



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org
Home Page: www.naesb.org

December 10, 2007

TO: Retail Structure Review Committee Members, and Interested Industry Participants
FROM: Laura Kennedy, Director, Standards Development
RE: Retail Structure Review Committee Conference Call Notes – November 16, 2007

Dear Retail Structure Review Committee,

A conference call of the Retail Structure Review Committee was held on November 16, 2007. Below are notes from that meeting:

- Welcome and Administrative Items

 - Mr. Bourbonnais welcomed the participants. Ms. Kennedy read the antitrust guidelines. The agenda was adopted by consensus.

- Discuss the NARUC meetings November 11-14, 2007

 - Mr. Koogler provided a review of the presentations he and Mr. Haynes provided during the NARUC meetings. Mr. Koogler provided an overview of what the DSM/EE Subcommittee had accomplished to date and Mr. Haynes provided an overview of what the subcommittee plans to do from this point forward.

- Review and Revise the Draft Report for presentation to Board of Directors at the December 2007 Board meeting

 - The committee reviewed the draft RSRC 2007 Report and comments submitted on the draft report that were posted as work papers for this meeting: [RSRC 2007 Report - Redline](#), [RSRC 2007 Report - Clean](#), [RSRC 2007 Report - Revisions Submitted by R. Kiselewich, BGE](#), [Revised 11/12/2007 - RSRC 2007 Report - Revisions Submitted by W. Bourbonnais, WPSC](#), and [Revised 11/12/2007 - RSRC 2007 Report - Revisions Submitted by D. Koogler, Dominion Virginia Power](#).
 - The committee adopted the modifications submitted by Mr. Koogler and made a few additional modifications. The revised RSRC 2007 Report is posted in redline and clean format as an attachment to these notes: [RSRC 2007 Report - Revised 11/16/07 - Redline](#) and [RSRC 2007 Report - Revised 11/16/07 - Clean](#).
 - The committee requested Ms. Kennedy update the meeting attendance averages for the DSM/EE Subcommittee meetings and update the 2008 Retail Annual Plan before the report is forwarded to the Board of Directors.

- Develop Agenda Items for December 2007 Retail Leadership Meeting

 - It was noted that the Retail Leadership agenda should include: a review of the NARUC meetings, a review of the 2008 Annual Plan, a review of the RSRC report, and a discussion of Retail Quadrant Subcommittee leadership

- Adjournment

The meeting adjourned by consensus at 3:30 PM Central.

Attendance

Name	Organization	Committee Member?
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Bill Bourbonnais
Laura Kennedy
David Koogler
Mike Novak
Phil Precht

Wisconsin Public Service
NAESB
Dominion Virginia Power
National Fuel Gas Distribution
Baltimore Gas and Electric

Chair
NAESB Staff
Yes
Yes
Observer

Upcoming Meetings:

November 16, 2007 – Conference call from 3:00 PM to 5:00 pm Central