



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org
Home Page: www.naesb.org

TO: Certification Program Committee Members
FROM: James Cargas, Deputy Director, NAESB
CC: Managing Committee Members
RE: Draft Agenda for Aug. 4 Conference Call
DATE: July 29, 2005

Dear Certification Program Committee,

The Board-level Certification Program Committee has scheduled a conference call for **Thursday, August 4th from 10:00 to 11:00am Central**. Please reserve this date and time. The draft agenda follows. We look forward to hearing from you on the call.

CPC Mission Statement

The Certification Program Committee functions solely at the pleasure of the NAESB Board of Directors and reports to the NAESB Board of Directors through the NAESB Board Managing Committee. It is charged with (1) evaluating the existing WGQ certification program and determining the relevant of NAESB certification program to the market place, (2) making recommendations for improvements that are applicable to all four quadrants, and (3) develop the materials required for implementation of the new certification program.

Draft Agenda

1. Welcome & Administrative Items
 - Antitrust guidelines (James Cargas)
 - Roll call of members
 - Adoption of draft agenda
2. Update on WGQ Version 1.7 Checklist (Jim Buccigross)
3. Review Draft Retail Version 1.0 Checklist (George Behr)
4. Review Draft WEQ Version "0" Checklist (Paul Sorenson)
5. Other Business & Next Steps
 - Begin drafting one-page report to Board
6. Adjourn

Upcoming Calls and Meetings:

- Wednesday, August 31, at 10:00am CDT – conference call.
- Thursday, September 22 – full report to NAESB Board of Directors with all check lists and officer certification documents in final form.