



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org
Home Page: www.naesb.org

TO: Retail Structure Review Committee Members
FROM: James Cargas, Deputy Director, NAESB
CC: Managing Committee Members
RE: Draft Agenda for December 2 Conference Call
DATE: November 30, 2005

Dear Retail Structure Review Committee and Managing Committee Members,

The Board-level Retail Structure Review Committee (RSRC) will hold a conference call **Friday, December 2nd, from 3:00 to 4:00pm Central (4:00 to 5:00pm Eastern)**. Please reserve this date and time. We look forward to hearing from you on the call.

Mission Statement

The Retail Structure Review Committee functions solely at the pleasure of the NAESB Board of Directors and reports to the NAESB Board of Directors through the NAESB Board Managing Committee. The Committee will make recommendations to the full board to address the membership levels in the retail electric and retail gas quadrants through possible changes to NAESB By-laws, structural changes to the quadrants or their segments including merger of the two quadrants.

Draft Agenda

1. Welcome & Administrative Items
 - Antitrust guidelines (James Cargas)
 - Roll Call
 - Adoption of draft agenda
2. Finalize Draft Final Committee Report and Proposal
 - Discussion of Poll of Retail Leadership (Bill Bourbonnais)
 - Discussion of Retail Executive Committee Meeting on Nov. 30 (Ruth Kiselewich and Mike Novak)
3. Discussion of Presentation to Board on Dec. 13 (Mike Novak, David Koogler and Ruth Kiselewich)
 - Discussion of Power Point Presentation
4. Other Business
5. Adjourn

Upcoming Conference Calls:

- Tuesday, January 17, 2006, at 10:00am Central