



North American Energy Standards Board

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Home Page: www.naesb.org

December 10, 2007

TO: Retail Structure Review Committee Members, and Interested Industry Participants

FROM: Laura Kennedy, Director, Standards Development

RE: Retail Structure Review Committee Conference Call Notes – November 5, 2007

Dear Retail Structure Review Committee,

A conference call of the Retail Structure Review Committee was held on November 5, 2007. Below are notes from that meeting:

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| Welcome and Administrative Items | <ul style="list-style-type: none">• Mr. Bourbonnais welcomed the participants. Ms. Kennedy read the antitrust guidelines. The agenda was adopted by consensus. |
| Review Outcome of November 7, 2007 Retail Quadrant Executive Committee meeting | <ul style="list-style-type: none">• The committee reviewed the agenda for the Retail Executive Committee meeting scheduled for November 7 and noted that the Retail Leadership meeting agenda should include a review of the outcome of the Executive Committee meeting.• It was noted that there has been a net increase in the retail memberships of 1 for 2007 to date.• Mr. Koogler stated that the agenda for the DSM meeting scheduled on November 30 will include a section to recruit members to the Retail Quadrants. |
| Review draft 2008 Annual Plan | <ul style="list-style-type: none">• The group discussed the draft 2008 Retail Annual Plan and noted that several items would be carried over from 2007• It was noted that the Demand Side Management and Energy Efficiency standards development will likely take several years to complete. |
| Review and discuss current retail quadrant membership levels | <ul style="list-style-type: none">• It was noted that the membership in the Retail Quadrants had remained stable in 2007. (Retail Quadrant Membership Roster – 10/25/07)• The committee agreed that the DSM effort could attract new members, but noted that some may choose to join the Wholesale Electric Quadrant |



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Review options going forward and justifications:

- The committee reviewed the RSRC Report from 2006 posted as a work paper for this meeting: [Final 2006 RSRC Report](#).
- The RSRC reviewed the options considered in the past: to change the bylaws, merge the retail quadrants, maintain status quo, and to make the retail quadrants a segment within each wholesale quadrant.
- There was support in the committee to maintain status quo for another year due to the work in the DSM/EE Subcommittee. Mr. Koogler noted that the DSM/EE Subcommittee had set a 1st Quarter, 2008 date to have standards drafted for the WEQ.
- It was noted that Mr. Koogler and Mr. Haynes were scheduled to speak on a panel for the staff subcommittee for electricity at the NARUC meetings in Anaheim, California during the week of November 11-14, 2007. Ms. McQuade is scheduled to be the moderator for the panel.
- Mr. Bourbonnais stated that he would draft a report and distribute it for review prior to the November 16 conference call of the RSRC.
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Draft Recommendation for presentation to Board of Directors at the December 2007 Board meeting

Develop Items for December 2007 Retail Leadership Meeting

- The committee agreed to wait to develop items for the Retail Leadership agenda after the NARUC and Retail Executive Committee meetings.

Other Business

- The committee agreed rescheduled the conference call on November 15 for 3PM to 5PM Central.

Adjournment

The meeting adjourned at 3:53 PM Central.

Attendance

Name	Organization	Committee Member?
Bill Bourbonnais	Wisconsin Public Service	Chair
Laura Kennedy	NAESB	NAESB Staff
Ruth Kiselewich	Baltimore Gas and Electric	Yes
David Koogler	Dominion Virginia Power	Yes
Les Nishida	Wisconsin Public Service	Observer
Mike Novak	National Fuel Gas Distribution	Yes
Phil Precht	Baltimore Gas and Electric	Observer

Upcoming Meetings:

November 16, 2007 – Conference call from 3:00 PM to 5:00 pm Central