



## North American Energy Standards Board

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**TO:** NAESB Retail Structure Review Committee and Managing Committee Members, and Posting for Interested Parties  
**FROM:** James Cargas, NAESB Deputy Director  
**RE:** Notes from Retail Structure Review Committee Conference Call on Jan. 17, 2006  
**DATE:** January 24, 2006

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Dear NAESB Retail Structure Review Committee and Managing Committee Members,

A Retail Structure Review Committee (RSRC) conference call was held on January 17, 2006. The following notes and assignments resulted from the meeting.

**Retail Structure Review Committee:**

**Tuesday, January 17, 2006**

- Administrative:
- Mr. Cargas reviewed the anti-trust warning and took roll-call. The draft agenda was adopted by consensus.
- Discussion of 2006 Work Plan:
- Now that the Board of Directors adopted the RSRC's Dec. 6, 2005 Final Report, the work plan for 2006 should implement those action items.
  - The Board also adopted the 2006 Joint Retail Annual Plan which included the electronic billing request (R05016) and retail contract request (R05013). The participation in both thus far has been disappointing. Only one participating non-member has decided to join NAESB. Ms. Kiselewich and Mr. Bourbonnais both agreed to make some follow up calls for the Resources Committee to the national account end-users. The calls will remind them of these two requests and encourage them to join NAESB. Mr. Cargas will circulate a list of prospective end-users to chose from.
  - R05016 is on track for completion in 1<sup>st</sup> Quarter 2006 with the technical portion to be completed in 2<sup>nd</sup> Quarter 2006. R05013 may not be ready in 4<sup>th</sup> Quarter 2006 as projected due to the many edits being made to the strawman. Consensus was that a large potion of the choice-related work will be concluded in 2006, but that some will continue into 2007 due to target date revisions and the taking up of additional choice work from the items listed under Future Activities on the Annual Plan.
  - Ms. Kiselewich and Mr. Novak offered to poll the Retail EC members at the Feb. 22 joint REQ and RGQ EC meeting. They will inquire as to what Annual Plan "Future Activities" are of interest and are likely to be taken up in 2007.
  - Green power was one area not addressed by the 2006 Annual Plan. It was concluded that the issue was not well defined enough and no requests for standard had been submitted. Consensus was that a future scoping task force may be needed. The renewable portfolio standards (RPS) were one area that could generate data protocol standards for implementation. It was noted that this was addressed at the wholesale level, not retail, in Maryland.
  - RSRC will continue to coordinate with the Resources Committee on increasing retail membership.



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- RSRC will continue to coordinate with the Retail Awareness Committee (RAC), although RAC has not been active lately.
- Follow Up Report Due to Board on Dec. 14, 2006:
- A report on possible structural changes is due the Board at their Dec. 14, 2006 meeting. Consensus was that many of the common items have now been addressed, and that in the future NAESB may expect to see more gas-only and electric-only requests. Committee members also acknowledged that the Retail Quadrants could be disbanded or put on hold if their relevance was not reaffirmed.
- EEI National Accounts Workshops:
- It was noted that the Edison Electric Institute (EEI) will be holding a national account workshop in San Francisco Feb. 26 to March 1, 2006. It is probably too late to get on the agenda for this meeting, but there will be another one Oct. 1 to 4 in Hollywood, Florida. Mr. Bourbonnais will contact EEI to inquire getting on the agenda for the October meeting.
  - EEI is also a good connection to make since many of their utility members were instrumental in the CUBR efforts that led to the formation of NAESB.
  - Mr. Novak was volunteered to make a similar call to the American Gas Association (AGA).
- Advisory Council Dialogue Planned for Feb. 11:
- The draft Advisory Council (AC) agenda and discussion points from Mr. Bourbonnais were discussed. Consensus was that the discussion would revisit the mission of the two Retail Quadrants.
  - Additional comments should be returned to Mr. Bourbonnais by Jan 27, for discussion at the next conference call on Jan. 31.
  - Materials for the AC meeting should include Dec. 6, 2005 Final Report.
  - Although there was no formal board resolution to include in the AC materials, the AC should be apprised of the Board's June 22, 2005 affirmation that the scope of Retail Quadrants includes standards applicable outside deregulated choice states.
- Strategic Session Planned for March 22:
- Consensus was reached to hold a "strategic session" by calling a Retail Leadership meeting of all REQ and RGQ Executive Committee (EC) and Board members. The meeting will be held the day before the March 23 Board meeting at the same location in Houston.
  - Mr. Cargas will work with Ms. Thomason to schedule the meeting and get a notice out to all Retail EC and Board members.
- Other Business:
- The following dates were reserved for future RSRC conference calls:
    - **Tuesday, Jan. 31<sup>st</sup>**, 10-11am Central (11-12 Eastern). Agenda will focus on preparing for Feb. 11 Advisory Council meeting.
    - **Monday, Feb. 20<sup>th</sup>**, 10-11am Central (11-12 Eastern) (President's Day). Agenda will focus on preparing for Feb. 22 Joint Retail EC meeting.
    - **Friday, Mar. 10<sup>th</sup>**, 10-11am Central (11-12 Eastern). Agenda will focus on preparing for Mar. 22 Retail Leadership meeting.



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### Action Items:

- Mr. Cargas will circulate a list of national account end-users for committee members to select for follow up calls [completed Jan. 17]. Ms. Kiselewich and Mr. Bourbonnais agreed to make some calls. The calls will encourage them to participate in R05013 and R05016 and to become members.
- Ms. Kiselewich and Mr. Novak will poll the Retail EC members at their Feb. 22 meeting on which Annual Plan "Future Activities" are likely to be taken up in 2007.
- Mr. Bourbonnais will contact EEI to inquire getting on the agenda for their Oct. 1-4 national accounts workshop in Hollywood, Florida.
- Mr. Cargas will work with Ms. Thomason to set up a Retail Leadership meeting on March 22 from 2:00pm to 5:00pm Central at the Houston Intercontinental Airport Marriott.
- Mr. Cargas will send out a notice to all Retail EC and Board members announcing the Retail Leadership meeting on March 22.
- Mr. Novak will contact AGA and invite them to the March 22 Strategic Session and inquire about upcoming AGA meetings where NAESB can address their members.
- Mr. Cargas will circulate a list of current NAESB Advisory Council members [completed Jan. 17].
- Everyone will send their comments to the draft Advisory Council agenda and discussion points to Mr. Bourbonnais no later than Fri., Jan. 27.

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### Upcoming RSRC Conference Calls and Meetings:

- **Tuesday, Jan. 31<sup>st</sup>**, 10-11am Central (11-12 Eastern).
- *Saturday, Feb. 11<sup>th</sup>, 4-6pm Eastern, Advisory Council meeting.*
- **Monday, Feb. 20<sup>th</sup>**, 10-11am Central (11-12 Eastern) (President's Day).
- *Wednesday, Feb. 22<sup>nd</sup>, Retail EC meeting.*
- **Friday, Mar. 10<sup>th</sup>**, 10-11am Central (11-12 Eastern).
- **Wednesday, Mar. 22<sup>nd</sup>, 2-5pm Central, Retail Leadership meeting.**
- *Thursday, Mar. 23<sup>rd</sup>, Board meeting.*

### Attendance:

	<b>Name:</b>		<b>Organization:</b>	<b>Quadrant(s):</b>
1	William Bourbonnais		WPS Resources	REQ, RGQ, WEQ, WGQ
2	Ruth Kiselewich		Baltimore Gas & Electric	REQ, RGQ, WGQ
3	James Cargas		NAESB	
4	David Koogler		Dominion	REQ, RGQ, WEQ, WGQ