



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

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**TO:** Certification Program Committee Members  
**FROM:** James Cargas, Deputy Director, NAESB  
**CC:** Managing Committee Members  
**RE:** **Draft Agenda for November 7 Conference Call**  
**DATE:** November 2, 2005

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Dear Certification Program Committee,

The Board-level Certification Program Committee has scheduled one last conference call for **Monday, November 7<sup>th</sup> from 1:00 to 2:00pm Central**. Please reserve this date and time. The previously scheduled September 7<sup>th</sup> conference call was cancelled due to lack of participation. The draft agenda follows. We look forward to hearing from you on the call.

### **CPC Mission Statement**

The Certification Program Committee functions solely at the pleasure of the NAESB Board of Directors and reports to the NAESB Board of Directors through the NAESB Board Managing Committee. It is charged with (1) evaluating the existing WGQ certification program and determining the relevant of NAESB certification program to the market place, (2) making recommendations for improvements that are applicable to all four quadrants, and (3) develop the materials required for implementation of the new certification program.

### **Draft Agenda**

1. Welcome & Administrative Items
  - Antitrust guidelines (James Cargas)
  - Roll call of members
  - Adoption of draft agenda
2. Update on WEQ Version "0" Checklist (Paul Sorenson)
  - Feed back from WEQ ITS and ESS on completeness
  - Incorporation of comments received from Barbara Rehman and Wendy Weathers
3. Review and adoption of draft final report to Board and discussion of Board presentation
4. Adjourn

### **Upcoming Calls and Meetings:**

- Tuesday, December 13 – full report to NAESB Board of Directors with all check lists and officer certification documents in final form.