



North American Energy Standards Board

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TO: Retail Structure Review Committee Members
FROM: James Cargas, Deputy Director, NAESB
CC: Managing Committee Members
RE: Draft Agenda for January 17 Conference Call
DATE: December 27, 2005

Dear Retail Structure Review Committee and Managing Committee Members,

The Board-level Retail Structure Review Committee (RSRC) will hold a conference call **Tuesday, January 17, 2006, from 10:00am to 11:00am Central (11:00am to 12:00pm Eastern)**. Please reserve this date and time. We look forward to hearing from you on the call.

Mission Statement

The Retail Structure Review Committee functions solely at the pleasure of the NAESB Board of Directors and reports to the NAESB Board of Directors through the NAESB Board Managing Committee. The Committee will make recommendations to the full board to address the membership levels in the retail electric and retail gas quadrants through possible changes to NAESB By-laws, structural changes to the quadrants or their segments including merger of the two quadrants.

Draft Agenda

1. Welcome & Administrative Items
 - Antitrust guidelines (James Cargas)
 - Roll Call
 - Adoption of draft agenda
2. Discuss Work Plan for 2006
 - Discussion adoption of recommendations at Dec. 13 Board meeting
 - Completion of retail electronic billing (R05016) expected 1Q 2006
 - Completion of form retail contract (R05013) expected 4Q 2006
 - 2007 Joint Retail Annual Plan to EC for their Nov. 15, 2006 meeting
 - Report on structural changes, if any, to Board due Dec. 14, 2006
 - Continued coordination with Resources Committee?
 - Continued coordination with Retail Awareness Committee?
3. Prepare for Strategic Session with Advisory Council on Feb. 11, 2006
 - Develop questions to focus discussion
 - Expected results?
4. Other Business
 - Develop work plan for 2006
 - Schedule conference calls for 2006
5. Adjourn