



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

---

**via posting**

**TO:** Retail Structure Review Committee Members, and Interested Industry Participants  
**FROM:** Rae McQuade, President  
Laura B. Kennedy, Meeting/Project Manager  
**RE:** Notes from the Retail Structure Review Committee Conference Call on November 27, 2006  
**DATE:** November 29, 2006

---

Dear Retail Structure Review Committee Members,

A conference call of the Retail Structure Review Committee (RSRC) was held on November 27. The following notes resulted from the meeting:

- Administration:
- Ms. Kennedy read the antitrust advice.
- Review Outcome of November 15 Retail Quadrant Executive Committee meeting:
- Ms. Kiselewich reviewed the outcome of the Retail Executive Committee meeting including the adoption of the recommendation for the Retail Base Contract and the Customer Enrollment model business practices.
  - The majority of the Executive Committee meeting was spent developing the 2007 Annual Plan. Several new Task Forces were created and it is the plan to hold a kick-off meeting at the Department of Energy for the Task Force formed to address Retail 2007 Annual Plan Item 10 for Demand Side Management and Energy Efficiency.
- Review draft Retail 2007 Annual Plan:
- The proposed Retail 2007 Annual Plan developed by the REQ and RGQ Executive Committees and interested industry participants is posted on the NAESB website: [2007 Annual Plan Retail 11-15-06](#). This document will be presented for approval to the Board of Directors at the December 14, 2006 meeting in Houston.
- Draft Recommendation for presentation to Board of Directors at the December 2006 Board meeting:
- Mr. Bourbonnais drafted a 2006 Report of the RSRC based on the content and format 2005 report: [Draft RSRC 2006 Final Report - Clean](#). The participants discussed the report and determined that the Retail Executive Committee minutes from the November 15 meeting should be added as an attachment to the report.
  - The participants discussed the Recommendation section of the report. It was the consensus that the Recommendation would be to request that the Board permit the Retail Quadrants maintain the status quo for another year with another report due in December 2007. The Retail Quadrants have shown progress and the new topics included in the 2007 Annual Plan provide the expectation that there will be new interest in the work of the Retail Quadrants.
  - Mr. Bourbonnais will revise the report based on the discussion and forward the revised draft to the RSRC members before posting it officially for Board consideration.
- Develop Items for
- The 2006 Report of the RSRC will be added as an agenda item for the



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

---

December 2006  
Retail Leadership  
Meeting:

Retail Leadership meeting, scheduled on December 13, 2006 in Houston.

Adjourn:

- The meeting adjourned at 10:45 AM Central.

Upcoming  
Meetings and  
Important Dates:

- Retail Leadership Meeting: December 13, 2006 at the Marriott Houston Intercontinental Hotel, from 3:00 PM to 5:00 PM Central.
- Board Meeting: December 14, 2006 at the Marriott Houston Intercontinental Hotel, from 10:00 AM to 1:30 PM Central.

### Attendance:

<b>Name</b>	<b>Organization</b>	<b>Participation</b>
Bill Bourbonnais	WPS Resources Corporation	Committee Chair
Ruth Kiselewich	Baltimore Gas and Electric	Committee Member
Barbara Alexander	State of Maine Public Advocate	Observer
Laura Kennedy	NAESB	NAESB Staff