



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

TO: GISB XML Subcommittee Distribution List & Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director
Bill Hunsicker, Chairman, GISB XML Subcommittee

RE: **Final** Minutes from the GISB XML Subcommittee Meeting

DATE: April 14, 2000

GAS INDUSTRY STANDARDS BOARD

GISB XML SUBCOMMITTEE MEETING & CONFERENCE CALL

Noon to 3:00 p.m. Central, May 15, 2000

FINAL MINUTES

I. Administrative

Mr. Buccigross welcomed participants. Ms. McQuade read the roll call. Mr. Buccigross agreed to chair the meeting, as Mr. Hunsicker was unable to join the call. Mr. Buccigross read the antitrust statement. The agenda as written was adopted unanimously. The April 10 redlined minutes were reviewed modified and adopted.

II. Task Force Process

The attendees on the call will review each section, highlight some of the changes to be made, and will work with the drafters to prepare a second draft of the report.

III. Review of Draft 1 of Report

The following report components were reviewed and the commenters will work with the drafters:

- **Overview of XML** (Dave Darnell) – Ms. Van Pelt will ask Mr. Darnell to delete the reference to deregulation. The list of benefits should be substantiated or either they should be removed from this section and possibly included in the “Cost factors and Benefits of XML” section. Mr. Hamilton noted that he would work with Mr. Darnell to provide the list in XML. Ms. Van Pelt noted that examples should be included in the overview, or perhaps a new section would be included. Mr. Keisler supported Ms. Van Pelt’s assertion that the benefits should be substantiated and gave two examples. He volunteered to work with Mr. Darnell and Ms. Van Pelt on the next draft.
- **Current State of Technology** (Andy Sicignano) – Ms. Van Pelt noted that this section should be reorganized, possibly combining with the section on the status of other XML efforts. Ms. Van Pelt, Ms. Hess, Mr. Keisler will work with Mr. Sicignano to reorganize this report. There may be three sections: standards, solution providers, and industry initiatives.
- **Natural Gas Industry Perspectives** (Keith Sappenfield, Mike Stender, Jim Buccigross) – Mr. Novak will prepare an LDC section and Mr. Perrin will prepare a producer section for the report. Ms. Patton and Ms. Gussow will be contacted to



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provide an end user perspective.

[Out of Order] Later in the meeting, it was noted that the report should not include reference to specific segment perspectives. The perspectives should be included as either pros or cons of GISB development using XML, but not identified to any specific segment. If the perspectives were identified by segment, the Executive Committee members could mistake them for a voting guide. The pros and cons would address the costs, benefits, opportunity losses and risks identified in developing GISB XML standards. This section may be renamed "Costs, Benefits, Loss of Opportunities & Risks." Each perspective should be substantiated. This section will probably be merged with the "Cost factors and benefits of XML."

On the services portion, Mr. Keisler offered some wording changes, which will be made by Mr. Buccigross. Ms. Van Pelt noted that the drafters should coordinate for references.

Mr. Buccigross and Mr. Kardas identified a few typographical errors in Mr. Stender's pipeline segment draft. Ms. Hess, Mr. Lehn and Ms. Van Pelt will work with Mr. Stender to add other perspectives to this section.

- **Status of other XML standardization efforts** (John Tsucalas, Sylvia Munson) – this section has been eliminated and combined with the section on the current state of technology.
- **Cost factors and benefits of XML** (Richard Hamilton, George Heal, Gerri Daggett) – Ms. Hess noted that the reference to deregulation in the overview should be included here instead. Mr. Hamilton noted that this section should be forwarded in two weeks.

Once the components are provided to the GISB office, they will be posted and sent out for comment to the task force participants. Any party should feel free to contribute to this report and can either contact the assignee to provide information or contact the GISB office (gisb@aol.com) with information, which will then be forwarded to the contact. **Volunteers should be aware of the June 1 deadline for the assignees to forward their work products to the GISB office.**

IV. Next Meeting Arrangements

The next meeting will be conference call scheduled on June 9 from 10:00 a.m. to 1:00 p.m. central. During the June 9 meeting, the second draft report will be reviewed for changes, and the remaining pieces of the report will be discussed:

- The executive summary,
- The recommendation – which would respond to the whether question – should GISB develop XML standards?
- The identification of tasks, priorities and timelines should the recommendation of the group be that GISB should develop XML standards.

For recommendations, the drafters should identify the alternatives and provide substantiation along with a given recommendation chosen from those alternatives. [See further discussion on "natural gas industry perspectives" shown out of order in these minutes.]

It is still expected that the report will be presented to the Executive Committee in August.



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V. Adjourn

The meeting adjourned at 2:00 p.m. central.

