



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org
Home Page: www.naesb.org

via email

TO: NAESB Retail Structure Review Committee and Managing Committee Members, and Posting for Interested Parties
FROM: Todd Oncken, NAESB Deputy Director
RE: Notes from Retail Structure Review Committee Conference Call on June 27, 2005
DATE: July 11, 2005

Dear NAESB Retail Structure Review Committee and Managing Committee Members,

A Retail Structure Review Committee (RSRC) conference call was held on June 27, 2005. The following notes and assignments resulted from the meeting.

Retail Structure Review Committee:

Monday, June 27, 2005

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| Administrative: | <ul style="list-style-type: none">• Mr. Oncken reviewed the anti-trust warning and took roll-call.• The draft agenda was adopted by consensus. |
| Discussion of Retail Quadrant Work Scope: | <ul style="list-style-type: none">• It was noted that the Board has recognized the retail quadrants can address issues that are pertinent to jurisdictions that have not adopted the retail choice model.• Ms. Kiselewich stated a request for a retail contract (Request No. R05013) and a request for electronic retail billing transactions and bill payment transactions between customers, suppliers, and utilities (Request No. R05016) have been received. It was also noted that a request relating to green power could be forthcoming.• Ms. Kiselewich and Mr. Novak will report the subcommittee and priority assignments and work plan (if available) for Request Nos. R05013 and R05016 at the September 7 conference call.• It was agreed that the sponsors of the new requests should be approached about participating in the standards development process and joining NAESB as REQ or RGQ members. |
| RSRC Work with Resources Committee on Retail Membership: | <ul style="list-style-type: none">• It was agreed that the RSRC should work with the Resources Committee to increase retail quadrant membership. Ms. Kiselewich and Mr. Novak will review the materials used by the Resources Committee to make sure they are up-to-date on current retail activities. Ms. Kiselewich and Mr. Novak will report their findings at the next conference call.• RSRC members were hopeful that the expanded work scope would provide a broader pool of potential new members for the Resources Committee to contact.• RSRC members were encouraged to participate in the next Resources Committee conference call (July 15, 2005). |



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Discussion of Structural Changes: • Although all RSRC members agreed merging the retail quadrants is not a preferred solution, it was agreed to start the draft of a report discussing structural changes, Mr. Bourbonnais will provide a first draft.

Confirmation of Next Call Dates: • The following dates and times are set aside for future RSRC calls:
◦ July 19 at 1:00pm CST
◦ August 12 at 9:00am CST
◦ September 7 at 1:00pm CST

Action Items:

Action Items: • Ms. Kiselewich and Mr. Novak will report the subcommittee and priority assignments and work plan (if available) for Request Nos. R05013 and R05016 at the September 7 conference call.
• RSRC members are encouraged to participate in the Resources Committee conference calls. The next one is July 15.
• The issue of Retail Quadrant membership levels will be discussed at the August 24 joint RGQ/REQ EC meeting. The EC's input will be considered during the RSRC conference call on Sept. 7.

Attendance:

	Name:		Organization:	Quadrant(s):
1	William Bourbonnais		WPS Resources	REQ, RGQ, WEQ, WGQ
2	Ruth Kiselewich		Baltimore Gas & Electric	REQ, RGQ, WGQ
3	David Koogler		Dominion	REQ, RGQ, WEQ, WGQ
4	Mike Novak		National Fuel Distribution	WGQ, RGQ
5	Todd Oncken		NAESB	