting held February 6, 2003. The intent of this document is to finalize the SRS scope of work and process flow.

II. Scope of Work:

Overview

The SRS reviews NERC standards, communication protocols, practices and annual plans for impacts on commercial activity and business standards. The SRS analyzes and recommends whether WEQ Business Practices are needed to complement the NERC standards. The SRS performs activities assigned to the SRS through the WEQ Annual Plan or by the Triage process. The SRS reviews recommendations on new or existing NAESB Business Practices and may submit Standards Request, minor corrections, and/or formal comments to improve uniformity of the Business Practices.

A) Review Standards Under Development by North American Reliability Corporation.(NERC)

- 1) The SRS is the NAESB primary point of contact for review of existing or proposed NERC standards. The SRS determines if complementary WEQ Business Practice Standards are needed. The following high level activities will be performed by the SRS when reviewing NERC standards. Assess new or existing NERC standards under development.
- 2) Submit Standards Requests.
- 3) Recommend NERC and NAESB joint standard development activities.

A more detailed SRS process flow can be found in the Review Process for NERC Standards Under Development document. See section III. A.

B) Review Annual Plans Developed by NERC

The SRS reviews draft annual plans developed by NERC and submits the SRS assessment to WEQ EC. The assessment may include adding line items to the WEQ Annual Plan or drafting Standards Requests.

C) Address WEQ Annual Plan items assigned to the SRS

The SRS will address WEQ Annual Plan items assigned to the SRS. The SRS priority will be to focus on annual plan items which are not listed as Provisional Items. The SRS will recommend Annual Plan changes, as needed, to the WEQ EC at their quarterly meeting. The SRS will work on Provisional Items listed in the Annual Plan as time permits. Other activities assigned to the SRS will have priority over Provisional Items in the Annual Plan.

D) Address Standards Requests assigned to the SRS by the Triage Subcommittee

From time to time the Triage Subcommittee may assign Standards Requests to the SRS. The SRS will take one of the following actions on Standards Requests assigned to it:

- 1) Develop and approve a recommendation for Standards Requests. Such recommendation may be to not proceed with the Standards Request.
- 2) Conduct initial analysis of the Standards Request and recommend transfer of all or part of the Standards Request to a different subcommittee, working group, or task force for development of the final recommendation.

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- 3) Defer a recommendation until a future point in time. This situation can occur if the Standards Request requires both commercial and reliability standards to be developed concurrently.

E) Review existing or proposed changes to the WEQ Business Practices

The SRS will provide advisory comments to the WEQ EC for changes, not intended to change the scope of the Business Practices or recommendation, but to provide consistency and uniformity across all WEQ Business Practices.

1) Existing Business Practices

The SRS from time to time may make recommendations to the WEQ EC (via Standards Requests or minor corrections) to improve the flow, organization structure of existing WEQ Business Practices.

2) Recommendations

The SRS will review all Recommendations for changes to existing WEQ Business Practices during the 30-day formal comment period for consistency with the existing WEQ Business Practices. The SRS will determine if the proposed change will have an impact on WEQ Business Practices which are not referenced in the Recommendation. The SRS will also review the Recommendation to determine if it follows the criteria in the Recommendation Development Overview at http://www.naesb.org/weq_request.asp. Based on this assessment, the SRS may decide to submit advisory comments to the EC, during the formal comment period.

3) Proposed Changes (Minor Corrections)

The SRS will review proposed minor corrections approved by the WEQ EC during the two-week comment period and submit advisory comments if deemed appropriate. In the event the SRS does not meet during the two-week comment period, the SRS co-chairs may discuss and submit comments on behalf of the SRS. Such comments will note that they are the result of a discussion of the SRS co-chairs.

4) New Business Practices

The SRS will review each Recommendation for a Business Practice during the 30-day formal comment period to determine if the proposed business practice:

- Is consistent with the existing business practices structure
- Follows the Business Practice Template developed and posted on the NAESB Request and Standards Development Activity Applicable to the WEQ located at http://www.naesb.org/weq_request.asp
- Follows the criteria included in the Recommendation Development Overview and posted on the NAESB Request and Standards Development Activity Applicable to the WEQ located at http://www.naesb.org/weq_request.asp.
- Impacts WEQ Business Practices not referenced in the Recommendation.

Based on their assessment, the SRS may submit advisory comments to the WEQ EC, during the formal comment period.

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III. Process Flows:

A) Review Process for NERC Standards Under Development