VI. Attendees

Member? ¹	Voting? ²	Name	Company
Pipelines:			
✓	✓	Solakian, Chris	ANR
✓	✓	Van Pelt, Kim	CMS Energy - Panhandle Eastern
✓	✓	Stender, Mike	El Paso Energy
✓	✓	Hess, Theresa	Enron Gas Pipeline Group – Florida Gas
✓	✓	Hopkins, Tammy	Enron Gas Pipeline Group – Northern Border
✓	✓	Draemer, Mary	Enron Gas Pipeline Group --Transwestern
✓	✓	Kardas, Joe	National Fuel Gas Supply
✓	✓	Matthews, Brian	WBI Holdings
✓	✓	Goldberg, Peter	Westcoast Energy (Pipeline & Field Services)
✓	✓	Hamilton, Richard	Williams Gas Pipeline
✓	✗	Keisler, Jim	Williams Gas Pipeline
Producers:			
✓	✓	Perrin, Mark	PanCanadian Petroleum
Services:			
✗	✓	Tsucas, John	AT Kearney
	✓	Caldwell, Carl	CGI
✓	✓	Stubblefield, Debbie	Corcoran Law Firm
✓	✓	Lehn, Terry	Enron North America
✓	✗	Sicignano, Andy	Enron North America
✓	✓	Buccigross, Jim	Group 8760
✓	✓	Young, Randy	Koch Midstream Services
✓	✓	Spangler, Leigh	Latitude Technologies
✓	✓	Sappenfield, Keith	Reliant Energy
GISB Office:			
✓	✗	Rae McQuade	GISB Office

¹ GISB membership for 2000 – membership is not a requirement to participate in this or any GISB meeting. Membership is not a requirement for voting in this subcommittee.

² Only one representative per company can vote at a meeting. No votes were taken at this meeting.



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VII. Distribution List³

1	2	3	Name	Organization
✓			Pfeifer, Dave	Akili
✓			Munson, Sylvia	Altra Energy Technologies
✓	✓	✓	Solakian, Chris	ANR
✗	✓	✓	Tsucas, John*	AT Kearney
✓		✓	Caldwell, Carl	CGI
✓			Barnum, Betty	CMS Energy - Panhandle Eastern
✓		✓	Van Pelt, Kim	CMS Energy - Panhandle Eastern
✗			Kerver, Ronald B.	Consumers Energy
✓			Corcoran, Cynthia	Corcoran Law Firm
✓		✓	Stubblefield, Debbie *	Corcoran Law Firm
✓			Smith, John *	Dominion Resources
✓	✓		Shahan, Mike	Dominion Resources - Peoples Natural Gas
✓			Harmon, Bill	ECOM Worldwide
✓	✓	✓	Stender, Mike	El Paso Energy
✓		✓	Hess, Theresa	Enron Gas Pipeline Group - Florida Gas
✓		✓	Hopkins, Tammy	Enron Gas Pipeline Group - Northern Border
✓		✓	Lehn, Terry	Enron North America
✓	✓	✓	Sicignano, Andy	Enron North America
✓	✓		Daggett, Gerri*	Excelergy
✓	✓		Hunsicker, Bill	Excelergy
✓	✓		McNeil, Brian	Excelergy
✓			Siegel, Brandon	Excelergy
✓		✓	McQuade, Rae	GISB
✓			Brooks, Dick	Group 8760
✓	✓	✓	Buccigross, Jim	Group 8760
✓			Gossett, Karen	Koch Gateway Pipeline Company
✓		✓	Young, Randy	Koch Midstream Services
✓			Hawley, Rick	Latitude Technologies
✓		✓	Spangler, Leigh	Latitude Technologies
✓			Novak, Mike	National Fuel Gas Distribution
✓		✓	Kardas, Joe	National Fuel Gas Supply
✓			Mercer, Lynn	NrG Information Services

³ GISB follows a privacy policy and will not distribute contact information. If you would like your name removed from this distribution list, please notify the GISB office.



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1	2	3	Name	Organization
✓			Zastawny, Darren	NrG Information Services
✓	✓	✓	Perrin, Mark	PanCanadian Petroleum
✓			Phillips, Joyce	PanCanadian Petroleum
✓	✓		Heal, George	Proxicom
✓	✓	✓	Sappenfield, Keith	Reliant Energy
✓	✓		Oliver, Emmett	Reliant Energy Gas Transmission
✗	✓		Mastin, Wayne	SCT Corp.
✗			Shiman, Leon	Shiman Associates Inc
✓			Culpepper, Bill	Southern Energy Marketing Company
✓	✓		Darnell, Dave	Systrends
✓		✓	Draemer, Mary	Enron Gas Pipeline Group - Transwestern
✓			Link, Kurt	WBI Holdings
✓		✓	Matthews, Brian	WBI Holdings
✓		✓	Goldberg, Peter	Westcoast Energy (Pipeline & Field Services)
✓			Marsh, Andrew	Westcoast Energy (Pipeline & Field Services)
✓			Davis, Dale	Williams Gas Pipeline
✓	✓	✓	Hamilton, Richard	Williams Gas Pipeline
✓	✓	✓	Keisler, Jim	Williams Gas Pipeline

* Email address is either incorrect or has not been supplied. Material is not emailed to the individual noted. All material can be downloaded from the GISB home page - www.gisb.org

Column Descriptors:

- (1) -- GISB Member for 2000
- (2) -- Attendee to 4/10/00 meeting
- (3) -- Attendee to 5/15/00 meeting