



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

via email and posting

TO: GISB XML Subcommittee Participants
FROM: Rae McQuade, GISB Executive Director
Bill Hunsicker, GISB XML Subcommittee Co-Chair
Peter Goldberg, GISB XML Subcommittee Co-Chair
RE: Announcement of Meeting of the XML Subcommittee – May 21-22, 2001
DATE: May 16, 2001

Dear XML Subcommittee Participants,

As previously posted and noticed, the XML Subcommittee will be meeting on May 21 and 22 in Houston. Attendance can be by phone or in person. During the meeting the Short-Term Contract for Purchase and Sale of Natural Gas, XML schema and data dictionary, implementation guide and exhibit A will be reviewed and possibly modified. There will be further discussion on the first pilot test.

The specifics for the upcoming meeting/conference call for the XML Subcommittee are:

Date/Time: Monday, May 21 – 9:00 a.m. to 4:00 p.m. central
Tuesday, May 22 – 10:00 a.m. to 4:00 p.m. central

Location Change: Hosted by Enron at 3 Allen Center, 333 Clay
Houston, TX, Room 20C3
There will not be security at this location, please proceed to the 20th floor.

Conference Calling: Please call the GISB Office for information.

Sponsor/Contact: Enron North America, Donna Greif (713-853-9517)
GISB Office Contact – Veronica Thomason (713-356-0060)

Downtown Hotels:

| | |
|---------------|--------------|
| Hyatt Regency | 713-654-1234 |
| Doubletree | 713-759-0202 |
| Four Seasons | 713-650-1300 |
| Lancaster | 713-228-9500 |

Galleria Area Hotels:

| | |
|-------------------------|--------------|
| Doubletree Guest Suites | 713-961-9000 |
| J.W. Marriott | 713-961-1500 |
| Westin Galleria | 713-960-8100 |

Please RSVP to Veronica Thomason (gisb@aol.com), indicating if you are attending via conference call or in person by May 18 so that appropriate meeting arrangements can be made.

This group is chaired by Bill Hunsicker, Peter Goldberg and Donna Greif. Their contact information can be found below:

Bill Hunsicker **Systrends**
Phone: 610-926-7155, Fax: 610-916-1975
email: bill.hunsicker@systrends.com

Peter Goldberg **Westcoast Energy**
Phone: 403-299-7749, Fax: 403-216-7399



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Attached is a draft agenda, meeting arrangements have been posted on our web site, and work papers have also been posted. If you or other representatives of your company would like your email address to be maintained on an email distribution list for this subcommittee, please forward your name, email address, phone and fax to the GISB office. GISB follows a privacy policy and will not provide your email address to other groups for their use. We look forward to seeing you at the meeting or hearing from you on the conference call.

Best Regards, *Rae McQuade*



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GAS INDUSTRY STANDARDS BOARD XML SUBCOMMITTEE MEETING

Meeting/Teleconference Call

DRAFT AGENDA

Monday, May 21, 2001 - 9:00 a.m. to 4:00 p.m. Central
Tuesday, May 22, 2001 - 10:00 a.m. to 4:00 p.m. Central

1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Roll call
 - Adoption of Agenda
 - Adoption of Draft Minutes of April 10, 2001
2. Review of the Short-Term Contract for Purchase and Sale of Natural Gas, XML schema, data dictionary, Implementation Guide and Exhibit A prepared by Mr. Hunsicker.
3. Further discussion on the first pilot test.
4. Wrap-up
 - Review of assignments and deadlines
 - Next meeting arrangements
5. Adjourn