



North American Energy Standards Board

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via email

TO: NAESB Certification Program Committee and Managing Committee Members, and Posting for Interested Parties

FROM: Rae McQuade, NAESB President
James Cargas, NAESB Deputy Director

RE: Notes from Certification Program Committee Conference Call on June 8, 2005

DATE: June 9, 2005

Dear NAESB Certification Program Committee and Managing Committee Members,

A Certification Program Committee (CPC) conference call was held on June 8, 2005. The following notes and assignments resulted from the meeting.

Certification Program Committee:

Wednesday, June 8, 2005

- Administrative:
- Mr. Cargas gave the antitrust guidelines and took roll call.
 - The draft agenda was adopted by consensus after minor amendments.
 - The meeting notes from May 19 were amended to reflect that Mr. Sorenson was not the proponent of an alternative approach.
- Review of Alternative Proposal:
- The proponent of an alternative approach based on the E-Bay model, where customers submit testimonials about certified software products was not on the call. No written description of this proposal was submitted for discussion.
 - Members expressed some concern about having customers use NAESB's web site to post their unedited comments.
 - This issue was tabled pending a written proposal from the proponent and a better understanding of its mechanics.
- Draft Corporate Officer Certification and License Agreement:
- Mr. Cargas, Ms. McQuade and Mr. Spangler are finalizing a draft Corporate Officer Certification and License Agreement based on the 1999 GISB license agreement. Thus far the changes are minor and clarifying in nature. The Certification Mark may need some professional graphic design attention.
 - The addition of preamble language was discussed and agreed to. Other grammatical and formatting corrections were also made.
 - After some discussion, it was concluded that the Officer Certification should appear as a separate Appendix A so that it can be tailored each time with the appropriate technical details, i.e., specific software product or software solution name, the applicable quadrant standards and version being certified, etc.
- Draft WGQ Checklist:
- Mr. Buccigross has begun updating the WGQ Version 1.6 checklist to comply with Version 1.7.
 - The NAESB Office will assist with the cutting-and-pasting of the new and amended standards text and EDM reference into the updated checklist.
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- Since NAESB is moving to a self-certification program, there is no need to update the Certifier's Exam, Application or Master Agreement for WGQ Version 1.7. Similarly, there is no need to develop these documents for the new WEQ and Retail Self-Certification programs.
- Draft Retail Checklist: • Since Mr. Behr was unable to make the call, this issue was tabled until July 12.
- Draft WEQ Checklist: • Since Mr. Sorenson was unable to make the call, this issue was tabled until July 12.
- Timeline: • At the June 22 Board meeting, the CPC will give a short update report.
- At the September 22 Board meeting, the CPC will make a full report with all checklists and officer certification documents finalized.
- Must have everything to Mr. Boswell for review no later than early September in order for CPC to present the full report on Sept. 22.

Action Items:

- Action Items for July 12 Call: • Mr. Cargas and Mr. Spangler agreed to work with Ms. McQuade on a draft corporate officer certification and license agreement.
- Mr. Buccigross will update the WGQ Version 1.6 checklist to make it compliant with Version 1.7. He will be assisted by Ms. Rager of the NAESB Office.
- Mr. Behr will draft a Retail Certification Program checklist for the Committee to review and revise.
- Mr. Sorenson will draft a WEQ Certification Program checklist for the Committee to review and revise.

Committee Schedule:

- Tuesday, July 12, at 10:00am CST – conference call.
- Thursday, August 4, at 10:00am CST – conference call.
- Wednesday, August 31, at 10:00am CST – conference call.

Attendance:

	Name:	Organization:
1	Jim Buccigross	Group 8760
2	James Cargas	NAESB
3	David Darnell	Systrends
4	Leonard Haynes	Southern Company
5	Rae McQuade	NAESB
6	Lee Spangler	Latitude Technologies