



North American Energy Standards Board

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TO: Certification Program Committee Members
FROM: James Cargas, Deputy Director, NAESB
CC: Managing Committee Members
RE: Draft Agenda for April 5 Conference Call
DATE: March 15, 2005

Dear Certification Program Committee,

The first conference call of the Board-level Certification Program Committee will be on **Tuesday, April 5th from 9:00 to 10:00am Central**. Please reserve this date and time. The call-in information and work papers will be circulated closer to the call. The draft agenda follows. We look forward to hearing from you on the call.

Draft Agenda

1. Welcome & Administrative Items
 - Antitrust guidelines (James Cargas)
 - Introduction of members (Leigh Spangler, Chair)

2. Review and Adoption of Draft Mission Statement

The Certification Program Committee functions solely at the pleasure of the NAESB Board of Directors and reports to the NAESB Board of Directors through the NAESB Board Managing Committee. It is charged with (1) evaluating the existing WGQ certification program, (2) making recommendations for improvements that are applicable to all four quadrants, and (3) develop the materials required for implementation of the new certification program.

3. Evaluation of Existing WGQ Certification Program: Strengths and Weaknesses

4. Adoption of Timeline

- Target deadline for recommendations to Board of Directors: June 16.
- Conference call schedule:
 - Wed., April 27 at 10am CST
 - Tues., May 17 at 10am CST
 - Wed., June 8 at 10am CST

5. Other Business

6. Adjourn