

Standards Review Subcommittee

Scope of Work

I. Scope of Work:

Overview

The SRS reviews and analyzes NERC standards, communication protocols, practices and annual plans for their potential impact on commercial activity and NAESB business standards. Based upon the aforementioned review and analysis, the SRS will recommend whether new or revised WEQ Business Practices are needed to complement the NERC standards. The SRS performs activities assigned to it through the WEQ Annual Plan or through the NAESB Triage process. The SRS reviews recommendations on new or existing NAESB Business Practices and may submit Standards Request, minor corrections, and/or formal comments to improve uniformity of the Business Practices.

A) Review Standards Under Development by North American Electric Reliability Corporation (NERC)

- 1) The SRS is the NAESB primary point of contact for review and assessment of existing or proposed NERC standards. The SRS determines if complementary WEQ Business Practice Standards are needed or if existing business practices require revision.
- 2) Based upon its review, the SRS may draft and submit a Standards Request for consideration
- 3) In some cases, the SRS may recommend NERC and NAESB joint standard development activities.

A detailed process flow diagram can be found in section II, Process Flows.

B) Review Annual Plans Developed by NERC

The SRS reviews draft annual plans developed by NERC and submits the SRS' assessment to the WEQ EC. The assessment may include adding line items to the WEQ Annual Plan or drafting Standards Requests.

C) Perform review of triaged Standard or Business Practice requests

The SRS shall review all requests triaged by NAESB for a Standard or Model Business Practice. The SRS shall review the disposition of each request. Disposition shall mean scope, priority consistent with the Annual Plan, and assignment to the Quadrant(s) and subcommittee(s) for action. If appropriate, the SRS may provide a recommendation to the NAESB office to modify the disposition of a request. When recommending modifications to the disposition, the SRS will provide an explanation for its recommended modifications.

D) Address WEQ Annual Plan items assigned to the SRS

The SRS will address WEQ Annual Plan items assigned to the SRS. The SRS priority will be to focus on annual plan items which are not listed as Provisional Items. The SRS will recommend Annual Plan changes, as needed, to the WEQ EC at their quarterly meeting. The SRS will work on Provisional Items listed in the Annual Plan as time permits. Other activities assigned to the SRS by the WEQ EC will have priority over Provisional Items in the Annual Plan.

E) Address Standards Requests assigned to the SRS by the Executive Committee

The SRS will take one of the following actions on each Standards Request assigned to it by the WEQ EC:

- 1) Develop and approve a Recommendation. The Recommendation may be to not proceed with the Standards Request.
- 2) Conduct initial analysis of the Standards Request and recommend the transfer of all or part of the Standards Request to a different subcommittee, working group, or task force for development of a Recommendation(s) for the EC.

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- 3) Notify the EC that it is deferring the development and approval of a Recommendation until a future point in time when it has the information to do so. This situation can occur if the Standards Request requires both commercial and reliability standards to be developed concurrently.

F) Review existing or proposed changes to the WEQ Business Practices

The SRS will provide advisory comments to the WEQ EC for changes, not intended to change the scope of the Business Practices or recommendation, but to provide consistency and uniformity across all WEQ Business Practices.

1) Existing Business Practices

The SRS from time to time may make recommendations to the WEQ EC (via Standards Requests or minor corrections) to improve the flow or organization structure of existing WEQ Business Practices (ministerial changes).

2) Recommendations

The SRS will review all Recommendations for changes to existing WEQ Business Practices during the 30-day formal comment period for consistency with the existing WEQ Business Practices. The SRS will determine if the proposed change will have an impact on WEQ Business Practices which are not referenced in the Recommendation. The SRS will also review the Recommendation to determine if it follows the criteria in the Recommendation Development Overview at http://www.naesb.org/weq_request.asp. Based on this assessment, the SRS may decide to submit advisory comments to the EC, during the formal comment period.

3) Proposed Changes (Minor Corrections)

The SRS will review proposed minor corrections approved by the WEQ EC during the two-week comment period and submit advisory comments if deemed appropriate. In the event the SRS does not meet during the two-week comment period, the SRS co-chairs may discuss and submit comments on behalf of the SRS. Such comments will note that they are the result of a discussion of the SRS co-chairs.

4) New Business Practices

The SRS will review each Recommendation for a Business Practice during the 30-day formal comment period to determine if the proposed business practice:

- Is consistent with the existing business practices structure
- Follows the Business Practice Template developed and posted on the NAESB Request and Standards Development Activity Applicable to the WEQ located at http://www.naesb.org/weq_request.asp
- Follows the criteria included in the Recommendation Development Overview and posted on the NAESB Request and Standards Development Activity Applicable to the WEQ located at http://www.naesb.org/weq_request.asp.
- Impacts WEQ Business Practices not referenced in the Recommendation.

Based on their assessment, the SRS may submit advisory comments to the WEQ EC, during the formal comment period.

G) Harmonization of Terms and Definitions

The SRS will review and approve all terms and proposed definitions it receives from the WEQ subcommittees and task forces and the Retail Glossary Subcommittee to ensure consistency and eliminate any conflicts with other definitions and terms.

- 1) All terms and definitions created, modified or deleted by the WEQ subcommittees and task forces shall be submitted to the WEQ SRS so that any conflicts can be resolved prior to the subcommittee or task force sending the recommendations to the Executive Committee for consideration.

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- 2) The WEQ SRS Chairs upon receiving a request for a term and/or proposed definition addition, change, or deletion from a WEQ subcommittee or task force Chairs shall notify the other WEQ subcommittee and task force Chairs, The WEQ SRS Chairs will also notify the Retail Glossary Subcommittee Chairs.
- 3) The WEQ SRS Chairs upon receiving a request for a term and/or proposed definition addition, change, or deletion from Retail Glossary Chairs shall notify the WEQ subcommittee and task force Chairs,
- 4) In the event there is a conflict between the Retail and WEQ proposed terms and/or definitions, the WEQ SRS Chairs and Retail Glossary Subcommittee Chairs will schedule a joint meeting/conference call including the impacted subcommittees and/or task forces to resolve the conflict or document the contextual reasons for the differences.

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II. Process Flows:

A) Review Process for NERC Standards Under Development

